

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
November 4, 2021
LCS Gymnasium – 6:00 PM

Call to Order by Deanna Lothrop, Board of Education President, at 6:00 PM
Pledge of Allegiance

REGULAR MEETING

Due to the COVID-19 pandemic, the Board of Education meeting was live streamed via ZOOM, through MORIC Services. The meeting link is available on the District website for public access and viewing.

MEMBERS PRESENT:

Deanna Lothrop, President	Kathy Gardner, Vice President
Lynn Reichert	Scott Rickett
Sherri Wilson, District Clerk	Ray McIntosh

MEMBERS EXCUSED:

Terry Countryman
Jon LaFontaine

ADMINISTRATORS PRESENT:

Cammy J. Morrison, Superintendent
Barry Davis, Principal
Patricia Gibbons, Assistant Superintendent
Ariana Morrison, District Treasurer

OTHERS PRESENT: Michael Gebo, and present for Board introductions only: Kyle Bronson, Karly Sherman, Colleen Patenaude

PRESENTATIONS:

- Introduction of new faculty, Mr. Barry Davis
- Parent Square Information: Superintendent Cammy Morrison presented a brief video and reported on the various functions and features available through the Parent Square communication software for parents, students, staff, and community.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Scott Rickett, and seconded by Lynn Reichert. Motion is approved 5 – 0.

1. Approval of Minutes:

- October 14, 2021 - Regular Meeting

2. Approval of Buildings and Grounds requests:

- **Nov. 4, 2021:** Var. Girls' Basketball Open Gym, Coach M. Wilson/Coach R. Crossman – LCS Gym – 5:00 – 6:30 PM
- **Nov. 21, 2021-Apr. 3, 2022:** Town of Lyme Youth Basketball Gr. 3-6, Lyme Youth Committee – LCS Gym – Each Sunday, 9:00 AM – 5:00 PM. Certificate Liability has been provided.

3. Conferences and Workshops:

- **Nov. 8-22, 2021:** The 7 Habits of Highly Effective People, B. Faulknham – Asynchronous online

4. Approval of Financial Reports:

- School Business Report – (Verbal)
- Treasurer's Report, September 2021
- General Fund Warrant #9
- School Lunch Fund Warrant #7
- Federal Fund Warrant #4
- 2021-22 Tax Collector's Report

REGULAR AGENDA

Other Discussion and Action

1. Public Comments: None at this time

2. Ongoing Agenda Items: None at this time

3. Board Information:

- **October 25, 2021:** Food Service Inspection Report
- **Dec. 2, 2021 JLSBA Invitation:** Superintendent/Board Roles and Responsibilities Hybrid Presentation – Barry Entwistle, presenter – BOCES Conference Room, or via webex – 6:00 PM. **Registration is due by, Nov. 24, please contact Mrs. Wilson if you plan to attend.**
- **December 9, 2021:** BOE Finance Committee Meeting – 5:00 PM – District Office

4. Board Information, LCS Events:

- **Oct. 20, 2021-June 8, 2022:** Gr. 11-12 Book Club, Paige Yousey – Mrs. Yousey’s classroom – 3:15-4:15 PM
- **Nov. 1-23, 2021:** Kindergarten Food Drive, B. Stumpf/T. Winkler – LCS and Chaumont Food Pantry
- **Nov. 1-12, 2021:** Class of 2023 Wreath Sale Fundraiser, AM. Hyde – LCS
- **Nov. 3, 2021:** Winter Sports Coaches Meeting, T. McIntosh/B. Davis – Conference Rm. – 3:10 -4:30 PM
- **Nov. 9; Nov. 15; Nov. 22, 2021:** Drama Club Production Preparation, L. Martineau – Classroom/gym/stage – 3:00 – 4:30 PM
- **Nov. 10, 2021:** Staff Baby Shower for R. Vincent, S. Linkroum – LCS Gym – 3:00 – 4:15 PM
- **Nov. 18-22, 2021:** Varsity Club Can & Bottle Drive Fundraiser, T. McIntosh – TDS Parking Lot – 8:00 AM-8:00 PM
- **Nov. 22 – Dec. 6, 2021:** Class of 2026 Rada Cutlery Sales Fundraiser, T. Ditch/S. Doney – LCS

5. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the Superintendent’s recommendation for **Tenure Appointment** as stated, for the following employee:

Name	Hire/Effective Date	Tenure Area	Effective Tenure Date
Lydia Doolittle	11/08/2018	Library Media Specialist	11/07/2021

Motion for approval by Kathy Gardner, seconded by Scott Rickett. Motion is approved 5 – 0.

6. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve a donation to the Lyme Central School District from:

- Hannaford Helps Schools Program - \$66.00

Motion for approval by Lynn Reichert, seconded by Kathy Gardner. Motion is approved 5 – 0.

7. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the Field Trip Request for the Class of 2022 Senior Class Trip to Disney World, Orlando, Florida. Departing on May 1 at 11:00 AM, returning on May 5 at 11:50 PM. Chaperones: Deborah Wilkinson, Adrienne Teachout, and one additional male chaperone TBD. *(Subject to change at the Superintendent’s discretion)*

Motion for approval by Scott Rickett, seconded by Ray McIntosh. Motion is approved 5 – 0.

8. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education for the **2020-21** and **2021-2022** school years.

Motion for approval by Kathy Gardner, seconded by Lynn Reichert. Motion is approved 5 – 0.

ADMINISTRATIVE REPORTS:

- Principal Report, Mr. Barry Davis
- Assistant Superintendent Report, Ms. Patricia Gibbons
- Superintendent Report, Mrs. Cammy J. Morrison

CORRESPONDENCE AND COMMUNICATIONS

- Correspondence Log: Following meeting held on October 14, 2021
- Calendar of Events: November 2021

9. ITEMS FOR NEXT MEETING, December 9, 2021

- United Way Presentation

RECOMMENDATIONS AND ACTION

10. Board Action:

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to:

- **Accept Resignation one (1) FTE Cleaner**
- **Appoint one (1) Substitute Cleaner**
- **Appoint one (1) Substitute Teacher**
- **Appoint six (6) 2021-2022 Winter Sports Coaches**
- **Add one (1) 2021-22 Game Assistant**

Motion for approval by Kathy Gardner, seconded by Ray McIntosh. Motion is approved 5 – 0.

11. Board Action: Personnel Changes as listed

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to approve the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION, motion is made by Scott Rickett, and seconded by Lynn Reichert. Motion is approved 5 – 0.

(A) Retirements: None at this time

(B) Resignations as listed:

Name	Position	Effective Date
Nicholas Marino	1 FTE Cleaner	October 29, 2021

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Michael Rickard	Substitute Cleaner	\$12.50 per hour	N/A	November 5, 2021
Mackenzie Gehrke	Substitute Teacher	\$95 per day	N/A	November 5, 2021
Cheryl Wilson	2021-22 Game Assistant	\$21.00 per game, or \$30 both JV & Var. games	N/A	November 5, 2021

(D) PAID Coaching Appointments as listed:

Name	Winter 2021-22 Sports	Stipend	Coaching Certification	Effective Date
Kyle Bronson	2021-22 Var. Boys' Basketball Coach	\$4,462	Teacher	November 5, 2021
Ryan Crossman	2021-22 Var. Girls' Basketball Co-coach	\$2,231	Temporary 1 st Renewal	November 5, 2021
James Morrow	2021-22 JV Boys' Basketball Coach	\$3,350	Professional	November 5, 2021
Jennifer Sosa	2021-22 JV Girls' Basketball Coach	\$3,350	Professional	November 5, 2021
Keitha Dorr	2021-22 Cheerleading Coach	\$2,420	Temporary 1 st Renewal	November 5, 2021

(E) UNPAID Coaching Appointments as listed:

Name	Winter 2021-22 Sports	Coaching Certification	Effective Date
Josa Sosa	2021-22 JV Girls' Basketball Assistant Coach	Temporary 1 st Renewal	November 5, 2021

Coaches possess the following [as mandated by NYSED]:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary Coaching License 2nd-4th Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

12. Board Action:

Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Michael Rickard – Substitute Cleaner**
- **Mackenzie Gehrke – Substitute Teacher**

Motion for approval by Lynn Reichert, seconded by Scott Rickett. Motion is approved 5 – 0.

13. EXECUTIVE SESSION: No Executive Session was held

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by Kathy Gardner, seconded by Ray McIntosh. Motion is approved 5 – 0.

Time adjourned: 6:51 PM.

Respectfully submitted:

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, November 4, 2021
- All minutes are unofficial until approved by the Board of Education