

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
April 7, 2022
LCS Library – 6:00 PM

Call to Order by Deanna Lothrop, Board of Education President, at 6:02 PM
Pledge of Allegiance

REGULAR MEETING

MEMBERS PRESENT:

Deanna Lothrop, President
Scott Rickett
Ray McIntosh
Sherri Wilson, District Clerk

Kathy Gardner, Vice President
Lynn Reichert
Shauna Dupee

MEMBERS EXCUSED:

Jon LaFontaine

ADMINISTRATORS PRESENT:

Cammy J. Morrison, Superintendent
Barry Davis, Principal
Patricia Gibbons, Assistant Superintendent
Ariana Morrison, District Treasurer

OTHERS PRESENT: Deborah Wilkinson, Craig Orvis

PRESENTATIONS:

- **LCS Technology Plan:** Superintendent Cammy J. Morrison reviewed details from the 2022-2025 LCS Technology Plan submitted to NYSED for review and/or approval. Superintendent Morrison stated that although the current LCS Technology Plan was still in affect for one more year, NYS regulation changes deemed it necessary to resubmit a revised plan.
- **Amira – Reading Intervention Program:** Mrs. Christina Trottier, AIS Teacher reviewed this new reading program available to our students in conjunction with the Journey's Reading Series. Mrs. Trottier stated that she has worked collaboratively with the program representatives and district teachers to better understand and implement the program for our students. Mrs. Trottier also stated, the program has many benefits available for teachers and parents to monitor student progress; our students are enjoying working with the program.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Kathy Gardner, and seconded by Scott Rickett. Motion is approved 6 – 0.

1. Approval of Minutes:

- March 10, 2022 - Regular Meeting

2. Approval of Buildings and Grounds requests:

- **May 17, 2022:** Lyme Scholarship Committee, K. Fitzgerald – Basket Raffle Fundraiser - LCS – 5:00-8:00 PM
- **June 27-Aug. 12, 2022:** CYC Junior Division, Cathryn Sellers – LCS Playground & Fields (only when not in use by LCS sports teams) – 11:30 AM – 1:00 PM, M-Th. *Certificate of Liability to be obtained prior to use of the facility.*

3. Conferences and Workshops:

- **Mar. 18, 2022:** SLCMEA Staff Development Day, S. Spacher – Parishville – Hopkinton Central School – 8:30AM – 3:00 PM
- **Mar. 23, 2022:** SBO Knowledge Café, A. Morrison – Virtual Meeting, Planning Summer 2022; Fund Balance Projecting; Planning & Reporting - 9:00 – 10:00 AM
- **Apr. 6, 2022:** ASBO New York, A. Morrison – Virtual Meeting, Projecting Year End Position - 11:00 AM-12:00 PM

4. Approval of Financial Reports:

- School Business Report – (Verbal)
- Treasurer's Report, February 2022
- General Fund Warrant #25 (detail report included)
- General Fund Supplemental Warrant #21
- School Lunch Fund Warrant #14 & #15

REGULAR AGENDA

Other Discussion and Action

1. **Public Comments:** None at this time

2. **Ongoing Agenda Items:** None at this time

3. **Board Information:**

- **April 28, 2022:** Jeff-Lewis BOCES 2022-23 Administrative Budget and Member Vote at 5:00 PM in the LCS District Office.
- **May 5, 2022:** Annual Budget Hearing, immediately followed by Regular Board Meeting – 6:00 PM
- **May 16, 2022: Revised Invitation –** JLSBA Annual Dinner Meeting – Tug Hill Vineyards - 5:15 – 7:15 PM, dinner at 6:00 PM – Guest Speaker, Robert Schneider, NYSSBA Executive Director
- **May 17, 2022:** District Budget Vote and Board Member Election – STEM Lab – 7:00 AM -8:00 PM

