

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
March 10, 2022
LCS Library – 6:00 PM

Call to Order by Deanna Lothrop, Board of Education President, at 5:20 PM
Pledge of Allegiance

REGULAR MEETING

PURSUANT TO THE NYS GOVERNOR'S LEGISLATION 12031-01.1, the Board of Education meeting was live streamed via ZOOM, through MORIC Services. The meeting link is available on the District website for public access and viewing.

MEMBERS PRESENT:

Deanna Lothrop, President
Scott Rickett
Jon LaFontaine
Sherri Wilson, District Clerk

Kathy Gardner, Vice President
Lynn Reichert
Shauna Dupee

MEMBERS EXCUSED:

Ray McIntosh

ADMINISTRATORS PRESENT:

Cammy J. Morrison, Superintendent
Barry Davis, Principal
Patricia Gibbons, Assistant Superintendent
Ariana Morrison, District Treasurer

OTHERS PRESENT: Michael Gebo, IT; Celina Ostrander, SLP

PRESENTATIONS:

- Mrs. Celina Ostrander, Speech Language Pathologist, presented a PowerPoint on the area of Speech Pathology in the school setting. Mrs. Ostrander highlighted how she tests, evaluates, and provides services to students who are speech impaired, as well as for students who are in need of speech improvement skills only. She emphasized how much easier it is to be in the district full-time rather than as a shared provider amongst multiple districts. She is much more available to her students and more flexible with her colleagues' schedules when arranging sessions. Overall, Mrs. Ostrander feels that providing full-time in district services is very beneficial to our students.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Kathy Gardner, and seconded by Lynn Reichert. Motion is approved 6 – 0.

1. Approval of Minutes:

- February 10, 2022 - Regular Meeting

2. Approval of Buildings and Grounds requests:

- July 14, 2022: First Aid/CPR/AED Training, John Wells – Sports Department, B. Davis/T. McIntosh – STEM Lab – 4:30-6:30 PM

3. Conferences and Workshops:

- **Jan. 18, 2022:** SchoolTool Lunch & Learn, T. Kimmis – Virtual – 1 hr.
- **Jan. 27, 2022:** Civil Rights Data Collection, T. Kimmis/P. Gibbons – 1 hr.
- **Feb. 9, 2022:** NYSED Instructional Tech Plan User Group, C. Morrison – Virtual – 1 hr.
- **Feb. 9, 2022:** SLS Communication Coordinator Meeting, L. Doolittle – 1 hr.
- **Feb. 15, 2022:** Assistant Superintendent Meeting, P. Gibbons – 1 hr.
- **Mar. 4, 2022:** Computer-Based Testing Spring Workshop, P. Gibbons – 1 hr.
- **Mar. 11, 2022:** Evidence Based Supports for Children with Autism, K. Jessman – 1 hr.
- **Mar. 15, 2022:** Assistant Superintendent Meeting, P. Gibbons – 1hr.
- **Mar. 15, 2022:** Data Warehouse Spring Workshop, P. Gibbons/T. Kimmis – 1.5 hrs.
- **Mar. 23, 2022:** SLS Communication Coordinator Meeting, L. Doolittle – 1 hr.
- **Apr. 5; May 24; June 14, 2022:** Assistant Superintendent Meetings, P. Gibbons – 1hr.

4. Approval of Financial Reports:

- School Business Report (Verbal)

- Treasurer’s Report, January 2022
- General Fund Warrant #22
- General Fund Supplemental Warrant #19
- School Lunch Fund Warrant #13
- Federal Fund Warrant #8

REGULAR AGENDA

Other Discussion and Action

1. **Public Comments:** None at this time

2. **Ongoing Agenda Items:**

- Mr. Eric Heath, named as a Class of 2022 Senior Trip Chaperone. Approval for an additional male chaperone previously granted at the Nov. 4, 2021 BOE meeting.
- District Mascot/Logo, updated information

3. **Board Information:**

- **PIVOT 2021-22 1st Semester Report**
- **4th Annual 2021 Lyme Central Scholarship Dollars Report**
- **Mar. 23, 2022:** LCS Board of Education Policy & Procedure Committee Meeting – District Office - 3:30 PM
- **April 6, 2022: Invitation-** JLSBA Annual Dinner Meeting –Howard G. Sackett Technical Center, Glenfield – Building Tour at 5:00 PM, presentation of 2022-23 Proposed BOCES Budget @ 7:15 PM. Registration due by Mar. 30, 2022.
- **April 11-14, 2022:** Spring Recess, no school
- **April 15, 2022:** Good Friday, no school
- **April 28, 2022:** Jeff-Lewis BOCES Annual Budget Vote and Member Election – LCS District Office – 5:00 PM
- **May 5, 2022:** Annual Budget Hearing, immediately followed by Regular Board Meeting – 6:00 PM
- **May 17, 2022:** District Budget Vote and Board Member Election – STEM Lab - 7:00 AM -8:00 PM

