

LYME CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
**Regular Meeting**  
Minutes  
**November 14, 2019**  
**LCS Library – 6:00 PM**

**Call to Order by Deanna Lothrop, Board of Education President, at 6:04 PM**  
**Pledge of Allegiance**

**MEMBERS PRESENT:**

<b>Deanna Lothrop, President</b>	<b>Terry Countryman</b>
<b>Lynn Reichert, Vice President</b>	<b>Scott Rickett</b>
<b>Ray McIntosh</b>	<b>Jon LaFontaine</b>
<b>Kathy Gardner</b>	<b>Sherri Wilson, District Clerk</b>

**ADMINISTRATORS PRESENT:**

**Cammy Morrison, Superintendent**  
**Barry Davis, Principal**  
**Patricia Gibbons, Assistant Superintendent**  
**Sandra Rooney, Business Official**

**OTHERS PRESENT:**

Deborah Wilkinson, Kristine Cole, and Karen Jessman.

**PRESENTATIONS:**

- **iReady Program:** Mrs. Kristine Cole, Middle School Math Teacher, and Mrs. Karen Jessman, Special Education Teacher, presented a powerpoint presentation on the iReady data collection program currently being used by the teaching staff. The presentation provided detailed information on the type of data available, and on the ways in which it is deciphered and used by teachers for monitoring and evaluating student progress. There was also information pertaining to ways in which the data can be used to support the needs of each student.

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Scott Rickett, and seconded by Terry Countryman, with motion approved 7 – 0.

1. **Approval of Minutes:**

- October 10, 2019 - Regular Meeting

2. **Approval of Buildings and Grounds requests:**

- **Oct. 21, 2019:** Equipment Use Request, Barry Davis – 8 Cheerleading Mats to TI Central School – Cheerleading Competition. Due to the date of request, prior approval granted by Superintendent Morrison.
- **Feb. 4, 2020:** Varsity Club Fundraiser, Tammy McIntosh – Billy Martin Circus – LCS Gym/Cafeteria – 3:00 PM – 9:00 PM. Showtime: 6:30-8:00 PM. Certificate of Liability will be provided prior to event.

3. **Conferences and Workshops:**

- **Nov. 5 and Dec. 4, 2019:** Mindfulness for Education, Irene Sullivan – JL BOCES – 9:00AM – 2:30PM

- **Approval of Financial Reports:**

- School Business Report: Verbal Report
- Treasurer's Report, September 2019
- General Fund Warrant #8
- General Fund Supplemental Warrant #7
- School Lunch Fund Warrant #6
- Federal Fund Warrant #4
- 2019-2020 Tax Collector's Report

**REGULAR AGENDA**

**Other Discussion and Action**

1. **Public Comments:** None at this time

2. **Ongoing Agenda Items:**

- Further information regarding Districtwide Safety Plan

3. **Board Information:**

- Transportation Department 2019-20 Vehicle Inventory, provided by Dina Jareo
- Shared Fuel Depot Maintenance
- Playground Design Discussion

