

LYME CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
**Regular Meeting**  
Minutes  
**September 2, 2021**  
**LCS Library – 6:00 PM**

**Call to Order by Deanna Lothrop, Board of Education President, at 6:00 PM**  
**Pledge of Allegiance**

**REGULAR MEETING**

**MEMBERS PRESENT:**

**Deanna Lothrop, President**  
**Scott Rickett**  
**Ray McIntosh**  
**Sherri Wilson, District Clerk**

**Kathy Gardner, Vice President**  
**Lynn Reichert**  
**Terry Countryman**  
**Jon LaFontaine**

**ADMINISTRATORS PRESENT:**

**Cammy J. Morrison, Superintendent**  
**Barry Davis, Principal**  
**Patricia Gibbons, Assistant Superintendent**

**ADMINISTRATORS EXCUSED:**

**Ariana Morrison, District Treasurer**

**OTHERS PRESENT:** Deborah Wilkinson

**PRESENTATIONS:** No presentation was held

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Terry Countryman, and seconded by Lynn Reichert. Motion is approved 7 – 0.

**1. Approval of Minutes:**

- August 12, 2021 - Regular Meeting

**2. Approval of Buildings and Grounds requests:**

- None at this time

**3. Conferences and Workshops:**

- None at this time

**4. Approval of Financial Reports:**

- Treasurer's Report, July 2021
- General Fund Warrant #4
- General Fund Supplemental Warrant #3
- School Lunch Fund Warrant #4
- FF Fund Warrant #6

**REGULAR AGENDA**

**Other Discussion and Action**

**1. Public Comments:** None at this time

**2. Ongoing Agenda Items:** None at this time

**3. Board Information:**

- **October 18, 2021:** NYSSBA Annual Business Meeting – Virtual Meeting – 4:00 PM. ***Voting delegate registration is due by October 13, 2021.***

**4. Board Information, LCS Events:**

- **Aug. 17, 2021:** CPR and 1<sup>st</sup> aid Refresher Courses for Coaches, T. McIntosh – John Wells, instructor – LCS Library – 4:00-8:00 PM
- **Aug. 31, 2021:** Transportation Refresher Course, J. Phelps – LCS Library – 9:00 AM – 12:00 PM
- **Sept. 2, 2021:** New Teacher Orientation Tech Training Day, D. Wilkinson – LCS Library – 9:00-11:00 AM

**5. Board Discussion/Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve masters degrees for the following personnel, and the appropriated salary adjustments to reflect the masters stipend, with the effective date September 3, 2021.

Name	Masters Degree	Salary Adjustment
Tessa Winkler	Masters of Science Childhood Education -SUNY Potsdam	Step 1C \$50,995 plus masters stipend \$360 = \$51,355
Leah Martineau	Masters of Science in Education -SUNY Potsdam	Step 3C \$52,595 plus masters stipend \$360 = \$52,955

Motion for approval by Lynn Reichert, seconded by Kathy Gardner. Motion is approved 7 – 0.

**6. Board Discussion/Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve revisions made to current Lyme Central School Policies/Procedures per Madison-Oneida BOCES policy coordinator. The following policies/procedures are for review and/or approval of adoption or deletion:

Approval to Adopt:

- ~~Policy #3104 – Building Principal~~ **TABLED**, at the request of Terry Countryman for further review
- Policy # 2300 - Public Comments at Board Meetings (replacing current 2300)
- Policy # 8450 - Homebound Instruction (replacing current 8450)

Approval of Deletion (5140; 5540; 5611 from previous Section 4000 Table of Contents):

- Policy #2300 – Regular Board Meetings
- Policy #8450 – Home Tutoring (Homebound Instruction)
- Policy #5140 – Administration of Budget (replaced by Policy #4200)
- Policy #5540 – Publication of District’s Annual Financial Statement (replaced by Policy #4201)
- Policy #5611 – Corporate Sponsorship

**NOTE:** At the time of policy adoption, the approval for deletion, renumbering, and/or replacement of current policies, as listed on the policy draft(s), will also be implemented.

Motion for approval by Ray McIntosh, seconded by Scott Rickett. Motion is approved 7 – 0.

