

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
September 12, 2019
LCS Library – 6:00 PM

Call to Order by Deanna Lothrop, Board of Education President, at 6:00 PM
Pledge of Allegiance

MEMBERS PRESENT:

Deanna Lothrop, President	Terry Countryman
Lynn Reichert, Vice President	Scott Rickett
Ray McIntosh	Kathy Gardner
Sherri Wilson, District Clerk	

MEMBERS EXCUSED:

Jon LaFontaine

ADMINISTRATORS PRESENT:

Cammy Morrison, Superintendent
Barry Davis, Principal
Patricia Gibbons, Dir. of Pupil Services
Sandra Rooney, Business Official

OTHERS PRESENT: Deborah Wikinison, Sean Spacher, Kari Aubertine, Anne Blake, William Rafferty, Dennis O'Brien, Shane Ryan, and Heather O'Brien.

REGULAR MEETING

PUBLIC HEARING: Superintendent Cammy Morrison will conduct a public hearing to provide information for the consideration of a withdrawal of up to \$35,000 from the District's Repair Reserve Fund for paving and stripping of the (gravel) athletic fields parking lot, and for the purchase and delivery of Macro Clay ball mix to rebuild the baseball and softball fields, as permitted by General Municipal Law section 6-d.

PRESENTATIONS:

- **Building Safety and Active Shooter Training:** Officer Shane Ryan, Sgt. Dennis O'Brien, and School Safety Officer William Rafferty reported on the Active Shooter Training they conducted recently at the Superintendent's Conference Day. The officers stated that the training was well received by staff. The training served as a introduction to many on how to be prepared in the event of an actual incident involving the use of firearms. They stressed the importance of having staff and administration well prepared and informed.
- **Welcome to New Staff:** Director Gibbons introduced new faculty and staff members, giving a brief description of their background in education and previous career experience. She concluded by welcoming them to Lyme Central.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Kathy Gardner, and seconded by Lynn Reichert - Motion is approved 6 – 0.

1. **Approval of Minutes:**

- August 8, 2019 - Regular Meeting

2. **Approval of Buildings and Grounds requests:**

- **Nov. 4, 2019 - April 27, 2020:** Good News Club, Pastor Doug King – LCS classroom (to be determined) – 3:00-4:30 PM, Mondays only. A Certificate of Liability will be provided.

3. **Conferences and Workshops:**

- **August 22 & 23, 2019:** Playground Physics, Deborah Wilkinson – Albany, NY – 9:00 AM – 3:00 PM each day

4. **Approval of Financial Reports:**

- School Business Report – (Verbal)
- Treasurer's Report, July 2019
- General Fund Warrant #4
- General Fund Supplemental Warrant #3
- School Lunch Fund Warrant #2
- Federal Fund Warrant #1
- Federal Fund Warrant #2

REGULAR AGENDA

Other Discussion and Action

1. **Public Comments** - Heather O'Brien commented in regard to:
 - Public agendas for Lyme Central School Board of Education Meetings be posted, preferably one week prior to the scheduled meeting date, to the LCS website to allow sufficient time for community members to make arrangements to attend.
 - Condition and maintenance of LCS Soccer fields. Mrs. O'Brien stated that the fields in question have not been properly maintained since work to improve them was completed several years ago, during a capital project aimed at updating and rebuilding them. She further stated that approximately 3 years ago, her husband had taken photos of the fields and suggested ways to repair them; that approximately 2 ½ years ago she approached the Board requesting them to consider a policy allowing community members to assist in the upkeep and maintenance of the fields. At that time she was told that would be a "union issue". She further commented that the fields are not properly lined or mowed, and there are currently large crevices in the old boys' varsity field where the modified teams now practice.

2. **Ongoing Agenda Items:** None at this time

3. **Board Information:**
 - **Sept. 19, 2019:** JLSSBA Fall Dinner Meeting – 5:00 PM (registration), 6:00 PM Dinner & Presentation – Ryan's Lookout. TOPIC: First Amendment Law, relating to students and staff members, presented by Dominic D'Imperio, Esq.
 - **Oct. 24-26, 2019:** NYSSBA 100th Annual Conference – All attending members have been registered and hotel accommodations have been made. Names of LCS Voting Delegate and Alternate Delegate have been submitted.
 - **Oct. 24, 2019:** Party at Max of Eastman Place, hosted by BCA Architects and Engineers.
 - **Oct. 25, 2019:** NYSSBA Convention Reception hosted by Ferrara, Fiorenza PC.

