

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
February 13, 2020
LCS Library – 5:00 PM

Call to Order by Deanna Lothrop, Board of Education President, at 5:00 PM
Pledge of Allegiance

MEMBERS PRESENT:

Deanna Lothrop, President	Kathy Gardner
Lynn Reichert, Vice President	Jon LaFontaine
Ray McIntosh	
Sherri Wilson, District Clerk	

MEMBERS EXCUSED:

Scott Rickett
Terry Countryman

ADMINISTRATORS PRESENT:

Cammy Morrison, Superintendent
Barry Davis, Principal
Patricia Gibbons, Assistant Superintendent
Sandra Rooney, Business Official

OTHERS PRESENT: Deborah Wilkinson

PRESENTATIONS: There was no presentation held

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Lynn Reichert, and seconded by Kathy Gardner - Motion is approved 5 – 0.

1. **Approval of Minutes:**

- January 9, 2020 - Regular Meeting

2. **Approval of Buildings and Grounds requests:**

- None at this time

3. **Conferences and Workshops:**

MLP

- Jan. 14, 2020: Mathematics Network K-12, K. Perkins – 4.5 hrs.
- Jan. 15, 2020: Mentoring for School Librarians, L. Doolittle – 4.5 hrs.
- Jan. 22, 2020: Early Learning Network PK-3, M. Brennen – 4.5 hrs.
- Feb. 13, 2020: Social Studies Network K-12, Scoring Training (Global History & Geography II Regents), S. Perkins and D. Lawson

4. **Approval of Financial Reports:**

- School Business Report – (Verbal)
- Treasurer's Report, December 2019
- General Fund Warrant #14
- General Fund Supplemental Warrant #13
- School Lunch Fund Warrant #9
- FF Fund Warrant #5

REGULAR AGENDA

Other Discussion and Action

1. **Public Comments:** None at this time

2. **Ongoing Agenda Items:** None at this time

3. **Board Information:**

- **Feb. 27, 2020:** BOE Building & Grounds Committee Meeting – Conference Room – 5:00 PM

- **March 6, 2020: Invitation**, JLSBA Legislative Breakfast – JL BOCES Conference Room – 9:00-11:00 AM. Registration information will be announced upon receipt.
- **March 12, 2020:** BOE Finance Committee Meeting – Conference Room - 5:00 PM
- **March 23, 2020:** Jefferson – Lewis BOCES nomination due for (4) four vacancies to the Board of Cooperative Education Services. Terms of office will be for three (3) vacancies of three (3) year terms, beginning on July 1, 2020, through June 30, 2023, and one (1) vacancy for a term of two (2) years, beginning immediately following the election on April 21, 2020 through June 30, 2022.
- **April 2, 2020: Invitation**, National Honor Society Senior Recognition Reception – Watertown CSD – 5:00 – 8:30 PM
- **April 21, 2020: DATE CHANGE** – the original April Board of Education Meeting for the Jefferson-Lewis BOCES Budget Vote and member election was scheduled on April 23, 2020. **Please note the date change for this meeting** - 5:00 PM in the District Office.