4. **Board Information, LCS Events:**

- **Oct. 19; Oct. 26; Nov. 2; Nov. 9; Nov. 16, 2019:** Gr. 7-12 Girls' Basketball Open Gym, M. Wilson/J. Sosa – 9:00 -10:30 AM (Mod/JV); 10:30 AM – 12:00 PM (Var.)
- **Oct. 21-Nov. 4, 2019:** Class of 2023 Fundraiser, A. Hyde/K. Jessman – Christmas Wreath Sale – LCS
- **Oct. 26, 2019:** Music Department Field Trip, Sarah Sharlow – Band/Chorus/Drama students, presentation of *Matilda* – Dulles State Office Building, Watertown – 12:00 PM – 4:00 PM
- **Oct. 26, 2019:** Sports Program Trainings, T. McIntosh – First Aid/CPR Training w/ John Wells – LCS STEM Lab – 10:00 AM – 1:00 PM
- **Oct. 29, 2019:** Music Department Field Trip, S. Sharlow – Bi-County Rehearsal Elementary Chorus & Jr. Band – Lowville Academy – 8:45 AM – 4:25 PM.
- **Nov. 1, 2019:** Music Department Field Trip, S. Sharlow – Bi-County Rehearsal High School Chorus - Lowville Academy – 7:45 AM – 4:25 PM.
- **Nov. 2, 2019:** Music Department Field Trip, S. Sharlow – Bi-County Rehearsals and Concerts - Lowville Academy – 7:45 AM, Concert times: 12:30 PM and 2:00 PM.
- **Nov. 4-14, 2019:** Lyme PTSO Book Fair, Jennifer Docteur – LCS Lobby – 8:30 AM – 2:30 PM. Evening hours on Nov. 7<sup>th</sup>, 1:00-8:00 PM.
- **Nov. 7, 2019:** Sports Program, T. Mcintosh – Meeting with Baseball Coach – LCS Conference Room – 6:00-7:00 PM
- **Nov. 12, 2019:** JCC Financial Aid Information Night, Chris Rowland – LCS Cafeteria & STEM Lab – 6:00-7:30 PM
- **Nov. 12, 2019:** JV Girls' Basketball Coach/Parent Meeting, Jennifer & Jose Sosa – LCS STEM Lab – 5:00-6:00 AM
- **Nov. 13, 2019:** Gr. 12 Field Trip, Chris Rowland – Workforce Connections – Watertown Airport – 9:20 – 11:20 AM
- **Nov. 14, 2019:** NHS Induction Reception, B. Faulknam/A. Teachout – LCS Cafeteria – 2:15 – 2:55 PM
- **Nov. 21, 2019:** EYW Students Field Trip, A. Teachout – JCC Spaghetti Bridge Competition – 9:00 AM – 2:00 PM
- **Nov. 22, 2019:** Music Department Field Trip, S. Sharlow – Area All-State Band & Chorus Rehearsals – Indian River HS – 8:00 AM – 4:15 PM
- **Nov. 23, 2019:** Music Department Field Trip, S. Sharlow – Area All-State Band & Chorus Rehearsal and Concert – Indian River HS – 7:30 AM. Concert time: 2:00 PM:00-12:00 PM, performance at 9:52 AM
- **Nov. 26, 2019:** Kindergarten Food Pantry Delivery, B. Stumpf – Chaumont Food Pantry – 8:45 AM – 9:00 AM
- **Dec. 18, 2019:** Gr. PreK-12 Assembly, S. Spacher – 10<sup>th</sup> Mountain Band Holiday Concert –
- **Dec. 10, 2019:** Gr. 2 Field Trip, S. McClusky – Victorian Christmas – Sackets Harbor – 9:00 AM -12:00 PM
- **Feb. 24, 2020:** Gr. 3-5 Assembly, M. Guyette – Jump Rope for the Heart Kick-Off – LCS Gym – 1:30 – 2:15 PM
- **Mar. 13, 2020:** Gr. 3-5 Jump Rope for the Heart Event, M. Guyette – LCS Gym - 12:45 – 2:15 PM
- **Mar. 18, 2020:** Sports Program Winter Sports Awards, T. McIntosh – LCS Gym/Cafeteria – 6:30-8:00 PM

5. **Board Discussion/Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve, by roll call vote, the following resolution for the Lyme Central School Districtwide School Safety Plan:

**LYME CENTRAL SCHOOL DISTRICTWIDE SCHOOL SAFETY PLAN**

**WHEREAS**, the Lyme Central School District's Districtwide School Safety Plan was developed pursuant to Commissioner's Regulation 155.17 and at the direction of the district's Board of Education, the Superintendent of Schools, appointed a districtwide School Safety Team and charged it with the development and maintenance of the districtwide School Safety Plan; and

**WHEREAS**, the Plan was designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of the district with local and county resources in the event of such incidents or emergencies; and

**WHEREAS**, a public informational forum, regarding the Lyme Central School District's School Safety Plan, providing for the participation of school personnel, parents, students, and any other interested parties was held on October 10, 2019; and

**NOW, THEREFORE, BE IT RESOLVED**, the Lyme Central School Board of Education adopts the above-mentioned School Safety Plan; the School Safety Plan shall be filed with the Commissioner no later than 30 days after adoption; this Resolution shall take effect immediately.

Board Member	Vote
Deanna Lothrop, President	Yes
Lynn Reichert, Vice President	Yes

Terry Countryman, Member	Yes
Kathy Gardner, Member	Yes
Jon LaFontaine, Member	Yes
Scott Rickett, Member	Yes

Motion for approval by Kathy Gardner, seconded by Lynn Reichert, with motion approved 7-0.

6. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the equipment donation request, from the LCS Sports Department, of the following used uniforms for use during summer leagues and summer team camps, to the **Town of Lyme Youth Committee**:

- Thirty (30) used **Varsity Boys' Basketball Uniforms** (15 white/15 green)
- Thirty (30) **JV Boys' Basketball Uniforms** (15 white/15 green)
- Twenty-seven (27) used **Varsity Girls' Basketball Uniforms** (13 white/14green)

Motion for approval by Kathy Gardner, seconded by Jon LaFontaine, with motion approved 7-0.

7. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the equipment disposal request of the following items from the Sports Department, which are deemed outdated and/or no longer usable:

- Boys' Modified Basketball Uniforms: 11 green jerseys; 6 white jerseys; 11 green shorts
- Boys' JV Basketball Uniforms: 13 green jerseys; 17 green shorts; 16 white jerseys; 10 white shorts
- Girls' JV Basketball Uniforms: 16 green and white jerseys; 25 white shorts; 21 green shorts

Motion for approval by Jon LaFontaine, seconded by Lynn Reichert, with motion approved 7-0.

8. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve, by roll call vote, the emergency spending of up to \$38,500, from the district's Repair Reserve Fund for required maintenance on the shared fuel depot, as previously discussed during this meeting.

Board Member	Vote
Deanna Lothrop, President	Yes
Lynn Reichert, Vice President	Yes
Terry Countryman, Member	Yes
Kathy Gardner, Member	Yes
Jon LaFontaine, Member	Yes
Scott Rickett, Member	Yes
Ray McIntosh, Member	Yes

Motion for approval by Scott Rickett, seconded by Jon LaFontaine, with motion approved 7-0.

9. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the Committee on Special Education and/or the Committee on Preschool Special Education.

Motion for approval by Lynn Reichert, seconded by Kathy Gardner, with motion approved 7-0.

**ADMINISTRATIVE REPORTS:**

- Principal Report, Mr. Barry Davis
- Assistant Superintendent Report, Ms. Patricia Gibbons
- Superintendent Report, Mrs. Cammy J. Morrison
- Transportation Report, provided by Mrs. Dina Jareo

**CORRESPONDENCE AND COMMUNICATIONS**

- 10. Correspondence Log: Following meeting held on October 10, 2019
- 11. Calendar of Events: November 2019

12. **ITEMS FOR NEXT MEETING, December 12, 2019**

- 5:30 PM - Superintendent Mid-year Informal Evaluation

**RECOMMENDATIONS AND ACTION**

13. **Board Action:**

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to:

- **Resignation of one (1) Cleaner**
- **Add one (1) 2019-2020 Grade 7 Class Advisor**
- **Add one (1) 2019-2020 JV Boys’ Basketball Assistant Coach**
- **Add one (1) 2019-2020 Cheerleader Coach**
- **Add five (5) 2019-2020 Game Assistants**
- **Add one (1) Substitute Aide/Cafeteria Laborer**

Motion for approval by Kathy Gardner, seconded by Lynn Reichert, with motion approved 7-0.

14. **Board Action - Personnel Changes as listed:**

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to approve the following PERSONNEL CHANGES, with effective dates as listed under RECOMMENDATIONS AND ACTION, motion for approval is made by Jon LaFontaine, and seconded by Scott Rickett. Motion is approved 7 - 0.

(A) Retirements: None at this time

(B) Resignations as listed:

Name	Position	Effective Date
Melissa Sanford	1 FTE Cleaner	October 29, 2019

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary/Tenure Track Appointment (if applicable)	Effective Date
Anne Blake	2019-2020 Gr. 7 Class Advisor	\$402	N/A	Nov. 15, 2019
John Leo	2019-20 Game Assistant	\$19 per game	N/A	Nov. 15, 2019
Malena Stevenson	2019-20 Game Assistant	\$19 per game	N/A	Nov. 15, 2019
Sherri Wilson	2019-20 Game Assistant	\$19 per game	N/A	Nov. 15, 2019
Zarabeth MacMillan	2019-20 Game Assistant	\$19 per game	N/A	Nov. 15, 2019
Alicia Countryman	2019-20 Game Assistant	\$19 per game	N/A	Nov. 15, 2019
Alicia Countryman	Substitute Aide/Cafeteria Laborer	\$11.10 per hr.	N/A	Nov. 15, 2019

(D) PAID Coaching Appointments as listed:

Name	Winter 2019-20 Sports	Coaching Certification	Effective Date
Keitha Dorr	2019-2020 Cheerleader Coach	Temporary Coach - Initial	Nov. 15, 2019

(E) UNPAID Coaching Appointments as listed:

Name	Winter 2019-20	Coaching Certification	Effective Date
David Flyzik	2019-2020 JV Boys’ Basketball Assistant Coach	Volunteer	Nov. 15, 2019

**Coaches possess the following [as mandated by NYSED:**

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance \*
- Temporary Coaching License 2<sup>nd</sup>-4<sup>th</sup> Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance \*\*\*\*

15. **Board Action:** Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Anne Blake – Position**
- **Gr. 7 Class Advisor**
- **David Flyzik – JV Boys’ Basketball Assistant Coach**
- **Keitha Dorr – Cheerleader Coach**
- **Alicia Countryman – Substitute Aide/Cafeteria Laborer**

Motion for approval by Kathy Gardner, seconded by Jon LaFontaine, with motion approved 7 - 0.

**EXECUTIVE SESSION:** There was no Executive Session held.

**Motion for Adjournment:** **There being no further business or discussion,** a motion is requested to adjourn the regular meeting.

Motion was made by Kathy Gardner, seconded by Scott Rickett, to adjourn the regular meeting, with motion approved 7 - 0.  
Time adjourned, 7:29 PM.

Respectfully submitted:

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Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, November 14, 2019
- All minutes are unofficial until approved by the Board of Education