

LYME CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
**Regular Meeting**  
Minutes  
**June 10, 2021**  
**LCS Gymnasium – 5:15 PM**

**Call to Order by Deanna Lothrop, Board of Education President, at 5:20 PM**  
**Pledge of Allegiance**

**MEMBERS PRESENT:**

Deanna Lothrop, President  
Scott Rickett  
Ray McIntosh

Terry Countryman  
Kathy Gardner

**MEMBERS EXCUSED:**

Lynn Reichert, Vice President  
Jon LaFontaine

**EXECUTIVE SESSION:**

**A motion is requested to enter executive session** for the discussion of the employment history of one (1) particular individual.

Motion for approval by Kathy Gardner, seconded by Ray McIntosh, with motion approved 5 - 0. Time entered: 5:24 p.m.

**RETURN TO OPEN SESSION:**

**A motion is requested to adjourn the executive session and reconvene the regular meeting.**

Motion for approval by Kathy Gardner, seconded by Ray McIntosh, with motion approved 5 - 0. Time adjourned: 6:00 p.m.

**1. Executive Session Recommendations/Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the **2020-2021 Superintendent Evaluation** for Superintendent Cammy J. Morrison.

Motion for approval by Terry Countryman, seconded by Scott Rickett. Motion approved 5 - 0.

**REGULAR MEETING**

**Due to the COVID-19 pandemic, the Board of Education meeting was live streamed via ZOOM, through MORIC Services. The meeting link is available on the District website for public access and viewing.**

**ADMINISTRATORS PRESENT:**

Cammy J. Morrison, Superintendent  
Barry Davis, Principal  
Patricia Gibbons, Assistant Superintendent  
Ariana Morrison, District Treasurer  
Sherri Wilson, District Clerk

**OTHERS PRESENT:** Michael Gebo, Dominic D'Imperio

**PRESENTATIONS:** No presentation

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Kathy Gardner, and seconded by Scott Rickett. Motion is approved 5 – 0.

**1. Approval of Minutes:**

- May 6, 2020 - Annual Budget Hearing and Regular Meeting
- May 18, 2021 – Annual Meeting 2021-2022 Budget Vote and Board Member Election

**2. Approval of Buildings and Grounds requests:**

- None at this time

**3. Conferences and Workshops:**

- **May 17, 2021:** Secondary Principal Meeting, B. Davis – 1 hr.
- **May 17, 2021:** Assistant Superintendent Meeting, P. Gibbons – 1 hr.
- **May 18, 2021:** Accounting Fiscal Year End Procedures, H. Archuleta – 1 hr.

- **May 19, 2021:** Payroll Fiscal Year End Procedures, H. Archuleta – 1 hr.
- **May 26, 2021:** SLS Mentoring for School Librarians, L. Doolittle – 1 hr.
- **June 3, 2021:** Parent Square, R. Vincent - .5 hr.
- **June 9, 2021:** Data Warehouse, P. Gibbons/T. Kimmis – 1 hr.
- **June 9, 2021:** Understanding and Assessing for Dyslexia, S. McClusky/P. Brennen - 5 hrs.
- **June 10, 2021:** Understanding and Assessing for Dyslexia, S. Doney/M. Malone/C. Trottier - 5 hrs.
- **June 30, 2021:** Mentoring Matters Hybrid Book Study, D. Wilkinson – 15 hrs.
- **August 27, 2021:** Effective Teaching, A. Blake – 25 hrs.

**4. Approval of Financial Reports:**

- School Business Report – (Verbal)
- Treasurer’s Report, April 2021
- General Fund Warrant #25
- General Fund Supplemental Warrant #24 & #26
- School Lunch Fund Warrant #13
- FF Fund Warrant #5