4. **Board Information, LCS Events:**

- **Jan. 20-31, 2020:** Class of 2021 fundraiser, K. Perkins/S. Perkins – Little Caesar Pizza Sales – Delivery, week of 2/24/20
- **Jan. 23, 2020:** Bus Driver Training, Dina Jareo – Mandatory Driver Training: Lyme/Thousand Island/LaFargeville – LCS Library – 6:00-8:30 PM
- **Jan. 29-2/12/20:** Class of 2025 Fundraiser, K. Aubertine/A. Blake – Trail Mix Sales - LCS
- **Feb. 2-7, 2020:** NHS Food Drive, B. Faulknham/A. Teachout – Chaumont Food Pantry – LCS
- **Feb. 5, 2020:** Gr. 6-12 Tabletop Game Club, N. Abel – Mr. Abel’s Room – 3:30 – 5:00 PM
- **Feb. 5, 2020:** Jazz Band Rehearsals, S. Spacher – LCS Band Room – 7:30 -8:10 AM, every Wed. through 5/13/2020.
- **Feb. 7, 2020:** LCS Spelling Bee/MS Awards, Lydia Doolittle – LCS Gym – 1:30 – 2:50 PM
- **Feb. 10-13:** Student Council Fundraisers, Julianne Oliver – Candy Heart Sales – LCS Cafeteria – Lunch Period
- **Feb. 10-13, 2020:** Student Council Activity, Julianne Oliver - Guess the Candy in the Jar – Main Lobby
- **Feb. 11, 2020:** Gr. 11/12 Field Trip, Chris Rowland – Samaritan Medical Center – 9:00 AM – 12:45 PM
- **Feb. 12, 2020:** Robotics Club Field Trip, Margaret Brennen – JCC – 2:00 PM – 3:50 PM
- **Feb. 12, 2020:** Gr. 10 Field Trip, Chris Rowland – Jeff-Lewis BOCES & JCC – 9:00 AM – 1:30 PM
- **Feb. 14, 2020:** Student Council Fundraiser, Julianne Oliver – Paint “Pinkies” Pink – LCS, during school day
- **Feb. 26, 2020:** MS/HS Combined Band Rehearsal w/ Copenhagen CSD, S. Spacher – LCS Gym – 9:00 – 10:45 AM (MS), 12:00 – 1:45 PM (HS)
- **Mar. 4, 2020:** Gr. 1 Field Trip, M. Brennen/M. Malone – Wellesly Island Nature Center – 8:45 AM – 2:00 PM
- **Mar. 27, 2020:** NHS Event, B. Faulknham/A. Teachout – Murder Mystery Dance – LCS Gym - 7:00 – 10:00 PM
- **Apr. 2, 2020:** NHS Event, B. Faulknham/A. Teachout – NHS Senior Recognition Reception – Watertown CSD - 5:00 PM – 8:30 PM
- **Apr. 3, 2020:** Gr. Pre-K Family Project, Irene Sullivan – Teddy Bear Picnic – LCS Cafeteria – 1:30-2:15 PM
- **Apr. 3, 2020:** Kindergarten Information Session, Bridgette Stumpf – LCS Kindergarten Room – 2:15 – 3:00 PM
- **May 1, 2020:** Kindergarten Screening, Bridgette Stumpf – LCS Stage – 8:30 AM – 2:50 PM
- **May 15, 2020:** LCSTA Scholarship Fundraiser, Irene Sullivan – LCSTA Annual Plant Sale – LCS Barn – 11:30AM – 6:00 PM
- **May 21, 2020:** Gr. Kindergarten Field Trip, Bridgette Stumpf – Rock Island Lighthouse – 8:45 AM – 2:00 PM

5. **Board Discussion/Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the Grade 9-12 High School Book Club field trip request to Barnes & Noble Book Store, and Destiny USA in Syracuse, NY on April 9, 2020. Students will be going with the Sackets Harbor Book Club, from 8:30 AM – 2:45 PM. Chaperones for the trip: Leanna Montrois.

Motion for approval by Jon LaFontaine, seconded by Kathy Gardner, with motion approved 5 - 0.

6. **Board Discussion/Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **Uniform Grant Guidance**, as mandated by the Code of Federal Regulations, for the procurement of goods or services through Federally Funded Grants.

Motion for approval by Kathy Gardner, seconded by Lynn Reichert, with motion approved 5 - 0.

7. **Board Discussion/Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the adoption of the following policies/procedures as drafted and/or revised per Madison-Oneida BOCES Policy Coordinator:

- Policy #7101: Immunization and Dental Health of Students
- Policy #7102: Student Medications (included Regulations: #7102.1; #7102.2; #7102.3)
- Policy #7601: Concussion Management
- Policy #0017: Student Registration and Pre-Registration to Vote – *Policy is Required*

- Policy #4505: Procurement: Uniform Grant Guidance for Federal Awards - *Policy is Required*
- Policy #5001: District-Wide Safety Plans and Building-Level Emergency Response Plans
- Policy #6005: Prohibition of Discrimination and Harassment (including sexual harassment) in Employment
- Policy #6401: Drug and Alcohol Testing (Transportation - included Regulation: #6401.1) – *Policy is Required*
- Policy #7002: Education of Homeless Children (including Regulation: #7002.1) - *Policy is Required*

NOTE: At the time of policy adoption, the approval for deletion, renumbering, and/or replacement of current policies, as listed on the policy draft(s), will also be implemented.

Motion for approval by Kathy Gardner, seconded by Jon LaFontaine, with motion approved 5 - 0.

8. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **2019-2020 Annual Fire Inspection** of Lyme Central School District's Main Building, Garage, Bus Garage, and Fuel Station as reported by Mr. John Warneck of NCE Environmental Consultants, at the Lyme Central School Board of Education Meeting on January 9, 2020.

Motion for approval by Lynn Reichert, seconded by Jon LaFontaine, with motion approved 5 - 0.

9. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the donation to the Lyme Central School Scholarship Fund, in memory of Frank Mussot, from the following person(s) in the amount of:

- Marlene Mussot - \$50

Motion for approval by Jon LaFontaine, seconded by Kathy Gardner, with motion approved 5 - 0.

10. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the Equipment Disposal request submitted by Kelly Filus from the cafeteria department for the following items, deemed as damaged and/or no longer functional:

- one (1) slicer
- one (1) oven

Motion for approval by Kathy Gardner, seconded by Jon LaFontaine, with motion approved 5 - 0.

11. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education, for the 2019-2020 and 2020-2021 school years.

Motion for approval by Jon LaFontaine, seconded by Kathy Gardner, with motion approved 5 - 0.

ADMINISTRATIVE REPORTS:

Principal Report, Mr. Barry Davis
Assistant Superintendent Report, Ms. Patricia Gibbons
Superintendent Report, Mrs. Cammy J. Morrison
School Health Report, Mrs. Justine Dowe, RN
Transportation Report, Mrs. Dina Jareo

CORRESPONDENCE AND COMMUNICATIONS

12. Correspondence Log: Following meeting held on January 9, 2020
13. Calendar of Events: February 2020

14. **ITEMS FOR NEXT MEETING**, *March 12, 2020*

- No items noted at this time

RECOMMENDATIONS AND ACTION

15. **Board Action:**

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to:

- **Accept one (1) resignation, School Counselor**

- **Add one (1) 2019-2020 Game Assistant**
- **Add one (1) 2019-2020 Var. Boys' Baseball Coach**
- **Add one (1) 2019-2020 Var. Boys' Baseball Assistant Coach**
- **Add two (2) 2019-2020 Var. Girls' Softball Co-coaches**
- **Add one (1) 2019-2020 JV Girls' Softball Coach**

Motion for approval by Lynn Reichert, seconded by Jon LaFontaine, with motion approved 5 - 0.

16. **Board Action:** Personnel Changes as listed

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to approve the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION, motion is made by Kathy Gardner, and seconded by ray McIntosh. Motion is approved 5 - 0.

(A) Retirements: None at this time

(B) Resignations as listed:

Name	Position	Effective Date
Chris Rowland	1 FTE School Counselor, Gr. PK - 12	February 7, 2020

The Lyme Central School Board of Education accepts the resignation of Mr. Chris Rowland, with regrets and thanks for his dedication to the students and staff of the district. Sincere best wishes to Mr. Rowland in his future endeavors.

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Francesca Gamel	2019-20 Game Assistant	\$19 per game	N/A	Feb. 14, 2020

(D) PAID Coaching Appointments as listed:

Name	Spring 2020 Sports	Coaching Certification
Robert Goutremout	2019-20 Var. Boys' Baseball Coach	Temporary 2 nd – 4 th Renewal
Mark Wilson	2019-20 Var. Girls' Softball Co-Coach	Temporary 2 nd – 4 th Renewal
Ryan Crossman	2019-20 Var. Girls' Softball Co-Coach	Temporary 2 nd – 4 th Renewal
David Flyzik	2019-20 Var. Boys' Baseball Asst. Coach	Temporary 1 st Renewal
Alicia Countryman	2019-2020 JV Girls' Softball Coach	Temporary 2 nd – 4 th Renewal

(E) UNPAID Coaching Appointments as listed: None at this time

Coaches possess the following [as mandated by NYSED]:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary Coaching License 2nd-4th Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

17. **Board Action:**

Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Robert Goutremout – 2019-20 Var. Boys' Baseball Coach**
- **Mark Wilson – 2019-20 Var. Girls' Softball Co-Coach**
- **Ryan Crossman - 2019-20 Var. Girls' Softball Co-Coach**
- **David Flyzik – 2019-20 Var. Boys' Baseball Assistant Coach**
- **Alicia Countryman - 2019-20 JV Girls' Softball Coach**

Motion for approval by Kathy Gardner, seconded by Ray McIntosh, with motion approved 5-0.

18. **EXECUTIVE SESSION:**

Motion was made by Kathy Gardner, seconded by Jon LaFontaine, to enter into executive session to discuss the employment history of one (1) particular individual with motion approved 5 – 0. Time entered, 5:25 PM.

19. **RETURN to REGULAR MEETING:**

Motion was made by Kathy Gardner, seconded by Jon LaFontaine, to reconvene to the regular meeting with motion approved 5 – 0. Time returned, 5:52 PM.

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by Kathy Gardner, seconded by Lynn Reichert, with motion approved 5 – 0.

Time adjourned: 5:53 PM.

Respectfully submitted:

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, February 13, 2020
- All minutes are unofficial until approved by the Board of Education