4. **Board Information, LCS Events:**

- **Feb. 26 & Mar. 5, 2022:** Drama Club Rehearsals, L. Martineau – LCS Gym and Stage; Cafeteria – 10:00 AM – 2:30 PM
- **Mar. 5, 2022:** JV Boys’ Basketball Team, J. Morrow – End of season pizza party – LCS Gym – 3:00-5:00 PM
- **Mar. 7-21, 2022:** Class of 2025 Fundraiser, K. Aubertine – Spring Candle Sales - LCS
- **Mar. 7, 2022:** Spring Sports Coaches Meeting, B. Davis/T. McIntosh – LCS Conference Room – 3:30 – 4:30 PM
- **Mar. 11, 2022:** Drama Club Promotional Assembly, L. Martineau – LCS Gymnasium – 1:30-2:30 PM
- **Mar. 16, 2022:** NHS Induction Ceremony (make-up), B. Faulkham/A. Teachout – Library – 3:00-4:00 PM
- **Mar. 22, 2022:** Class of 2022 Senior Trip Parent Meeting, D. Wilkinson/A. Teachout – STEM Lab – 6:00-7:00 PM
- **Mar. 23, 2022:** Gr. 6 & 7-12 Band Rehearsals and Concert, S. Spacher – LCS Gym and Stage; Band room and 6th gr. classroom – 3:00 – 8:00 PM

5. **Board Discussion/Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the establishment of a new fund account with the Citizens Bank of Cape Vincent, Chaumont, NY 13622, for the Lyme Central School District in accordance with GASB 84. The new fund account will be titled Custodial Fund (TC).

Motion for approval by Jon LaFontaine, seconded by Kathy Gardner. Motion is approved 6 – 0.

6. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **2022-2023 St. Lawrence-Lewis Cooperative Purchasing Award** as follows:

| Fuel Type/ Plan | District Building | Supplier |
|--|--------------------|--|
| LP Gas/Propane - Plan C fluctuating rate (same differential of \$0.21) | Lyme Main Building | Suburban Propane: Named supplier utilizing 1 yr. contract extension per SLL Cooperative Bid Agreement |

Motion for approval by Scott Rickett, seconded by Jon LaFontaine. Motion is approved 6 – 0.

7. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the following **General Fund Account** budget transfers:

- #2187 – Reclassify Series B Refunded Bonds – Principal
- #2188 – Reclassify Series A Refunded Bonds – Principal
- #2189 – Reclassify Series B Refunded Bonds – Interest
- #2190 – Reclassify Series A Refunded Bonds – Interest
- #2191 – Address Additional Cameras and Server Replacement
- #2192 – Reclassify Head Mechanic Salary to Transportation Office
- #2193 – Reclassify Retiree Health Insurance

Motion for approval by Lynn Reichert, seconded by Kathy Gardner. Motion is approved 6 – 0.

8. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **Madison-Oneida BOCES Services Agreement** with the Lyme Central School District for the **2022-2023** school year.

Motion for approval by Kathy Gardner, seconded by Scott Rickett. Motion is approved 6 – 0.

9. Board Action:

BE IT RESOLVED, that pursuant to Education Law, Section 259, the Board of Education of the Lyme Central School District is authorized to levy and collect an annual tax, year after year, separate and apart from the annual school district budget, in the amount of eighty six thousand one hundred and forty one (\$86,141.00) dollars which shall be paid to the Lyme Free Library for the support and maintenance of the library. With this appropriated amount to be the annual appropriation thereafter until modified by the registered voters of the Lyme Central School District.

Motion for approval by Lynn Reichert, seconded by Kathy Gardner. Motion is approved 6 – 0.

10. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education for the **2020-21** and **2021-2022** school years.

Motion for approval by Kathy Gardner, seconded by Scott Rickett. Motion is approved 6 – 0.