4. **Board Information, LCS Events:**
 - **Aug. 26, 2019:** LCS Booster Club Meeting, T. McIntosh – LCS STEM Lab – 6:00-7:00 PM
 - **Sept. 3, 2019:** Class of 2020 Fundraiser, B. Faulkham/B. Goodhart – Open House Spaghetti Dinner – LCS Café – 4:00-6:30 PM
 - **Sept. 3 & 4, 2019:** Superintendent's Conference Days, S. Wilson – LCS – 10:30AM -6:30 PM (9/3), 8:30 AM – 2:30 PM (9/4).
 - **Sept. 5, 2019:** Gr. 6-12 Assembly, C. Rickett – LCS Gym – 1:05 – 1:45 PM
 - **Sept. 5, 2019:** Yearbook Fundraiser, A. Hyde – Save Around Coupon Book sales – LCS
 - **Sept. 6, 2019:** Varsity Club Homecoming event, T. McIntosh – Sundae Bar – LCS Lobby – 11:00 Am – 1:00 PM
 - **Sept. 10-24, 2019:** Class of 2020 Fundraiser, B. Faulkham/B. Goodhart – Rada Cutlery Sale – LCS
 - **Sept. 16, Nov. 14, Apr. 23, 2020:** Bus Drills, C. Rickett – LCS – 8:10-8:30 AM
 - **Sept. 17- Oct. 3, 2019:** Class of 2022 Fundraiser, D. Wilkinson/A. Teachout – LCS Clothing Sale – LCS
 - **Sept. 25, 2019:** Gr. K-5 Assembly, C. Rickett – Pete the Cat – LCS Gym – 9:30-10:30 AM
 - **Oct. 10, 2019:** Gr. 5 & 6 Field Trip, C. Rickett – Watertown CSD, Tony Hoffman Presentation – 9:00-10:15 AM
 - **Oct. 17, 2019:** Varsity Club Fundraiser, T. McIntosh – Spaghetti Dinner – LCS Cafeteria – 4:00-7:00 PM
 - **Oct. 22, 2019:** Winter Sports Coaches Meeting, T. McIntosh – LCS Conference rm. – 5:30 – 7:00 PM
 - **Oct. 24, 2019:** Gr. K-5 Assembly, C. Rickett – Flowstyle BMX – LCS Gym – 1:30-2:30 PM
 - **Oct. 31, 2019:** Annual Halloween Parade, C. Rickett – Through Village of Chaumont, or LCS Gym if inclement weather – 1:00 – 2:55 PM
 - **Nov. 5, 2019:** Fall Sports Athletic Awards, T. McIntosh – LCS Gym – 6:30-8:00 PM
 - **Nov. 8, 2019:** Gr. PK – 12 Assembly, C. Rickett – Veterans Day Ceremony – LCS Gym – 8:30 – 9:15 AM
 - **Nov. 12 -13, 2019:** NHS Induction Rehearsals, B. Faulkham/A. Teachout – LCS Stage/Gym – 3:00-4:00 PM
 - **Nov. 14, 2019:** NHS Induction Ceremony, B. Faulkham/A. Teachout – LCS Stage/Gym – 1:20 – 2:15 PM
 - **Nov. 15, Feb. 7, Apr. 3, June 19, 2020:** Gr. K-5 Elementary Awards, C. Rickett – LCS Gym
 - **Nov. 26, Feb. 14, Apr. 9, 2020:** Gr. 6-8 Middle School Awards, C. Rickett – LCS Gym
 - **Dec. 4, 2019:** Gr. K-5 Elementary Holiday Concert, C. Rickett – LCS Gym – 6:30 – 8:00 PM
 - **Dec. 11, 2019:** Gr. 6-12 MS/HS Holiday Meeting, C. Rickett – LCS Gym – 6:30 – 8:00 PM
 - **Dec. 20, 2019:** Gr. 6-12 MS/HS Holiday Activities, C. Rickett – LCS – 1;45-2:55 PM
 - **Jan. 23 & 31, 2020:** Varsity Girls' & Boys' Basketball and Cheerleaders Senior Nights, T. McIntosh – LCS Gym – 7:30-7:45 PM
 - **Mar. 13 & 14, 2020:** LCS Musical, c. Rickett – LCS Gym – Time to be Determined
 - **Mar. 25, 2020:** Gr. K-5 Elementary Spring Concert, C. Rickett – LCS Gym – 6:30 – 8:00 PM
 - **May 6, 2020:** Gr. 6-8 Assembly, C. Rickett – Living Voices, the Right to Dream – LCS Gym – 9:30-10:30 AM
 - **May 19, 2020:** Gr. 6-12 MS/HS Spring Concert, C. Rickett – LCS Gym – 6:30 – 8:00 PM
 - **June 6, 2020:** Save the Date - Class of 2021 Junior Prom, S. Perkins/K. Perkins – Location & Times to be determined
 - **June 12, 2020:** Gr. Pk-5 Assembly, C. Rickett – Flag Day Celebration – LCS – 8:30-9:00 AM
 - **June 16, 2020:** Gr. 6-8 Moving-Up Day Ceremony, C. Rickett – LCS Gym – 8:30-9:30 AM
 - **June 16, 2020:** Gr. 9-12 Awards Ceremony, C. Rickett – LCS Gym – 2:15 – 2:55 PM
 - **June 17-24, 2020:** Gr. K-5 Field Trip, C. Rickett – TI Pool, swim lessons – 8:30 AM -12:00 PM

