

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
August 13, 2020
LCS Library – 6:00 PM

Call to Order by Sherri Wilson, Board Clerk, at 6:02 PM
Pledge of Allegiance

MEMBERS PRESENT:

Scott Rickett	Terry Countryman
Ray McIntosh	Jon LaFontaine
Kathy Gardner	Sherri Wilson, District Clerk

MEMBERS EXCUSED:

Deanna Lothrop, President
Lynn Reichert, Vice President

ADMINISTRATORS PRESENT:

Cammy J. Morrison, Superintendent
Barry Davis, Principal
Sandra Rooney, Business Official

ADMINISTRATORS EXCUSED:

Patricia Gibbons, Assistant Superintendent

At this time, the meeting will be conducted by Superintendent Morrison.

EXECUTIVE SESSION: TABLED

REGULAR MEETING

Due to the COVID-19 outbreak, the Board of Education meeting was live streamed through MORIC Services. The recorded meeting is available on the district website. The District conducted a live parent information session with a Q & A segment, immediately following the Board Meeting. The Q's & A's from this session are posted to the district website.

OTHERS PRESENT: Ariana Viera

PRESENTATIONS: No presentation for this meeting

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Kathy Gardner, and seconded by Scott Rickett. Motion is approved 5 – 0.

- 1. Approval of Minutes:**
 - July 2, 2020 - Reorganization/regular Meeting
 - July 28, 2020 – Special Meeting
- 2. Approval of Buildings and Grounds requests:**
 - None at this time
- 3. Conferences and Workshops:**
 - None at this time
- 4. Approval of Financial Reports:**
 - School Business Report – (Verbal)
 - Treasurer's Report, June 2020
 - General Fund Warrant #4
 - General Fund Supplemental Warrant #2
 - General Fund Supplemental Warrant #23
 - School Lunch Fund Warrant #1

REGULAR AGENDA
Other Discussion and Action

1. **Public Comments:** None at this time
2. **Ongoing Agenda Items:**
 - Update regarding the reopening of school: Superintendent Morrison reported on the continued progress in changes made throughout the building, as well as the trainings for staff and students regarding the new procedures being implemented, due to the COVID-19 pandemic. Teachers and staff will be conducting a Successful Student Boot Camp for students in grades 6-12 in an effort to prepare students for the many changes that will be taking place.
3. **Board Information:**
 - **NYSSBA Annual Conference:** Conference originally scheduled for October 29-31, 2020. Will now be held virtually over a two-week period. Dates and times for the virtual convention to be announced soon, information to be forwarded to Board Members once received
 - **PIVOT:** 2019-2020 Second Semester Report
4. **Board Information, LCS Events:**
 - **Sept. 2-3, 2020:** Superintendent Conference Days – LCS – 8:30 AM – 3:00 PM
 - **Sept. 8, 2020:** School starts – Reopening Phase II, Grades K-3 in-person; Grades 4-12 remote instruction
5. **Board Discussion/Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **MORIC/E2CC BOCES Zoom Communications Video Conferencing Services for 2020-2021**.

Motion for approval by Terry Countryman, seconded by Jon LaFontaine. Motion approved 5 - 0.

6. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **2020-2021 Lyme Central School Teachers' Association (LCSTA)** negotiation MOU reflecting a one (1) year contract extension, effective date of **July 1, 2015 - June 30, 2021**.

Motion for approval by Ray McIntosh, seconded by Kathy Gardner. Motion approved 5 - 0.

7. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve a donation to the **Lyme Central School Scholarship Fund** in memory of Mr. Eugene Derefinko, as listed below from:

- Estate of Mr. Eugene Derefinko \$10,000

Motion for approval by Scott Rickett, seconded by Jon LaFontaine. Motion approved 5 - 0.

8. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to a donation to the **Lyme Central School Varsity Club** for the **JV Boys' Basketball Team**, in honor of Mr. James Morrow, as listed below from:

- Neighbors of Watertown \$500

Motion for approval by Ray McIntosh, seconded by Jon LaFontaine. Motion approved 5 - 0.

9. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve a resolution for the **Retention and Disposition Schedule for New York Local Government Records (LGS-1)** as stated below:

RESOLUTION

RESOLVED, By the Board of Education of the Lyme Central School District, that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;
- (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Motion for approval by Kathy Gardner, seconded by Scott Rickett. Motion approved 5 - 0.

10. BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the resolution, by roll call vote, for the contribution of funds to the following reserve funds, upon completion of the June 30, 2020 end of year fiscal bookkeeping:

Recommended Fund up to:

- ❖ TRS Retirement Reserve Fund (increase of \$49,000) \$95,000
- ❖ Repair Reserve Fund (increase of \$38,500) \$244,414

Board Members	Vote
Deanna Lothrop, President	Excused
Lynn Reichert , Vice President	Excused
Terry Countryman, Member	Yes
Kathy Gardner, Member	Yes
Jon LaFontaine, Member	Yes
Scott Rickett, Member	Yes
Ray McIntosh, Member	Yes

Motion for approval by Scott Rickett, seconded by Kathy Gardner. Motion approved 5 - 0.

11. BE IT RESOLVED, that the Lyme Central School Board of Education takes action to an Equipment Disposal request from the science department, submitted by Deborah Wilkinson, for the disposal of the following books deemed outdated and/or no longer usable, 245 total. Items listed to be sold or donated if possible:

- 32 Foss Populations & Ecosystems
- 33 Delivery of Life
- 33 Forces of Nature
- 50 Variables (softcover)
- 1 Variable Binder Teacher Guide
- 64 Weather & Water
- 32 Chemical Interactions

Motion for approval by Jon LaFontaine, seconded by Kathy Gardner. Motion approved 5 - 0.

12. BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **Jefferson-Lewis School Board Association (JLSBA)** dues for the 2020-2021 school year.

Motion for approval by Scott Rickett, seconded by Kathy Gardner. Motion approved 5 - 0.

ADMINISTRATIVE REPORTS:

Principal Report, Mr. Barry Davis
 Superintendent Report, Mrs. Cammy J. Morrison

CORRESPONDENCE AND COMMUNICATIONS

13. Correspondence Log: Following meeting held on July 2, 2020

14. ITEMS FOR NEXT MEETING, September 10, 2020

- Request for inclusion of district reserve funds balances on monthly treasurer report

RECOMMENDATIONS AND ACTION

15. No personnel changes or recommendations

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting. At this time, the Board of Education Meeting will be closed and a virtual public meeting will be conducted with parents, community members and stakeholders to address and discuss questions regarding the school reopening plan.

Motion for approval by Kathy Gardner, seconded by Scott Rickett. Motion approved 5 - 0. Time adjourned: 6:22 p.m.

Respectfully submitted:

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, August 13, 2020
- All minutes are unofficial until approved by the Board of Education