

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
May 5, 2022
LCS Library – 6:00 PM

Call to Order by Deanna Lothrop, Board of Education President, at 6:05 PM
Pledge of Allegiance

REGULAR MEETING

MEMBERS PRESENT:

Deanna Lothrop, President
Scott Rickett
Ray McIntosh
Sherri Wilson, District Clerk

Kathy Gardner, Vice President
Lynn Reichert
Shauna Dupee
Jon LaFontaine

ADMINISTRATORS PRESENT:

Cammy J. Morrison, Superintendent
Barry Davis, Principal
Patricia Gibbons, Assistant Superintendent
Ariana Morrison, District Treasurer

OTHERS PRESENT: None

PUBLIC HEARING:

Superintendent Cammy J. Morrison conducted the Annual Budget Hearing outlining budget details of the Lyme Central School Board of Education's Proposed Annual Budget for the 2022-2023 school year.

The Annual Budget Vote/Board Member Elections: May 17, 2022 at Lyme Central School, 7:00 AM – 8:00 PM.

PRESENTATIONS: No presentation

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Lynn Reichert, and seconded by Scott Rickett. Motion is approved 7 – 0.

1. Approval of Minutes:

- April 7, 2022 - Regular Meeting
- April 28, 2022 – Special Meeting, Jefferson- Lewis Budget Vote & Member Election

2. Approval of Buildings and Grounds requests:

- **June 1, 2022:** Lyme Theater Student Tryouts, B. Davis – LCS Gym & Stage – 6:00-8:00 PM
- **June 27-July 1, 2022:** Lyme Theater Club Rehearsals & Production, B. Davis – LCS Gym, Stage & Cafeteria – 11:00 AM-4:00 PM each day; Theater Production on July 1, 2022 at 6:00 PM

3. Conferences and Workshops:

- **May 11, 2022:** NYS AHPERD: PE Curriculum & Assessment Training, K. Bronson – Virtual Webinar – 8:30 AM – 2:30 PM

4. Approval of Financial Reports:

- School Business Report – (Verbal)
- Treasurer's Report, March 2022
- General Fund Warrant #27
- General Fund Supplemental Warrant #26
- School Lunch Fund Warrant #16

REGULAR AGENDA

Other Discussion and Action

1. Public Comments: None at this time

2. Ongoing Agenda Items: None at this time

3. Board Information:

- **May 17, 2022:** Annual Meeting 2022-23 Budget Vote and Board of Education Member Election – 7:00 AM – 8:00 PM – LCS STEM Lab, rm. 140
- **July 1, 2022:** Reorganization and Regular Meeting – **8:30 AM** – LCS Library
- Per Business Office: Purchase of 1 ATZ TRX 561 Zero Turn Mower - Waiting for 3rd quote
- Per Business Office: Purchase of 1 Genie Electric Scissor Lift from Grainger - \$17,737.07 (*NYS Contract Pricing, Please reference NYS Contract PC67235*)

4. Board Information, LCS Events:

- **May 12, 2022:** National Guard Recruiter Visit, R. Vincent – HS Lunch, Cafeteria – 11:15 AM – 12:00 PM
- **May 13, 2022:** Vars. Softball Senior Night, B. Davis – LCS Softball Field – 4:00-4:15 PM
- **May 15, 2022:** Varsity Club Fundraiser, T. McIntosh – Baseball Clinic – Morris Tract Fields – 1:00-6:00 PM
- **May 16-20, 2022:** National Honor Society Fundraiser, B. Faulkham/A. Teachout – Rolling for Relay – LCS
- **May 16, 2022:** Band Concert Dress Rehearsal, S. Spacher – LCS Gym/Stage – 8:20-11:21 AM
- **May 17, 2022:** Gr. 7-12 Chorus Concert Dress Rehearsal, M. Gehrke - LCS Gym/Stage – 9:06-9:49 AM
- **May 18, 2022:** Var. Baseball Senior Night, B. Davis – LCS Baseball Fields – 4:00-4:15 PM
- **May 26, 2022:** Gr. 8 Field Trip, R. Vincent – Career Jam – Watertown Fairgrounds – 11:15 AM – 1:15 PM
- **May 29, 2022:** LCS Marching Band Field Trip, S. Spacher – Theresa Memorial Day Service & Parade – 11:00 AM – 4:30 PM
- **June 2, 2022:** LCSTA Care Awards, S. Perkins – LCS Library – 6:00-7:00 PM
- **June 3, 2022:** Kindergarten Field Trip, B. Stumpf – Pirate Day, Chaumont Village Walk Around – 11:15 AM – 2:30 PM
- **June 6, 2022:** Drama Club Assembly, L. Martineau – 2023 Musical Reveal – LCS Cafeteria – 3:00-3:30 PM
- **Mar. 10-11, 2023:** Drama Club Spring Musical Production, L. Martineau – LCS Gym & Stage – 3/10/23, 7:00-8:30 PM; 3/11/23, 1:00 -2:30 PM Matinee and 7:00-8:30 PM.

