

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
April 15, 2021
LCS Gymnasium – 6:00 PM

Call to Order by Deanna Lothrop, Board of Education President, at 6:03 PM
Pledge of Allegiance

REGULAR MEETING

Due to the COVID-19 pandemic, the Board of Education meeting was live streamed via ZOOM, through MORIC Services. The meeting link is available on the District website for public access and viewing.

MEMBERS PRESENT:

Deanna Lothrop, President	Terry Countryman
Lynn Reichert, Vice President	Scott Rickett
Ray McIntosh	Jon LaFontaine
Kathy Gardner	Sherri Wilson, District Clerk

ADMINISTRATORS PRESENT:

Cammy J. Morrison, Superintendent
Patricia Gibbons, Assistant Superintendent
Ariana Morrison, District Treasurer

ADMINISTRATORS EXCUSED:

Barry Davis, Principal

OTHERS PRESENT: Michael Gebo, Dominic D'Imperio

PRESENTATIONS: No presentation

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Lynn Reichert, and seconded by Kathy Gardner. Motion is approved 7 – 0.

1. **Approval of Minutes:**

- March 11, 2021 - Regular Meeting

2. **Approval of Buildings and Grounds requests:**

- None at this time

3. **Conferences and Workshops:**

- **Mar. 3, 2021:** Technology Leadership Meeting, Cammy Morrison – 1 hr.
- **Mar. 3, 2021:** Lyme Indicator #13, P. Gibbons; J. Shepard; K. Jessman – 3 hrs.
- **Mar. 10, 2021:** SchoolTool-Scheduling Seminar Secondary, R. Vincent – 3 hrs.
- **Mar. 10, 2021:** SchoolTool-Scheduling Seminar Elementary, R. Vincent – 2 hrs.
- **Mar. 11, 2021:** Lyme Indicator #13, P. Gibbons; J. Shepard; K. Jessman – 3 hrs.
- **Mar. 17, 2021:** Secondary Principal's Meeting, B. Davis – 1 hr.
- **Mar. 17, 2021:** Assistant Superintendent Meeting, P. Gibbons – 1 hr.
- **Mar. 18, 2021:** The Science of Reading for Administrators, P. Gibbons – 1 hr.
- **Apr. 21, 2021:** Spring Cleaning for Google Classroom/Google Drive, A. Hyde; L. Doolittle – 1 hr.
- **May 12, 2021:** Bohlen Technical Center High School Counselor Meeting, R. Vincent – 19 hrs.

4. **Approval of Financial Reports:**

- School Business Report – (Verbal)
- Treasurer's Report, February 2021
- General Fund Warrant #21
- General Fund Supplemental Warrant #19 & #22
- School Lunch Fund Warrant #11

REGULAR AGENDA

Other Discussion and Action

1. **Public Comments:** None at this time

2. **Ongoing Agenda Items:**

- **Convergent Solar Project:** Superintendent Morrison and Dominic D’Imperio answered questions and provided relevant information with the Board during Executive Session. Details to be shared publically with stakeholders as they becomes available.

3. **Board Information:**

- **April 21, 2021:** Jeff-Lewis BOCES 2021-22 Administrative Budget and Member Vote at 5:00 PM in the LCS District Office. Jeff-Lewis BOCES 2021-22 Proposed Budget Booklet and Dr. Sandra Young Klindt’s letter of interest for re-election to the JL BOCES Board of Education, are included for review.
- **May 6, 2021: Annual Budget Hearing –** LCS Virtual Meeting – 6:00 PM. immediately followed by regular Board of Education meeting. ***Pending any date adjustments as directed by NYS Governor***
- **May 18, 2021: Annual 2021-2022 Budget Vote and Board Member Election –** LCS Rm. 140 – 7:00 AM – 8:00 PM
- **DATE CHANGE: Graduation Class of 2021, date changed to June 18, 2021 @ 6:00 PM**
- **July 1, 2021: Annual Re-Organization Meeting** will be held at 5:00 PM, immediately followed by the regular monthly meeting of the Board of Education.

4. **Board Information, LCS Events:**

- **Mar. 22-Apr. 16, 2021:** Class of 2026 Fundraiser, T. Ditch & S. Doney – RADA Kitchenware Sale – LCS
- **Mar. 29-Apr. 16, 2021:** Class of 2025 Fundraiser, K. Aubertine – Krispy Kreme Donut Sale – LCS
- **May 9, 2021:** Class of 2021 Fundraiser, S. Perkins/Chaumont Fire Dept. – Mother’s Day Chicken BBQ – 11:00 AM -?