**7. Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the Equipment Disposal Request from the Science Department for multiple books deemed no longer current (available for possible sale) and/or damaged. Total number – 485.

Motion for approval by Kathy Gardner, seconded by Jon LaFontaine. Motion is approved 7 – 0.

**8. Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education for the **2021-2022** school years.

Motion for approval by Terry Countryman, seconded by Scott Rickett. Motion is approved 7 – 0.

**ADMINISTRATIVE REPORTS:**

- Principal Report, Mr. Barry Davis
- Assistant Superintendent Report, Ms. Patricia Gibbons
- Superintendent Report, Mrs. Cammy J. Morrison

**CORRESPONDENCE AND COMMUNICATIONS**

- 9. Correspondence Log: Following meeting held on August 12, 2021
- 10. Calendar of Events: September 2021

**11. ITEMS FOR NEXT MEETING, October 14, 2021**

- Further review of Board Policies #3104 -Building Principal, and #2300 – Public Comments

**RECOMMENDATIONS AND ACTION**

**12. Board Action:**

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to:

- **Retirement one (1) Physical Education Teacher**
- **Appoint two (2) 2021-22 Extracurricular Positions**
- **Add four (4) Substitute Teachers**
- **Add two (2) 2021-22 Game Assistants**
- **Reappoint two (2) Substitute Civil Service Positions**
- **Add one (1) Teacher Assistant**

Motion for approval by Jon LaFontaine, seconded by Terry Countryman. Motion is approved 7 – 0.

**13. Board Action:** Personnel Changes as listed

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to approve the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION, motion is made by Terry Countryman, and seconded by Lynn Reichert. Motion is approved 7 – 0.

(A) Retirements:

Name	Position	Effective Date
David Baker	1 FTE Physical Education Teacher	September 6, 2021

(B) Resignations as listed: None at this time

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Leah Martineau	2021-22 Drama Club Advisor; Drama Production	\$304; \$2,022	N/A	September 3, 2021
Rachel Skipper	2021-22 Substitute Teacher	Non-Certified NYS – 4 yr. degree: \$95 per day	N/A	September 3, 2021
Jaqualynn Dettmer	2021-22 Substitute Teacher	Non-Certified NYS – 4 yr. degree: \$95 per day	N/A	September 3, 2021
Meghan Pfiester	2021-22 Substitute Teacher	Non-Certified NYS – 2 yr. degree: \$90 per day	N/A	September 3, 2021
Karly Sherman	2021-22 Game Assistant and/or Chaperone	Game Assistant: \$21.00 per game, or \$30 both JV & Var. games Chaperone: \$45	N/A	September 3, 2021
Robert Stevenson	2021-22 Game Assistant	\$21.00 per game, or \$30 both JV & Var. games	N/A	September 3, 2021
James Hubbard	2021-22 Substitute Cleaner	At current sub rate of pay	N/A	September 3, 2021
Cora Marich	2021-22 Substitute Cafeteria Laborer	At current sub rate of pay	N/A	September 3, 2021
Elizabeth Netto	Teacher Assistant Level I	\$18,000	4 yr. Probationary Tenure Track: Sept. 20, 2021 - Sept. 19, 2025	September 20, 2021
Connor Hajdasz	Substitute Teacher	NYS Certification (COVID) – \$110 per day	N/A	September 3, 2021

(D) PAID Coaching Appointments as listed: None at this time

**14. Board Action:**

Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Rachel Skipper – Substitute Teacher**

- **Jaqualynn Dettmer - Substitute Teacher**
- **Meghan Pfister – Substitute Teacher**
- **Elizabeth Netto – Teacher Assistant Level I**
- **Connor Hajdasz – Substitute Teacher**

Motion for approval by Terry Countryman, seconded by Kathy Gardner. Motion is approved 7 – 0.

**15. EXECUTIVE SESSION:** No Executive Session held

**Motion for Adjournment:**

**There being no further business or discussion,** a motion is requested adjourn the regular meeting.

Motion for approval by Kathy Gardner, seconded by Lynn Reichert. Motion is approved 7 – 0.

Time adjourned: 7:29 PM.

Respectfully submitted:

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Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, September 2, 2021
- All minutes are unofficial until approved by the Board of Education