**REGULAR AGENDA**

**Other Discussion and Action**

1. **Public Comments:** None at this time

2. **Ongoing Agenda Items:**

- None at this time

3. **Board Information:**

- **June 18, 2021:** Class of 2021 Commencement – Kenneth B. Towne Gymnasium – 6:00 PM
- **June 23, 2021:** Kindergarten Graduation - Kenneth B. Towne Gymnasium – 9:00 AM
- **June 23 & 24, 2021:** Grades K-6, early dismissal – 11:30 AM
- **June 24, 2021:** Emergency Evacuation/Go Home Early Drill – 11:30 AM
- **July 1, 2021:** Annual Reorganization Meeting, immediately followed by Regular Meeting – 5:00 PM

4. **Board Information, LCS Events:**

- **May 25, 2021:** Calculus Field Trip, CLEP Exam, Rachel Vincent – JCC – 12:30 PM – 4:00 PM
- **June 9, 2021:** Kindergarten Pirate Day, B. Stumpf/I. Sullivan – Village of Chaumont – 11:15 AM
- **Sept. 30-Oct.2, 2021:** Homecoming Weekend, Tammy McIntosh – LCS Fields - 8:00 AM – 10:00 PM

5. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve Bowers & Company, CPAs PLLC, as our independent auditor, to audit the financial statements for the year ending, June 30, 2021.

Motion for approval by Kathy Gardner, seconded by Terry Countryman. Motion is approved 5 – 0.

6. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the transfer of funds, as necessary, and for the close of books as of June 30, 2021.

Motion for approval by Kathy Gardner, seconded by Scott Rickett. Motion is approved 5 – 0.

7. **Board Discussion/Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the **Non-public Schools** transportation requests for the following students during the **2021-2022** school year.

GRADE	STUDENT
7	Joseph Bearup
3	Dominik Raso
1	Harper Smith-Allen

Motion for approval by Scott Rickett, seconded by Terry Countryman. Motion is approved 5 – 0.

8. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the **New York State School Board Association Dues** (NYSSBA) for the **2021-2022** school year.

Motion for approval by Kathy Gardner, seconded by Ray McIntosh. Motion is approved 5 – 0.

9. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the collective bargaining negotiation **MOA**, as a successor to the **2015-2021 Lyme Central School Teachers' Association (LCSTA)** contract, reflecting a two (2) year contract extension with the effective dates of, **July 1, 2021 - June 30, 2023**.

Motion for approval by Terry Countryman, seconded by Kathy Gardner. Motion is approved 5 – 0.

10. **Board Action:**

**BE IT RESOLVED**, the Lyme Central School Board takes action to approve participation with the **St. Lawrence-Lewis BOCES Cooperative Purchasing program**, in accordance to the guidelines set forth by the Cooperative Purchasing Agreement, for the 2021-2022 school year.

Motion for approval by Terry Countryman, seconded by Ray McIntosh. Motion is approved 5 – 0.

11. **Board Action:**

**BE IT RESOLVED**, the Lyme Central School Board takes action to approve the renewal of the **Jefferson – Lewis BOCES Distance Learning Classroom Lease Agreement** with Lyme Central School District for the **2021-2022** school year.

Motion for approval by Scott Rickett, seconded by Terry Countryman. Motion is approved 5 – 0.

12. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve **Superintendent Cammy J. Morrison** as a **Lead Evaluator**, following completion of the **Superintendent Lead Evaluator Recertification Training** held on April 28, 2021, at Jeff-Lewis BOCES.

Motion for approval by Ray McIntosh, seconded by Terry Countryman. Motion is approved 5 – 0.

13. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve **Assistant Superintendent Patricia Gibbons** as a **Lead Evaluator**, following completion of the **Superintendent Lead Evaluator Recertification Training** held on April 28, 2021, at Jeff-Lewis BOCES.

Motion for approval by Kathy Gardner, seconded by Ray McIntosh. Motion is approved 5 – 0.

14. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the Equipment Disposal request from the IT Department for multiple items provided through the Mohawk Regional Information Center (MORIC), as well as several additional district owned items, all of which are deemed damaged and/or no longer usable.

Motion for approval by Ray McIntosh, seconded by Scott Rickett. Motion is approved 5 – 0.

15. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve, at the recommendation of Superintendent Morrison, an additional snow day give back on **June 25, 2021**. The District will be closed for students and staff.