4. **Board Information, LCS Events:**

- **Mar. 19, 2022:** Var. Boys’ Basketball Recognition, K. Bronson – LCS Gymnasium – 12:00 – 1:30 PM
- **Mar. 19 & Mar. 26, 2022:** Mod. Boys’ Baseball Open Gym, J. Morrow – LCS Gymnasium – 3/19--, 1:30-3:30 PM; 3/26, 1:00-3:00 PM
- **Mar. 21 – 25, 2022:** NHS Food Drive, B. Faulknham/A. Teachout – LCS
- **Mar. 23, 2022:** Gr. 6 -12 Band Concert and Dress Rehearsal, S. Spacher – LCS Gymnasium – 3:00-8:00 PM
- **Mar. 25, 2022:** Drama Club Field Trip, L. Martineau – Little Mermaid Production – Watertown HS – 6:15 – 9:45 PM
- **Mar. 26, 2022:** Var. Girls’ Basketball Awards Recognition, Jennifer Sosa – STEM Lab – 12:00-1:00 PM
- **Mar. 28-Apr. 16, 2022:** Gr. 10 Fundraiser, S. Perkins – Yard by Yard Gift Card – LCS
- **Mar. 31, 2022:** NHS Food Drive – Pie the Seniors, A. Teachout – ½ of gym (if inclement weather) – 2:45-3:10 PM
- **Apr. 2, 2022:** Mod. Boys’ Baseball Open Gym, J. Morrow – LCS Gymnasium – 1:00-3:00 PM
- **Apr. 8, 2022:** Varsity Club Fundraiser, T. McIntosh – Spring Decorate Your Classroom Contest – LCS – 8:00 AM – 4:00 PM
- **Apr. 8, 2022:** Gr. 10-12 Activity, S. Perkins – Movie – Schindler’s List – LCS Gymnasium – 8:30-11:30 AM
- **April 22, 2022:** HS Chorus & Band Field Trip, S. Spacher/M. Gehrke – Bi-County Festival Rehearsal - Indian River CSD – 8:45 AM - 4:00 PM
- **April 23, 2022:** HS Chorus & Band Field Trip, S. Spacher – Bi-County Festival Concert - Indian River CSD – 8:00 AM – 3:15 PM
- **Apr. 29, 2022:** Gr. Pre-K Teddy Bear Picnic, I. Sullivan – Pre-K classroom – 1:30-2:00 PM
- **Apr. 29, 2022:** Kindergarten Parent Information Session, B. Stumpf/T. Winkler – Kindergarten Classrooms – 2:15-3:00 PM
- **May 6, 2022:** Kindergarten Screening, B. Stumpf/T. Winkler – LCS Stage – 8:30 AM – 3:00 PM
- **May 6, 2022:** Varsity Club Fundraiser, T. McIntosh – Mother’s Day Carnation Sale – LCS – 11:30 AM – 12:40 PM
- **May 6-9, 2022:** Varsity Club Fundraiser, T. McIntosh – Can & Bottle Drive – TDS Parking Lot – 8:00 AM – 9:00 PM
- **May 17, 2022:** LCS Wellness Fair, K. Aubertine/Health & Wellness Class – LCS Cafeteria – 4:00-6:00 PM
- **May 17, 2022:** LCS Chorus & Band Spring Concert, M. Gehrke/S. Spacher – LCS Gym and Stage – 6:00-8:00 PM
- **June 23, 2022:** Kindergarten Graduation, B. Stumpf/T. Winkler – LCS Stage – 9:00 AM
- **Aug. 4-8, 2022:** Varsity Club Fundraiser, T. McIntosh – Can & Bottle Drive – TDS Parking Lot – 8:00 AM – 9:00 PM

5. **Board Information:**

Candidates for election to the Jefferson-Hamilton-Herkimer-Oneida Board of Cooperative Education Services (BOCES) are as listed:

- Mrs. Jennifer Jones – Beaver River Central School District
- Mr. Michael Kramer – Adirondack Central School District

Three (3) vacancies exist on the Board of Cooperative Education Services and two (2) candidates have been nominated to fill these three vacancies. Each vacancy is for a three (3) year term of office, beginning on July 1, 2022, and concluding on, June 30, 2025. The member election and vote on the proposed 2022-2023 BOCES Administrative Budget will take place on April 28, 2022.

There will be a **Special Meeting of the Board of Education held on April 28, 2022 at 5:00 PM in the District Office at Lyme Central School for the purpose of voting on the proposed 2022-2023 Jefferson-Lewis BOCES Administrative Budget and the election of two members to the Jefferson-Lewis BOCES Board of Education.

6. Board Information:

August 31, 2022: As of this date, the following personnel will be due for consideration of tenure appointment at Lyme Central School District:

- Kari Aubertine – Health Teacher, Gr. PK-12

7. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to appoint the following persons as election inspectors for the Lyme Central School District proposed 2022-2023 Budget Vote and member election to the Lyme Central School Board of Education, to be held on May 17, 2022.

- Justine Dowe – Chief Election Inspector
- Ariana Morrison – Election Inspector
- Heather Archuleta – Election Inspector
- Sherri Wilson – Election Inspector
- Tina Kimmis – Election Inspector
- Julie Putnam-Maitag – Election Inspector

Motion for approval by Lynn Reichert, seconded by Scott Rickett. Motion is approved 6 – 0.

8. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **Lyme Central School District 2022-2023 Proposed Budget Spending Plan**, as previously presented and reviewed by the District Treasurer.