- **June 22, 2020:** Gr. K-5 Field Days, C. Rickett – LCS – 12:00-2:50 PM

5. **Board Discussion/Action:**

BE IT RESOLVED, that upon review, the Lyme Central School Board of Education takes action to approve the Lyme Central School Board of Education Goals for the 2019-2020 school year.

Motion for approval by Lynn Reichert, seconded by Scott Rickett, with motion approved 6 – 0.

6. **Board Action:**

BE IT RESOLVED, the Lyme Central School District takes action to approve, by roll call vote, the following resolution for the administrative title change for Ms. Patricia Gibbons, with an effective date of September 13, 2019:
WHEREAS, upon the recommendation of the Superintendent, that the Board hereby abolishes the position of Director of Pupil Services effective September 13, 2019; and

WHEREAS, upon the recommendation of the Superintendent, that the Board hereby creates the position of Assistant Superintendent of Curriculum and Instruction effective September 13, 2019; and

WHEREAS, upon the recommendation of the Superintendent, that the Board takes action to appoint Patricia Gibbons to the position of Assistant Superintendent of Curriculum and Instruction effective September 13, 2019, with no change in compensation at an annual salary of \$105,716.57, in the tenure area of School District Administrator, having obtained certification in the following areas: Special Education (Permanent), Reading (Permanent), and School Administrator (Permanent); and

WHEREAS, upon the recommendation of the Superintendent, that the Board grants tenure to Patricia Gibbons in the area of School Administrator effective September 13, 2019.

Board Members	Vote
Deanna Lothrop, President	Yes
Lynn Reichert, Vice President	Yes
Terry Countryman, Member	Yes
Kathy Gardner, Member	Yes
Jon LaFontaine, Member	Absent
Scott Rickett, Member	Yes
Ray McIntosh, Member	Yes

Motion for approval by Kathy Gardner, seconded by Ray McIntosh, with motion approved 6 – 0.

7. **Board Action:**

BE IT RESOLVED, the Lyme Central School District takes action to approve, by roll call vote, the following resolution for the revision/clarification of duties, as mandated by NYS, and to renew the updated School Resource Officer Agreement for the 2019-2020 school year, for School Safety Officer/School Resource Officer William Rafferty with an effective date of, September 13, 2019:

School Resource Officer Resolution

WHEREAS, the Board of Education is interested in enhancing the ability of the District’s School Safety Officer, also known as a School Resource Officer, to provide security and protection to the Students, Staff, and community members while on District property;

WHEREAS, the Board of Education believes that the School Resource Officer (“SRO”) can also provide a uniformed presence within the school as a deterrent to criminal behavior on the school campus and to promote a greater sense of safety and security within the school environment; and

WHEREAS, the Board of Education may authorize a School Resource Officer to carry and possess a weapon on school property while in the performance of his or her duties.

NOW THEREFORE, BE IT RESOLVED that pursuant to the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the following:

1. The Board of Education provides its affirmative written permission to William Rafferty for him to possess and carry a properly registered personal firearm as approved by the Superintendent of Schools while on school property and while in the performance of his duties for the District in accordance with Article 265 of the New York State Penal Law.
2. Mr. Rafferty must currently possess and continue to maintain a valid New York State Pistol Permit pursuant to the requirements New York Penal Law §§400.00 and 400.01.
3. Mr. Rafferty is only authorized to possess and carry a duly authorized, properly registered, and licensed pistol and nothing herein shall be construed as approving or granting written permission for the possession or carrying of any other weapon other than a handgun.
4. The Board of Education affirms that the responsibility of Mr. Rafferty as the School Resource Officer shall be to observe and/or report all violations of law, school rules, regulations or policies to school administration and, where appropriate, to local law enforcement agencies. Notwithstanding the responsibility to observe and report, the responsibility to discipline for violations of school rules, regulations or policies rests solely with the school administration and shall not be undertaken by the School Resource Officer.