Motion for approval by Scott Rickett, seconded by ray McIntosh. Motion is approved 5 – 0.

16. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve up to five (5), ten (10), or fifteen (15) additional summer work days for the 2021-2022 school year for the following personnel:

- Christine Rickett 10 days
- Sarah Purdy 15 days
- Stacey Linkroum 5 days

Motion for approval by Ray McIntosh, seconded by Kathy Gardner. Motion is approved 5 – 0.

17. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the **Non-Contractual Salaries** for the **2021-2022** school year, to be distributed to the following individuals from the allotted budget funds, and

not to exceed a total amount of \$20,597.20. Non-contractual salary increases are calculated using the specified annual percentage rate as stated in the current SRP Contract.

- Cammy J. Morrison – Superintendent
- Barry Davis - Principal
- Patricia Gibbons – Assistant Superintendent of Curriculum & Instruction
- Ariana Morrison – District Treasurer
- Sherri Wilson – District Clerk
- Heather Archuleta – Typist/Tax Collector
- Michael Gebo – Informational Technology Instructor
- Tina Kimmis – Confidential Secretary
- Todd LaSage – Senior Building Maintenance Mechanic 1-Manager
- Jacob Phelps – Automotive Mechanic

Motion for approval by Kathy Gardner, seconded by Scott Rickett. Motion is approved 5 – 0.

**18. Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the donation from the following person(s) for the Alfred J. Gianfagna Memorial Scholarship:

- Dr. and Mrs. Alfred L. Gianfagna      \$300

Motion for approval by Kathy Gardner, seconded by Scott Rickett. Motion is approved 5 – 0.

**19. Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve , by roll call vote, the expenditure of an amount not to exceed \$199,079.48, from **Unrestricted Fund Balance**, for the previously approved (April 21, 2021 Board Meeting) removal/replacement of the district playground equipment and area grounds, as proposed by the vendor **Parkitech**.

Board Members	Vote
Deanna Lothrop, President	<b>Yes</b>
Lynn Reichert , Vice President	<b>Excused</b>
Terry Countryman, Member	<b>Yes</b>
Kathy Gardner, Member	<b>Yes</b>
Jon LaFontaine, Member	<b>Excused</b>
Scott Rickett, Member	<b>Yes</b>
Ray McIntosh, Member	<b>Yes</b>

Motion for approval by Terry Countryman, seconded by Ray McIntosh. Motion is approved 5 – 0.

**20. Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education for the **2020-21** and **2021-2022** school years.

Motion for approval by Kathy Gardner, seconded by Ray McIntosh. Motion is approved 5 – 0.

**ADMINISTRATIVE REPORTS:**

- Principal Report, Mr. Barry Davis
- Assistant Superintendent Report, Ms. Patricia Gibbons
- Superintendent Report, Mrs. Cammy J. Morrison
- School Health Report April – June 2021, Mrs. Justine Dowe, RN

**CORRESPONDENCE AND COMMUNICATIONS**

- 21. Correspondence Log: Following meeting held on May 6, 2021
- 22. Calendar of Events: June 2021

**23. ITEMS FOR NEXT MEETING, July 1, 2021, Reorganization Meeting**

- Public Hearing – District Wide School Safety Plan

**RECOMMENDATIONS AND ACTION**

**24. Board Action:**

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to:

- **Appoint one (1) FTE Speech-Language Pathologist**
- **Appoint one (1) FTE Resource Teacher**
- **Appoint 2021-2022 Extracurricular**
- **Accept Resignation one (1) FTE Vocal Music Teacher**
- **Accept Resignation one (1) Substitute Cleaner**
- **Appoint one (1) FTE Physical Education Teacher**
- **Appoint two (2) FTE Elementary Teachers**
- **Appoint one (1) FTE English Language Arts Teachers**
- **Appoint one (1) Teacher Assistant**

Motion for approval by Terry Countryman, seconded by Scott Rickett. Motion is approved 5 – 0.

**25. Board Action:** Personnel Changes as listed

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to approve the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION, motion is made by Terry Countryman, and seconded by Kathy Gardner. Motion is approved 5 – 0.