5. **Board Information:**

Candidates for election to the Jefferson-Hamilton-Herkimer-Oneida Board of Cooperative Education Services (BOCES) are as listed:

- Mr. Michael F. Young – Lowville Academy & Central School District
- Mr. Lynn A. Murray – Copenhagen Central School District
- Dr. Sandra Young Klindt – General Brown Central School

Three (3) vacancies exist on the Board of Cooperative Education Services and three (3) candidates have been nominated to fill these three vacancies. Each vacancy is for a three (3) year term of office, beginning on July 1, 2021, and concluding on, June 30, 2023. The member election and vote on the proposed 2021-2022 BOCES Administrative Budget will take place on April 21, 2021.

****There will be a Special Meeting of the Board of Education held on April 21, 2021 at 5:00 PM** in the District Office at Lyme Central School for the purpose of voting on the proposed 2021-2022 Jefferson-Lewis BOCES Administrative Budget and the election of three members to the Jefferson-Lewis BOCES Board of Education.

6. **Board Information:**

August 31, 2021: As of this date, the following personnel will be due for consideration of tenure appointment at Lyme Central School District:

- Stephanie Doney - Elementary Education Teacher
- Lydia Doolittle - Library Media Specialist

7. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve nine (9) on-line graduate college credit hours for **Lydia Doolittle**, from the University of Buffalo, for the 2020 spring and summer semesters.

Motion for approval by Terry Countryman, seconded by Scott Rickett. Motion is approved 7 – 0.

8. **Board Discussion/Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to appoint the following persons as election inspectors for the Lyme Central School District proposed 2021-2022 Budget Vote and member election to the Board of Education, to be held on May 18, 2021 (***Pending any date adjustments as directed by NYS Governor***).

- Justine Dowe – Chief Election Inspector
- Ariana Morrison – Election Inspector
- Heather Archuleta – Election Inspector
- Sherri Wilson – Election Inspector
- Vicky Barbour – Election Inspector
- Sandra Dudley-Rooney - Election Inspector

Motion for approval by Kathy Gardner, seconded by Ray McIntosh. Motion is approved 7 – 0.

9. **Board Discussion/Action:**
BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **Lyme Central School District 2021-2022 Proposed Budget Spending Plan**, as previously presented and reviewed by the District Treasurer.

Motion for approval by Ray McIntosh, seconded by Lynn Reichert. Motion is approved 7 – 0.

10. **Board Discussion/Action:**
BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **Lyme Central School District 2021-2022 Property Tax Report Card**, as previously presented and reviewed by the District Treasurer.

Motion for approval by Kathy Gardner, seconded by Scott Rickett. Motion is approved 7 – 0.

11. **Board Discussion/Action:**
BE IT RESOLVED, the Lyme Central School Board of Education takes action to approve participation in the Madison – Oneida BOCES Cooperative Bidding Resolution, for the purpose of purchasing standard computer technology for the district. The resolution for the 2021-2022 school year is as follows:

Cooperative Bidding Resolution

WHEREAS, it is the plan of a number of PUBLIC SCHOOL DISTRICTS and the MADISON- ONEIDA BOCES (the "BOCES") during the 2021-2022 school year to bid jointly for the purchase of various types of computers and technology commodities (the "Commodities"); and

WHEREAS, the Lyme Central School District ("the School District") is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures ("the Procedures") governing its right and responsibilities should it elect to participate in the joint bidding of commodities; and

BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.

Motion for approval by Terry Countryman, seconded by Jon LaFontaine. Motion is approved 7 – 0.

12. **Board Action:**
BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **Watertown City School District** contract for **Health and Welfare Services** beginning on September 8, 2021 and ending on June 30, 2022.

Motion for approval by Lynn Reichert, seconded by Ray McIntosh. Motion is approved 7 – 0.

13. **Board Action:**
BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the following: As per the LCSTA contract, *"If by April 1, three (3) or more unused snow/emergency days remain, bargaining unit members will not be required to report for work on one (1) day to be determined by the Superintendent after discussion with the Association President."*

In addition, as stated per the LCSTA contract: *"If by May 1, two (2) or more unused snow/emergency days remain, bargaining unit members will not be required to report for work on one (1) day to be determined by the Superintendent after discussion with the Association President."*

*The district currently has five (5) emergency/snow day closures and one (1) Superintendent Conference Day which remain unused and available for the 2020-21 school year. The district recognizes the many challenges inflicted upon our faculty and staff during the COVID-19 pandemic. Throughout the year, their dedicated efforts and positive attitudes have enabled the district to be one of the few in the area to remain open for daily in-person instruction. Therefore, it is the Superintendent's recommendation that the following dates be added to the Memorial Day Holiday. The District/Building will be closed on:

Friday, May 28, 2021
Tuesday, June 1, 2021

Motion for approval by Ray McIntosh, seconded by Kathy Gardner. Motion is approved 7 – 0.

14. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education for the 2020-2021 and 2021-2022 school years.

Motion for approval by Terry Countryman, seconded by Scott Rickett. Motion is approved 7 – 0.

