

LYME CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
**Regular Meeting**  
Minutes  
**February 11, 2021**  
**LCS Gymnasium – 6:00 PM**

**Call to Order by Deanna Lothrop, Board of Education President, at 6:01 PM**  
**Pledge of Allegiance**

**REGULAR MEETING**

Due to the COVID-19 pandemic, the Board of Education meeting was live streamed via ZOOM, through MORIC Services. The meeting link is available on the District website for public access and viewing.

**MEMBERS PRESENT:**

<b>Deanna Lothrop, President</b>	<b>Terry Countryman</b>
<b>Lynn Reichert, Vice President</b>	<b>Scott Rickett</b>
<b>Jon LaFontaine - Joined Remotely</b>	<b>Kathy Gardner</b>
<b>Sherri Wilson, District Clerk</b>	

**MEMBERS EXCUSED:**

**Ray McIntosh**

**ADMINISTRATORS PRESENT:**

**Cammy J. Morrison, Superintendent**  
**Barry Davis, Principal**  
**Patricia Gibbons, Assistant Superintendent**  
**Ariana Morrison, District Treasurer**

**OTHERS PRESENT:** Michael Gebo; Dominic D'Imperio

**PRESENTATIONS:** There was no presentation

**PUBLIC HEARING:**

Superintendent Cammy J. Morrison and the Lyme Central School Board of Education conducted a public hearing for the purpose of discussion and review of the **District's Mandatory NYSED Communicable Disease and Pandemic Plan**. The draft plan will be posted to district's website for a public review and comment period of 30 days, before presentation to the Board for recommendation of approval at the March 11, 2021 regular meeting.

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Lynn Reichert, and seconded by Kathy Gardner. Motion is approved 6 – 0.

1. **Approval of Minutes:**

- January 14, 2021 - Regular Meeting

2. **Approval of Buildings and Grounds requests:**

- None at this time

3. **Conferences and Workshops:**

- **Dec. 21, 2020:** Elementary Principal's Meeting, Barry Davis Conference – 1 hour
- **Jan. 12, 2021:** Elementary Principal's Meeting, Barry Davis Conference – 1 hour
- **Jan. 20, 2021:** Virtual Math Gr. 6-12 Meeting, Kristine Cole – 1 hour
- **Jan. 21, 2021:** Teach Math Classes Using Video Conferencing Gr. 9-12, Kristine Cole – 1 hour
- **Jan. 27, 2021:** Mathematical Games Gr. K-12, Kristine Cole – 1 hour
- **Jan. 27, 2021:** NYSED Math and Science Update, Kristine Cole – 1 hour
- **Feb. 4, 2021:** Implementing the Math Practice Standards K-12, Kristine Cole – 1 hour
- **Feb. 9, 2021:** The Science of Reading: Foundational Knowledge and Skills Series, Margaret Brennen – 10 hours
- **Mar. 11, 2021:** Virtual Grades 3-5 Teachers Meeting, Anne Blake – 1 hour
- **May 12, 2021:** nVision User Group (Part One), Heather Archuleta – 1 hour

4. **Approval of Financial Reports:**

- School Business Report – (Verbal)
- Treasurer's Report, December 2020
- General Fund Warrant #16
- General Fund Supplemental Warrant #14 & #15
- School Lunch Fund Warrant #8

**REGULAR AGENDA**

**Other Discussion and Action**

1. **Public Comments:**

- Mr. Todd LaRose, requested permission to address the Board of Education with his concerns regarding a change in transportation for his child. The concerns shared by Mr. LaRose and his request for a change in transportation arrangements will be taken into consideration by the Board and Superintendent Morrison. Superintendent Morrison will provide a response to Mr. LaRose regarding the district's determination of his request, as soon as possible.

2. **Ongoing Agenda Items:**

- Convergent Solar Pilot/LCS District Proposed Agreement

3. **Board Information:**

- **Feb. 15-19, 2021:** Winter Recess – No school
- **March 11, 2021:** LCS Board of Education Finance Committee Meeting – District Office – 5:00 PM
- **March 25, 2021:** LCS Board of Education Policy Committee Meeting – District Office – 5:00 PM

4. **Board Information, LCS Events:**

- None at this time

5. **Board Discussion/Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the Equipment Disposal Request from the sports department of the following items deemed outdated and/or no longer usable by the district:

**Girls' JV Soccer Uniforms**

- White uniforms: 27 jerseys; 26 shorts
- Green uniforms: 29 jerseys; 29 shorts

Motion for approval by Kathy Gardner, seconded by Scott Rickett. Motion is approved 6 – 0.

6. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the first read of the below policy draft(s), with recommended revisions made to current Lyme Central School Policies/Procedures, and/or new policy drafts as required per NYSED regulation, as provided by Madison-Oneida BOCES policy coordinator.

- Policy #1100 – Records Management and Access
- Policy #5304 – Information Security Breach, *Policy is required*
- Policy #5306 – Protection of Student, Teacher, and Principal Personal Information (Data Security and Privacy), *Policy is required*
- Policy #7102 – Student Medications
- Policy #7500 – Education Records, *Policy is required*
- **TABLED** for further review: Policy #4205 – Property Tax Exemptions

**NOTE:** At the time of policy adoption, the approval for deletion, renumbering, and/or replacement of current policies, as listed on the policy draft(s), will also be implemented.

Motion for approval by Lynn Reichert, seconded by Scott Rickett. Motion is approved 6 – 0.

7. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the following resolution, by roll call vote, for the creation of 1 FTE Senior Building Maintenance Mechanic 1 - Manager Position, and the recommendation by the Superintendent of Schools, for the appointment to said position:

Upon the recommendation of the Superintendent of Schools, per the requirements of Jefferson County Civil Service, the Board of Education hereby approves the creation of one (1) fulltime non-represented mid-level management position in the title of Senior Building Maintenance Mechanic 1-Manager effective February 12, 2021. Such position is in the classified civil service as a non-competitive title under the Jefferson County Civil Service.