ADMINISTRATIVE REPORTS:

- Principal Report, Mr. Barry Davis
- Assistant Superintendent Report, Ms. Patricia Gibbons
- Superintendent Report, Mrs. Cammy J. Morrison

CORRESPONDENCE AND COMMUNICATIONS

- 11. Correspondence Log: Following meeting held on February 10, 2022
- 12. Calendar of Events: March 2022

13. ITEMS FOR NEXT MEETING, April 7, 2022

- _____

RECOMMENDATIONS AND ACTION

14. Board Action:

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to:

- **Termination one (1) Cafeteria Monitor**
- **Resignation one (1) FTE Teaching Assistant**
- **Appoint two (2) Substitute Teachers**
- **Appoint one (1) 2021-22 Co-ed Golf Coach**
- **Appoint one (1) Varsity Baseball Coach**
- **Appoint one (1) Varsity Baseball Assistant Coach**
- **Appoint two (2) Varsity Softball Co-Coaches**
- **Appoint two (2) Modified Baseball Co-Coaches**
- **Appoint two (2) 2021-22 Game Assistants**
- **Appoint one (1) Substitute School Monitor**

Motion for approval by Jon LaFontaine, seconded by Scott Rickett. Motion is approved 6 – 0.

15. Board Action: Personnel Changes as listed

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to approve the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION, motion is made by Scott Rickett, and seconded by Lynn Reichert. Motion is approved 6 – 0.

(A) Retirements: None at this time

(B) Termination:

| Name | Position | Effective Date |
|---------------|-------------------|-------------------|
| Employee #781 | Cafeteria Monitor | February 23, 2022 |

(C) Resignations as listed:

| Name | Position | Effective Date |
|-----------------|--------------------------|-------------------|
| Diana Shullette | 1 FTE Teaching Assistant | February 25, 2022 |

(D) Appointments as listed:

| Name | Position | Annual Salary / Rate of Pay | Probationary Tenure Track Appointment (if applicable) | Effective Date |
|----------------|---------------------------|---------------------------------------|---|----------------|
| Mark Benz | Substitute Teacher | Non-Cert. 4 year degree, \$95 per day | N/A | March 11, 2022 |
| Donna Bourquin | 2021-22 Game Assistant | \$21 per LCSTA Contract | N/A | March 11, 2022 |
| Antonia Bruno | 2021-22 Game Assistant | \$21 per LCSTA Contract | N/A | March 11, 2022 |
| Denise Blair | Substitute Teacher | Non-Cert. 4 year degree, \$95 per day | N/A | March 11, 2022 |
| Jaime Bancroft | Substitute School Monitor | \$13.20 per hour | N/A | March 11, 2022 |

(E) PAID Coaching Appointments as listed:

| Name | Spring 2021-22 Sports | Stipend | Coaching Certification | Effective Date |
|-------------------|--------------------------------|---------|-----------------------------------|----------------|
| Robert Goutremout | 2021-22 Var. Baseball Coach | \$3,728 | Professional | March 11, 2022 |
| Dan Lawson | 2021-22 Var. Softball Co-Coach | \$1,864 | Teacher | March 11, 2022 |
| Jose Sosa | 2021-22 Var. Softball Co-Coach | \$1,864 | Temporary 1 st renewal | March 11, 2022 |
| James Morrow | 2021-22 Mod. Baseball Co-Coach | \$901 | Temporary Initial | March 11, 2022 |
| Jeffrey Froelich | 2021-22 Mod. Baseball Co-Coach | \$901 | Temporary Initial | March 11, 2022 |
| Eric Heath | 2021-22 Co-Ed Golf Coach | \$2,952 | Teacher | March 11, 2022 |

(F) UNPAID Coaching Appointments as listed:

| Name | Spring 2021-22 Sports | Coaching Certification | Effective Date |
|--------------|---------------------------------------|------------------------|----------------|
| Kyle Bronson | 2021-22 Var. Baseball Assistant Coach | Teacher | N/A |

Coaches possess the following [as mandated by NYSED]:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary Coaching License 2nd-4th Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

16. Board Action:

Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Mark Benz – Substitute Teacher**
- **Jeffrey Froelich - 2021-22 Mod. Baseball Co-Coach**
- **Denise Blair – Substitute Teacher**
- **Jaime Bancroft – School Monitor**

Motion for approval by Kathy Gardner, seconded by Jon LaFontaine. Motion is approved 6 – 0.

17. EXECUTIVE SESSION: No Executive Session was held

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by Kathy Gardner, seconded by Lynn Reichert. Motion is approved 6 – 0.
Time adjourned: 6:53 PM.

Respectfully submitted:

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, March 10, 2022
- All minutes are unofficial until approved by the Board of Education