Board Members	Vote
Deanna Lothrop, President	Yes
Lynn Reichert, Vice President	Yes
Terry Countryman, Member	Yes
Kathy Gardner, Member	Yes
Jon LaFontaine, Member	Absent
Scott Rickett, Member	Yes
Ray McIntosh, Member	Yes

Motion for approval by Ray McIntosh, seconded by Scott Rickett, with motion approved 6 – 0.

8. **Board Action:**

BE IT RESOLVED, the Lyme Central School District takes action to approve the Application for Corrected Tax Roll for the year 2019, property owners Thomas & Peggy Schramke, an increase in taxes from \$2523.52 to \$3288.47.

Motion for approval by Lynn Reichert, seconded by Kathy Gardner, with motion approved 6 – 0.

9. **Board Action:**

BE IT RESOLVED, the Lyme Central School District takes action to approve the Application for Corrected Tax Roll for the year 2019, property owner Janice Charles, a decrease in taxes from \$3,944.73 to \$2,523.52.

Motion for approval by Lynn Reichert, seconded by Ray McIntosh, with motion approved 6 – 0.

10. **Board Action:**

BE IT RESOLVED, the Lyme Central School District takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education.

Motion for approval by Scott Rickett, seconded by Kathy Gardner, with motion approved 6 – 0.

ADMINISTRATIVE REPORTS:

- Director of Pupil Services Report
- Superintendent Report
- School Health Report
- Transportation Report

CORRESPONDENCE AND COMMUNICATIONS

11. Correspondence Log: Following meeting held on August 8, 2019
12. Calendar of Events: September 2019

13. **ITEMS FOR NEXT MEETING**, *October of next meeting*

- Member Terry Countryman requested an overview of the 6 day schedule for both elementary and middle/high school to also include specials, and student class loads. Director Gibbons to include this information in October data presentation.

RECOMMENDATIONS AND ACTION

14. **Board Action:**

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to:

- **Accept Resignation: One (1) FTE Secondary English Teacher**
- **Add one (1) FTE Secondary English Teacher**
- **Add one (1) Gr. 7 Class Advisor**
- **Add one (1) Volunteer 2019-20 Game Assistant**
- **Abolish the position of Director of Pupil Services**
- **Create the position of Assistant Superintendent of Curriculum and Instruction**
- **Appoint one (1) FTE Assistant Superintendent of Curriculum and Instruction**

Motion for approval by Lynn Reichert, seconded by Kathy Gardner, with motion approved 6 – 0.

15. **Board Action - Personnel Changes** as listed:

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to approve the following PERSONNEL CHANGES, with effective dates as listed under RECOMMENDATIONS AND ACTION, motion for approval is made by Kathy Gardner, and seconded by Lynn Reichert. Motion is approved 6 - 0.

(A) Retirements: None at this time

(B) Resignations as listed:

Name	Position	Effective Date
Richard Hendrix	1 FTE Gr. 7-12 English Teacher	September 27, 2019

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Leanne Montrois	1 FTE Gr. 7-12 English Teacher	Step 11C, \$57,490, plus \$360 Masters Stipend = \$57,850	3 -Yr. Tenure track – ending on 10/6/22	October 7, 2019
Kari Aubertine	Gr. 7 Class Advisor	\$574, or \$402 (co-advisor rate)	N/A	September 13, 2019
Jon LaFontaine	2019-20 Game Assitant	Volunteer	N/A	September 13, 2019
Patricia Gibbons	1 FTE Assistant Superintendent of Curriculum and Instruction	\$105,716.57 (no change from current salary)	N/A	September 13, 2019

(D) PAID Coaching Appointments as listed: None at this time

(E) UNPAID Coaching Appointments as listed: None at this time

Coaches possess the following [as mandated by NYSED]:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary Coaching License 2nd-4th Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

16. **Board Action:** Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Leanne Montrois – English Teacher**

Motion for approval by Kathy Gardner, seconded by Lynn Reichert, with motion approved 6 – 0.

EXECUTIVE SESSION:

Motion was made by Kathy Gardner, seconded by Ray McIntosh, to enter into executive session for discussion of the employment history of two (2) particular individuals, with motion approved 6 – 0. Time entered, 7:17 PM.

RETURN to REGULAR MEETING:

Motion was made by Lynn Reichert, seconded by Scott Rickett, to reconvene to the regular meeting with motion approved 6 – 0. Time returned, 8:19 PM.

Motion for Adjournment: There being no further business or discussion, a motion is requested to adjourn the regular meeting.

Motion was made by Ray McIntosh, seconded by Scott Rickett, to adjourn the regular meeting, with motion approved 6 – 0. Time returned, 8:20 PM.

Respectfully submitted:

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, September 12, 2019
- All minutes are unofficial until approved by the Board of Education