5. Board Discussion/Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the disposal of the ballots from the May 18, 2021 Annual Budget Vote and Board Member Election for the 2021-2022 school year.

Motion for approval by Kathy Gardner, seconded by Scott Rickett. Motion is approved 7 – 0.

6. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve **Superintendent Cammy J. Morrison** as a **Lead Evaluator**, following completion of the **Superintendent Lead Evaluator Recertification Training** held on April 27, 2022, at Jeff-Lewis BOCES.

Motion for approval by Lynn Reichert, seconded by Jon LaFontaine. Motion is approved 7 – 0.

7. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the acceptance of the following donations to the Lyme Central School Athletic Department.

Donated by: Mr. Eric Heath

- One (1) Nitro Red & Black Golf Bag and Clubs
- One (1) Intech 17.5 Lancer Driver
- One (1) Nitro Sleeve
- One (1) Blaster Nitro 16
- One (1) Intech Lancer Hybrid 4/5
- One (1) Blaster Nitro 7
- One (1) Blaster Nitro 6
- One (1) Blaster Nitro 3-25"
- One (1) Lancer 7
- One (1) Lancer 6
- One (1) Lancer Intech Putter
- One (1) Blaster Nitro Putter

Donated by: Mrs. Tina Kimmis

- One (1) Wilson Blue/Pink/White Golf Bag
- Two (2) Wilson Shape Girls Golf Club Sleeves
- Two (2) Wilson Putters
- One (1) Wilson Club 6
- Two (2) Wilson Girls Hybrid Clubs

Motion for approval by Ray McIntosh, seconded by Kathy Gardner. Motion is approved 7 – 0.

8. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the equipment disposal request from the Business Office for deletion of the following asset from the District’s Fixed Asset Inventory, being deemed as an inappropriate listing.

- Distance Learning Instructor

Motion for approval by Ray McIntosh, seconded by Lynn Reichert. Motion is approved 7 – 0.

9. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the equipment disposal request from the Business Office for the following items to be discarded and/or deleted from the District’s Inventory, deemed no longer usable or having been previously discarded.

- Stainless Steel Refrigerator
- Serving Unit for Cafeteria
- School Bus Camera
- Various items from the Athletics Department (50 items in total – see attached list)

Motion for approval by Scott Rickett, seconded by Lynn Reichert. Motion is approved 7 – 0.

10. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **2022-2023 Jefferson-Lewis BOCES Final Services Commitment Form**.

Motion for approval by Jon LaFontaine, seconded by Kathy Gardner. Motion is approved 7 – 0.

11. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve participation in the **Madison – Oneida BOCES Cooperative Bidding Resolution**, for the purpose of purchasing standard computer technology for the district. The resolution for the 2022-2023 school year is as follows:

WHEREAS, it is the plan of a number of PUBLIC SCHOOL DISTRICTS and the MADISON-ONEIDA BOCES (the “BOCES”) during the 2022-2023 school year to bid jointly for the purchase of various types of computers and technology commodities (the “Commodities”); and

WHEREAS, the Lyme Central School District (“the School District”) is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures (“the Procedures”) governing its right and responsibilities should it elect to participate in the joint bidding of commodities; and

BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.

Motion for approval by Scott Rickett, seconded by Lynn Reichert. Motion is approved 7 – 0.

12. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the recommendation for **Tenure Appointment** as stated, for the following employee(s):

Name	Hire/Effective Date	Tenure Area	Effective Tenure Date
Kari Aubertine	9/1/2019	Health Teacher, Gr. PK-12	8/31/2022

Motion for approval by Ray McIntosh, seconded by Kathy Gardner. Motion is approved 7 – 0.

13. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve, as per the LCSTA contract, *“If by May 1, two (2) or more unused snow/emergency days remain, bargaining unit members will not be required to report for work on one (1) day to be determined by the Superintendent after discussion with the Association*

President. Therefore, May 27, 2022 will be added to the Memorial Day Holiday. The District/Building will be closed on **Friday, May 27, 2022.**

Motion for approval by Lynn Reichert, seconded by Jon LaFontaine. Motion is approved 7 – 0.

14. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education for the **2020-21** and **2021-2022** school years.

Motion for approval by Scott Rickett, seconded by Kathy Gardner. Motion is approved 7 – 0.

ADMINISTRATIVE REPORTS:

- Principal Report, Mr. Barry Davis
- Assistant Superintendent Report, Ms. Patricia Gibbons
- Superintendent Report, Mrs. Cammy J. Morrison
- School Health Report (Mar. 1-May 1, 2022), Mrs. Justine Dowe, RN
- Transportation Report (Feb. – March 2022), Mr. Jacob Phelps

CORRESPONDENCE AND COMMUNICATIONS

15. Correspondence Log: Following meeting held on April 7, 2022

16. Calendar of Events: May 2022

17. ITEMS FOR NEXT MEETING, June 9, 2022

- Nothing noted

RECOMMENDATIONS AND ACTION

18. Board Action:

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to:

- **Abolish two (2) Elementary Teacher Positions**
- **Appoint one (1) Cafeteria Cashier**
- **Add two (2) Substitute Teachers/Aide**
- **Add two (2) Substitute Bus Drivers**
- **Add one (1) Substitute Food Service Personnel (all areas)**

Motion for approval by Jon LaFontaine, seconded by Kathy Gardner. Motion is approved 7 – 0.

19. Board Action: Personnel Changes as listed

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to approve the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION, motion is made by Lynn Reichert, and seconded by Jon LaFontaine. Motion is approved 7 – 0.

(A) Retirements: None at this time

(B) Resignations as listed: None at this time

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Jaime Bancroft	Cafeteria Cashier	\$13.20 per hour (3.25 hrs. per day)	12- month probationary period May 6, 2022- May 5, 2023	May 6, 2022
Julie Greico	Substitute Teacher Aide	Non-Certified, less than 4 yr. Degree - \$90 per day	N/A	May 5, 2022
Jeffrey Froelich	Substitute Teacher	Non-Certified, less than 4 yr. Degree - \$90 per day	N/A	May 6, 2022
Dina Jareo	Substitute Bus Driver	\$26.00 - first 1 1/2 hrs.; \$14 per hour thereafter	N/A	May 6, 2022
Craig Orvis	Substitute Food Service (all areas)	\$13.20 per hour	N/A	July 1, 2022
	2022-23 Substitute Bus	\$26.00 - first 1 1/2 hrs.; \$14 per		

Craig Orvis	Driver	hour thereafter	N/A	Sept. 1, 2022
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(D) PAID Coaching Appointments as listed: None at this time

(E) UNPAID Coaching Appointments as listed: None at this time

20. Board Action:

Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Julie Greico - Substitute Teacher Aide**
- **Dina Jareo – Substitute Bus Driver (finger print clearance provided through NYS DOT)**
- **Craig Orvis – Substitute Food Service Personnel and Bus Driver (finger print clearance provided through NYS DOT and JL BOCES)**

Motion for approval by Scott Rickett, seconded by Kathy Gardner. Motion is approved 7 – 0.

21. EXECUTIVE SESSION: There was not an Executive Session

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by Scott Rickett, seconded by Kathy Gardner. Motion is approved 7 – 0.

Time adjourned: 7:05 PM.

Respectfully submitted:

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, May 5, 2022
- All minutes are unofficial until approved by the Board of Education