Upon the recommendation of the Superintendent of Schools, the Board of Education hereby makes the following appointment:

Name: Todd LaSage  
 Title: Senior Building Maintenance Mechanic 1 – Manager (non-unionized)  
 Effective Date: February 12, 2021  
 Classification: Non-competitive 52-week probationary appointment through 02/11/22  
 Base Salary: \$52,390.40

And, further, that Mr. LaSage shall maintain his current number of accrued leave days from his prior position in the District, with such other terms and conditions of employment as agreed by Superintendent of Schools.

Board Members	Vote
Deanna Lothrop, President	Yes
Lynn Reichert, Vice President	Yes
Terry Countryman, Member	Yes
Kathy Gardner, Member	Yes
Jon LaFontaine, Member	Yes
Scott Rickett, Member	Yes
Ray McIntosh, Member	Excused

Motion for approval by Lynn Reichert, seconded by Scott Rickett. Motion is approved 6 – 0.

8. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the following resolution, by roll call vote, for the salary adjustment of a 1 FTE Clerk Position, as follows:

Upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves for Sherri Wilson a new annual base salary of \$42,003.97 effective July 1, 2020 (retroactive) in recognition of additional assigned responsibilities and duties as District Clerk, which had gone uncompensated, as well as for such other duties as assigned by the Superintendent of Schools.

Board Members	Vote
Deanna Lothrop, President	Yes
Lynn Reichert, Vice President	Yes
Terry Countryman, Member	Yes
Kathy Gardner, Member	Yes
Jon LaFontaine, Member	Yes
Scott Rickett, Member	Yes
Ray McIntosh, Member	Excused

Motion for approval by Lynn Reichert, seconded by Jon LaFontaine. Motion is approved 6 – 0.

9. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the following donation to the Lyme Central School District, to be used in some capacity for the District, at the discretion of the Superintendent:

- Dr. and Mrs. Alfred Gianfagna \$1,000

Motion for approval by Scott Rickett, seconded by Terry Countryman. Motion is approved 6 – 0.

10. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education for the 2020-2021 and 2021-2022 school years.

Motion for approval by Lynn Reichert, seconded by Terry Countryman. Motion is approved 6 – 0.

**ADMINISTRATIVE REPORTS:**

Principal Report, Mr. Barry Davis  
 Assistant Superintendent Report, Ms. Patricia Gibbons  
 Superintendent Report, Mrs. Cammy J. Morrison  
 School Health Report, Mrs. Justine Dowe, RN  
 Transportation Report, Mrs. Dina Jareo

**CORRESPONDENCE AND COMMUNICATIONS**

11. Correspondence Log: Will be included with correspondence from this meeting, at the March 11, 2021 meeting.
12. **ITEMS FOR NEXT MEETING, March 11, 2021**
- Policy #4205 – Property Tax Exemptions, second read
  - Approval of Communicable Disease-Pandemic Plan

**RECOMMENDATIONS AND ACTION**

13. **Board Action:**

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to:

- **Create 1 FTE Senior Building Maintenance Mechanic 1/Manager Position**
- **Salary Adjustment – 1 FTE Clerk**

Motion for approval by Jon LaFontaine, seconded by Terry Countryman. Motion is approved 6 – 0.

14. **Board Action:** Personnel Changes as listed

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to approve the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION, motion is made by Scott Rickett, and seconded by Kathy Gardner. Motion is approved 6 – 0.

(A) Retirements: None at this time

(B) Resignations as listed:

Name	Position	Effective Date
Stephanie Shorkey	1 FTE Typist	February 10, 2021

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Todd LaSage	1 FTE Senior Building Maintenance Mechanic 1/Manager	\$52,390.40	12 Month Probation: 2/12/2021-2/13/2022	February 12, 2021
Sherri Wilson	1 FTE Clerk	\$42,003.97	N/A	July 1, 2020-Retroactive

15. **Board Action:**

Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Todd LaSage - Senior Building Maintenance Mechanic 1/Manager Position**

Motion for approval by Lynn Reichert, seconded by Jon LaFontaine, with motion approved 6-0.

**EXECUTIVE SESSION:**

Motion was made by Scott Rickett, seconded by Kathy Gardner, to enter into executive session to discuss the employment history of 1 particular individual (s) and the discussion of a specific legal matter, with motion approved 6 – 0. Time entered, 6:35 PM.

**RETURN to REGULAR MEETING:**

Motion was made by Terry Countryman, seconded by Lynn Reichert, to adjourn the executive session and reconvene to the regular meeting, with motion approved 6 – 0. Time returned, 7:48 PM.

16. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School District Board of Education hereby authorizes Superintendent Cammy J. Morrison, to execute the Educational Contribution Agreement on behalf of the Lyme Central School Board of Education with the Northern New York Community Foundation and Convergent Solar and their agents, and to oversee and implement any necessary agreement(s) between the Parties regarding and/or pertaining to the Convergent Solar Project and the resulting PILOT Agreement, as discussed during the Executive Session.

Motion for approval by Terry Countryman, seconded by Lynn Reichert, with motion approved 6 – 0.

**Motion for Adjournment:**

**There being no further business or discussion**, a motion is requested adjourn the regular meeting.

Motion for approval by Scott Rickett, seconded by Kathy Gardner, with motion approved 6 – 0.  
Time adjourned: 7:51 PM.

Respectfully submitted:

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Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, February 11, 2021
- All minutes are unofficial until approved by the Board of Education