ADMINISTRATIVE REPORTS:

Assistant Superintendent Report, Ms. Patricia Gibbons
Superintendent Report, Mrs. Cammy J. Morrison
School Health Report, Mrs. Justine Dowe, RN

CORRESPONDENCE AND COMMUNICATIONS

- 15. Correspondence Log: Following meeting held on March 11, 2021
- 16. Calendar of Events: April 2021

17. **ITEMS FOR NEXT MEETING**, May 6, 2021

- Annual Budget Hearing
- Graduation 2021 information updates

RECOMMENDATIONS AND ACTION

18. **Board Action:**

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to:

- **Accept Resignation, one (1) FTE English Teacher**
- **Appoint one (1) FTE Confidential Secretary**
- **Appoint three (3) Substitute Teachers**
- **Appoint one (1) Long-Term Substitute English Teacher**
- **Appoint two (2) 2020-21 Game Assistants**
- **Appoint one (1) 2020-21 Varsity Baseball Coach**
- **Appoint one (1) 2020-21 Varsity Baseball Assistant Coach**
- **Appoint one (1) 2020-21 Varsity Softball Coach**
- **Appoint one (1) 2020-21 Varsity Softball Co-Coach**
- **Appoint one (1) 2020-21 Co-Ed Golf Coach**

Motion for approval by Lynn Reichert, seconded by Kathy Gardner; with Jon LaFontaine, abstained.
Motion is approved 6 – 0.

19. **Board Action:** Personnel Changes as listed

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to approve the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION, motion is made by Kathy Gardner, and seconded by Ray McIntosh; with Jon LaFontaine, abstained.
Motion is approved 6 – 0.

Retirements: None at this time

(A) Resignations as listed:

Name	Position	Effective Date
Nathan Abel	1 FTE English Teacher, Gr. 6-8 and 10	March 18, 2021

(B) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Tina Kimmis	1 FTE Confidential Secretary	\$35,000, pro-rated April 19, 2021-June 30, 2021: \$7,134.62	12-month probationary period, ending on April 18, 2022	April 19, 2021
Janice Shepard	Substitute Teacher (2021-22)	LCS Retiree - \$120 per day	N/A	September 7, 2021
Doreen Schneckenberger	Long-Term Substitute English Teacher, Gr. 6-8; 10	NYS Cert./Retiree: Days 1-15- \$120 per day, day 16 & thereafter – Step 1A \$237.88 per day	N/A	April 12, 2021
Tammy Goutremout	2020-21 Game Assistant	\$19.38 per game	N/A	April 16, 2021
Jon LaFontaine	2020-21 Game Assistant	Volunteer	N/A	April 16, 2021
Amy Sherrer	Substitute Teacher	NYS Certified - \$110 per day	N/A	April 16, 2021
Karlie Maloney	Substitute Teacher	Non-Certified, 4 yr. deree \$95 per day	N/A	April 16, 2021

(C) PAID Coaching Appointments as listed:

Name	Spring 2021	Coaching Certification	Effective Date
Robert Goutremout	2020-21 Varsity Baseball Coach	Temporay Coaching 7-12, 2 nd -4 th Renewal	April 16, 2021
Daniel Lawson	2020-21 Varsity Softball Co-Coach	Certified Teacher	April 16, 2021
Jose Sosa	2020-21 Varsity Softball Co-Coach	Temporary Coaching 7-12, Initial	April 16, 2021
Eric Heath	2020-21 Co-Ed Golf Coach	Certified Teacher	April 16, 2021

(D) UNPAID Coaching Appointments as listed:

Name	Spring 2021	Coaching Certification	Effective Date
David Flyzik	2020-21 Varsity Baseball Assistant Coach - Volunteer	Temporay Coaching 7-12, 1 st Renewal	April 16, 2021

Coaches possess the following [as mandated by NYSED]:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary Coaching License 2nd-4th Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

20. Board Action:

Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Tina Kimmis - Confidential Secretary**
- **Amy Sherrer – Substitute Teacher**
- **Robert Goutremout – Varsity Baseball Coach**
- **David Flyzik – Varsity Baseball Assistant Coach**
- **Karlie Maloney – Substitute Teacher**

Motion for approval by Kathy Gardner, seconded by Terry Countryman. Motion is approved 7 – 0.

EXECUTIVE SESSION:

Motion was made by Scott Rickett, seconded by Terry Countryman, to enter into executive session to for the discussion of the employment history of two (2) particular individuals, and information pertaining to one (1) particular corporation’s project, with motion approved 7 – 0. Time entered, 6:23 PM.

RETURN to REGULAR MEETING:

Motion was made by Kathy Gardner, seconded by Jon LaFontaine, to adjourn the executive session and reconvene to the regular meeting with motion approved 7 - 0. Time adjourned, 7:26 PM.

MOTION FOR ADJOURNMENT:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by Lynn Reichert, seconded by Scott Rickett. Motion is approved 7 – 0.
Time adjourned: 7:28 PM.

Respectfully submitted:

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, April 15, 2021
- All minutes are unofficial until approved by the Board of Education