

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
October 14, 2021
LCS Gymnasium – 6:00 PM

Call to Order by Deanna Lothrop, Board of Education President, at 6:02 PM
Pledge of Allegiance

REGULAR MEETING

Due to the COVID-19 pandemic, the Board of Education meeting was live streamed via ZOOM, through MORIC Services. The meeting link is available on the District website for public access and viewing.

MEMBERS PRESENT:

Deanna Lothrop, President Kathy Gardner, Vice President
Scott Rickett Terry Countryman
Sherri Wilson, District Clerk

MEMBERS EXCUSED:

Lynn Reichert
Jon LaFontaine
Ray McIntosh

ADMINISTRATORS PRESENT:

Cammy J. Morrison, Superintendent
Barry Davis, Principal
Patricia Gibbons, Assistant Superintendent
Ariana Morrison, District Treasurer

OTHERS PRESENT: Deborah Wilkinson; Tessa Winkler; Leah Martineau; Paige Yousey; Lydia Doolittle; Elizabeth Netto; Irene Sullivan; Sara Pond; Celina Ostranda and Michael Gebo

PRESENTATIONS:

- Introduction of new faculty, Mr. Barry Davis
- 2020-21 Virtual Audit Report: Dan Krol, Bowers & Company CPAs, PLLC
- Library Media Specialist, Lydia Doolittle: presentation of the District's Library management and available programs for students

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Scott Rickett, and seconded by Kathy Gardner. Motion is approved 4 – 0.

1. Approval of Minutes:

- September 2, 2021 - Regular Meeting

2. Approval of Buildings and Grounds requests:

- None at this time

3. Conferences and Workshops:

- **October 13, 2021:** NYSSBA District Clerk Virtual Workshop, Sherri Wilson – LCS Conference Room – 8:30 AM-12:15 PM
- **November 5-7, 2021:** STANYS – State Science Teachers' Conference, Deborah Wilkinson – Rochester, NY
- **August 23-26; Dec. 17, 2021:** Effective Teaching I, Lydia Doolittle and A. Blake – JL BOCES. RESCHEDULED at a later date.

4. Approval of Financial Reports:

- School Business Report – (Verbal)
- Treasurer's Report, August 2021
- General Fund Warrant #7
- General Fund Supplemental Warrant #5 & #6
- School Lunch Fund Warrant #6
- FF Fund Warrant #2 & #3
- 2020-2021 Audit Report, Bowers & Company CPAs, PLLC
- 2020-2021 Corrective Action Plan (CAPS) Report

REGULAR AGENDA

Other Discussion and Action

1. Public Comments:

- Mrs. Heather O’Brien and Mrs. Mindy Kaplan: addressed the Board with their concerns and comments regarding the need for better communication from the district related to information on the 2021 Basketball Season, the limited time frame for requesting a student’s participation in a specific sport at another district, and concern regarding damage to the outdoor basketball court from the recent playground installation – will it be repaired/resurfaced. Mrs. Kaplan also reiterated the importance of having a basketball season this year, both for the students and the continuation of the program at Lyme. As requested, a letter in response to these concerns will be sent to both parties from Superintendent Morrison.

2. Ongoing Agenda Items:

- Further review of Policy #3104 – Building Principal

3. Board Information:

- **October 21, 2021:** JLSBA Annual Fall Hybrid Presentation – Topic and Guest Speaker: Student Mental Health, Dr. Samuel Rubenzahl, PH.D.
- **November 4, 2021:** BOE Finance Committee Meeting – LCS 5:00 PM

4. Board Information, LCS Events:

- **Sept. 22-Oct. 6, 2021:** Yearbook Staff Save Around Coupon Book Sales, AM Hyde – LCS
- **Sept. 9 & Oct. 7, 2021:** Var. Boys & Girls Soccer Senior Nights, T. McIntosh – LCS Soccer Fields – 4:15-4:30 PM
- **Oct. 6-18, 2021:** Class of 2026 Java Coffee Sales, S. Doney - LCS
- **Oct. 12, 2021:** Soccer “Pink Out” Day Breast Cancer Awareness, T. McIntosh – LCS
- **October 15, 2021:** Safe School Endeavor Bake Sale, B. Davis – LCS Staff Room
- **October 16, 2021:** Class of 2022 Fundraiser, D. Wilkinson – Pulled Pork Dinner w/TMB Fire Hall – 12:00 PM
- **October 18, 2021:** Whiz Quiz, D. Lawson – WPBS Studio – 8:00 – 11:30 AM
- **Nov. 4, 2021:**Gr. PK-12; Faculty & Staff Picture Re-take Day, AM Hyde – LCS Stage – 6:45 Am – 2:30 PM

5. Board Information:

November 7, 2021: As of this date, the following personnel will be due for consideration of tenure appointment at Lyme Central School District:

- Lydia Doolittle - Library Media Specialist

6. Board Discussion/Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the Section III Combining Contract between Lyme Central School District and Thousand Island Central School District allowing Lyme students to participate in sporting events, including all practices and competitive league games, with the Thousand Island Central School Varsity and Modified Boys’ Lacrosse teams during the 2021-2022 school year.