(A) Retirements: None at this time

(B) Resignations as listed:

Name	Position	Effective Date
Sarah Elliott	1 FTE Vocal Music Teacher	June 30, 2021
Rowland Talbot	Substitute Cleaner	May 4, 2021

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Celina Ostrander	1 FTE Speech-Language Pathologist	Step 5C, \$54,195, plus \$360 Masters Stipend = \$54,555	3 -Yr. Probationary Tenure track – ending on 8/31/2024	September 1, 2021
Stephanie Doney	1 FTE Resource Teacher	Step 6C, \$54,895, plus \$360 Masters Stipend = \$55,255	3 -Yr. Probationary Tenure track – ending on 8/31/2024	September 1, 2021
Karly Sherman	1 FTE Physical Education Teacher – pending initial certification following COVID emergency certification status	Step 1 (BA) - \$48,995	4-Yr. Probationary Tenure track – ending August 31, 2025	September 1, 2021
Tessa Winkler	1 FTE Elementary Teacher	Step 1 (BA30) - \$49,995 Masters pending	4-Yr. Probationary Tenure track – ending August 31, 2025	September 1, 2021
Colleen Patenaude	1 FTE Elementary Teacher – pending initial certification following COVID emergency certification status	Step 1 (BA) - \$48,995	4-Yr. Probationary Tenure track – ending August 31, 2025	September 1, 2021
Leah Martineau	1 FTE English Language Arts Teacher	Step 3 (BA30) - \$51,595 Masters pending	4-Yr. Probationary Tenure track – ending August 31, 2025	September 1, 2021
Sara Pond	1 FTE Teacher Assistant I – pending initial certification following COVID emergency certification status	\$18,000	4-Yr. Probationary Tenure track – ending August 31, 2025	September 1, 2021

**2021-2022 Extracurricular Positions as listed below, see attached form. Stipends per LCS Teachers' Contract**

- Daniel Lawson – Whiz Quiz Team
- Deborah Wilkinson – Comptroller of Extracurricular; OM Coach; Gr. 12 Class Advisor
- Adrienne Teachout - OM Coach; National Honor Society; Gr. 9 Class Advisor; Lego Robotics Club Advisor; Gr. 12 Class Advisor
- Julianne Oliver – Student Council
- Ann Marie Hyde – Yearbook; Gr. 11 Class Advisor
- Karen Jessman - Gr. 11 Class Advisor
- Sean Spacher - Marching Band Director
- Kari Aubertine - Gr. 7 Class Advisor; Gr. 9 Class Advisor
- Anne Blake - Gr. 9 Class Advisor
- Katie Perkins – Gr. 10 Class Advisor
- Stephanie Doney – Gr. 8 Class Advisor
- Tammy Ditch – Gr. 8 Class Advisor
- Beth Faulknham – National Honor Society
- Varsity Club Advisor – Tammy McIntosh

**26. Board Action:**

Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- Celina Ostrander – Speech-Language Pathologist
- Leah Martineau - English Language Arts Teacher
- Sara Pond – Teacher Assistant I

Motion for approval by Kathy Gardner, seconded by Scott Rickett, with motion approved 5-0.

**EXECUTIVE SESSION:**

Motion was made by Ray McIntosh, seconded by Scott Rickett, to enter into executive session to discuss one (1) specific legal matter and to receive attorney advice. Motion approved 5 – 0. Time entered, 7:10 PM.

**RETURN TO OPEN SESSION:**

Motion was made by Kathy Gardner, seconded by Terry Countryman, to adjourn the executive session and reconvene to the regular meeting with motion approved 5 – 0. Time returned, 8:10 PM.

**Motion for Adjournment:**

**There being no further business or discussion**, a motion is requested adjourn the regular meeting.

Motion for approval by Scott Rickett, seconded by Ray McIntosh, with motion approved 5 – 0.  
Time adjourned: 8:11 PM.

Respectfully submitted:

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Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, June 10, 2021
- All minutes are unofficial until approved by the Board of Education