Motion for approval by Kathy Gardner, seconded by Scott Rickett. Motion is approved 6 – 0.

9. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve **Lyme Central School District 2022-2023 Property Tax Report Card**, as previously presented and reviewed by the District Treasurer.

Motion for approval by Scott Rickett, seconded by Kathy Gardner. Motion is approved 6 – 0.

10. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to accept the **sealed bid** for the sale of the **2014 Dodge Caravan**. The sealed bids were read on April 4, 2022 at 10:02 AM, with the bid being awarded to Meghan Warner, in the amount of \$10,570.

Motion for approval by Ray McIntosh, seconded by Kathy Gardner. Motion is approved 6 – 0.

11. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve an amendment to the **2022-2023 Lyme Central School Board of Education Meeting** dates, previously approved on February 10, 2022. The recommended amendment is for the purpose of allowing additional time to prepare the annual proposed spending plan. The proposed amendment for the April 2023 meeting date is as follows:

- Current date of April 6, 2023, move to **April 20, 2023**

Motion for approval by Scott Rickett, seconded by Lynn Reichert. Motion is approved 6 – 0.

12. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to the **Watertown City School District** contract for **Health and Welfare Services** beginning on September 7, 2021 and ending on June 30, 2022.

Motion for approval by Ray McIntosh, seconded by Scott Rickett. Motion is approved 6 – 0.

13. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **2022-2023 Putnam – Northern Westchester (PWN) BOCES Cross Contract for Regional Recruitment/On-Line Application System (OLAS) Services**.

Motion for approval by Kathy Gardner, seconded by Ray McIntosh. Motion is approved 6 – 0.

14. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **2022-2023 St. Lawrence – Lewis BOCES Cooperative Purchasing and School Food Management Agreement**.

Motion for approval by Ray McIntosh, seconded by Scott Rickett. Motion is approved 6 – 0.

15. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **2022-2023 Jefferson-Lewis BOCES Cross-Contract for Questar III Special Education Aid Assistance Services**.

Motion for approval by Scott Rickett, seconded by Ray McIntosh. Motion is approved 6 – 0.

16. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **2022-2023 Oswego BOCES Services**, Itinerant Audiologist.

Motion for approval by Ray McIntosh, seconded by Kathy Gardner. Motion is approved 6 – 0.

17. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education for the **2021-22** and **2022-2023** school years.

Motion for approval by Scott Rickett, seconded by Ray McIntosh. Motion is approved 6 – 0.

ADMINISTRATIVE REPORTS:

Principal Report, Mr. Barry Davis
Assistant Superintendent Report, Ms. Patricia Gibbons
Superintendent Report, Mrs. Cammy J. Morrison

CORRESPONDENCE AND COMMUNICATIONS

- 18. Correspondence Log: Following meeting held on March 10, 2022
- 19. Calendar of Events: April 2022

- 20. **ITEMS FOR NEXT MEETING, May 5, 2022**
 - Nothing noted

RECOMMENDATIONS AND ACTION

21. Board Action:

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to:

- **Resignation one (1) FTE Cleaner**
- **Appoint one (1) FTE Cook Manager**

Motion for approval by Ray McIntosh, and seconded by Scott Rickett. Motion is approved 6 – 0.

22. Board Action: Personnel Changes as listed

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to approve the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION, motion is made by Ray McIntosh, and seconded by Scott Rickett. Motion is approved 6 – 0.

(A) Retirements: None at this time

(B) Resignations as listed:

Name	Position	Effective Date
Mary Kathleen Sipple	1 FTE Cleaner	August 31, 2022

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Mary Kathleen Sipple	1 FTE Cook Manager, 10-month position	Current rate of pay – unchanged at \$29,369.60	12 mo. probationary period: 9/1/2022 – 8/31/2023	September 1, 2022

23. EXECUTIVE SESSION:

Motion was made by Scott Rickett, seconded by Ray McIntosh, to enter into executive session for the discussion of litigation strategy regarding one (1) current specific legal matter; litigation strategy regarding one (1) specific potential legal matter. Motion approved 6 – 0. Time entered, 6:49 PM.

- Former employee
- Student Residency

24. RETURN to REGULAR MEETING:

Motion was made by Ray McIntosh, seconded by Lynn Reichert, to adjourn the executive session and reconvene to the regular meeting with motion approved 6 - 0. Time returned, 8:05 PM.

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by Ray McIntosh, seconded by Lynn Reichert, with motion approved 6 – 0. Time adjourned: 8:05 PM.

Respectfully submitted:

 Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, April 7, 2022
- All minutes are unofficial until approved by the Board of Education