Motion for approval by Kathy Gardner, seconded by Terry Countryman. Motion is approved 4 – 0.

7. Board Discussion/Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the masters degree for the following personnel, and the appropriated salary adjustments to reflect the masters stipend, with the retroactive effective date of, September 1, 2021.

Name	Master’s Degree	Salary Adjustment
Paige Yousey	Masters of Science Education - SUNY Oneonta	Step 1C \$50,995 plus masters stipend \$360 = \$51,355

Motion for approval by Kathy Gardner, seconded by Scott Rickett. Motion is approved 4 – 0.

8. Board Discussion/Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the Second read of draft revisions made to current Lyme Central School Policy/Procedure per Madison-Oneida BOCES policy coordinator. The following policy/procedure is for review and/or approval of adoption or deletion:

Approval to Adopt:

- Policy #3104 – Building Principal

NOTE: At the time of policy adoption, the approval for deletion, renumbering, and/or replacement of current policies, as listed on the policy draft(s), will also be implemented.

Motion for approval by Kathy Gardner, seconded by Scott Rickett. Motion is approved 4 – 0.

9. Board Discussion/Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the First read of draft revisions made to current Lyme Central School Policy/Procedure per Madison-Oneida BOCES policy coordinator. The following policy/procedure is for review and/or approval of adoption or deletion:

Approval to Adopt:

- Policy #0014 – Gender Neutral Bathroom (*Policy is required*)

NOTE: At the time of policy adoption, the approval for deletion, renumbering, and/or replacement of current policies, as listed on the policy draft(s), will also be implemented.

Motion for approval by Terry Countryman, seconded by Scott Rickett. Motion is approved 4 – 0.

10. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education for the **2021-2022** school years.

Motion for approval by Kathy Gardner, seconded by Scott Rickett. Motion is approved 4 – 0.

ADMINISTRATIVE REPORTS:

- Principal Report, Mr. Barry Davis
- Assistant Superintendent Report, Ms. Patricia Gibbons
- Superintendent Report, Mrs. Cammy J. Morrison
- School Health Report, Mrs. Justine Dowe, RN

CORRESPONDENCE AND COMMUNICATIONS

- 11. Correspondence Log: Following meeting held on September 2, 2021
- 12. Calendar of Events: October 2021

ITEMS FOR NEXT MEETING, November 4, 2021

- 13. No specific items were requested at this time.

RECOMMENDATIONS AND ACTION

14. Board Action:

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to:

- **Termination one (1) Substitute Teacher**
- **Appoint one (1) Substitute Cafeteria Laborer**
- **Appoint one (1) 2021-22 Game Assistant**
- **Appoint one (1) FTE Physical Education Teacher**

Motion for approval by Kathy Gardner, seconded by Terry Countryman. Motion is approved 4 – 0.

15. Board Action: Personnel Changes as listed

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to approve the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION, motion is made by Terry Countryman, and seconded by Scott Rickett. Motion is approved 4 – 0.

(A) Retirements: None at this time

(B) Resignations as listed:

Name	Position	Effective Date
Employee #793	Substitute Teacher	Retroactively as of October 1, 2021

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Shannon LaVancha	Substitute Cafeteria Laborer	\$12.50 per hour	N/A	Retroactively as of September 20, 2021
Eliza VanDewalker	2021-22 Game Assistant	\$21.00 per game, or \$30 both JV & Var. games	N/A	October 15, 2021
Kyle Bronson	1 FTE Physical Education Teacher	Step 9C, \$56,995, plus \$360 Masters Stipend = \$57,355	4-Yr. Probationary Tenure track: ending Oct. 24, 2025	October 25, 2021

16. Board Action:

Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Shannon LaVancha – Substitute Cafeteria Laborer**
- **Kyle Bronson – Physical Education Teacher**

Motion for approval by Terry Countryman, seconded by Scott Rickett. Motion is approved 4 – 0.

17. EXECUTIVE SESSION:

Motion was made by Terry Countryman, seconded by Scott Rickett, to enter into executive session for the discussion of a litigation strategy concerning a current pending legal matter involving a student/parent, and the medical history of one (1) particular person. Motion approved 4 – 0. Time entered, 7:38 PM.

RETURN to REGULAR MEETING:

Motion was made by Terry Countryman, seconded by Scott Rickett, to adjourn the executive session and reconvene to the regular meeting. Motion is approved 4 – 0. Time returned, 8:16 PM.

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by Terry Countryman, seconded by Scott Rickett. Motion is approved 4 – 0. Time adjourned: 8:16 PM.

Respectfully submitted:

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, October 14, 2021
- All minutes are unofficial until approved by the Board of Education