

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
April 11, 2019
LCS Library – 6:00 PM

Call to Order by Deanna Lothrop, Board of Education President, at 6:00 PM
Pledge of Allegiance

MEMBERS PRESENT:

Deanna Lothrop, President
Kathy Dyer, Vice President
Ray McIntosh
Lynn Reichert

Terry Countryman
Scott Rickett
Kathy Gardner
Sherri Wilson, District Clerk

ADMINISTRATORS PRESENT:

Cammy Morrison, Superintendent
Patricia Gibbons, Dir. of Pupil Services
Sandra Rooney, Business Official

ADMINISTRATORS EXCUSED:

Barry Davis, Principal

OTHERS PRESENT: Craig Orvis, Ryleigh Young, Zachary Goutremout, and Deborah Wilkinson

PRESENTATIONS: There was no presentation at this meeting

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Kathy Gardner, and seconded by Lynn Reichert - Motion is approved 7 – 0.

1. **Approval of Minutes:**

- March 14, 2019 - Regular Meeting

2. **Approval of Buildings and Grounds requests:**

- None at this time

3. **Conferences and Workshops:**

- **Mar. 26, 2019:** Successful Approaches to College Transition, Chris Rowland – JCC – 9:30 AM -2:30 PM

- **Approval of Financial Reports:**

- School Business Report – (Verbal)
- Treasurer's Report: February, 2019
- General Fund Warrant #19
- General Fund Supplemental Fund Warrant #17
- School Lunch Fund Warrant #11
- Federal Fund Warrant #7

REGULAR AGENDA

Other Discussion and Action

1. **Public Comments:**

- Mr. Terry Countryman reported on information obtained from his attendance at the Town of Lyme Board Meeting. Mr. Countryman stated that the Town is excited to have student members join the Lyme Youth Committee. The proposed changes to the LYC by-laws were approved. Mr. Countryman also provided information on Geronimo Energy Company's proposal to the Town for the possible installation of Solar Panels on a large tract of property on the Morris Tract Road.

2. **Ongoing Agenda Items:** None at this time

3. **Board Information:**

- Included for review: 2019-2020 Jefferson-Lewis BOCES 2019-2020 Proposed Budget Booklet
- **May 9, 2019: Annual Budget Hearing** – LCS Library – 6:00 PM. immediately followed by regular Board of Education meeting.
- **May 21, 2019: Annual 2019-2020 Budget Vote and Board Member Election** – LCS Rm. 140 – 7:00 AM – 8:00 PM
- **July 1, 2019: Annual Re-Organization Meeting** will be held at 5:00 PM in the Library, immediately followed by the regular monthly meeting of the Board of Education.

4. **Board Information, LCS Events:**

- **Each Tuesday through the end of May:** LCS Robotics Club, Margaret Brennen – Mrs. Brennen's classroom – 3:00-4:00 PM
- **Mar. 12, 2019:** Modified Softball Coach/Parent Meeting, Stephanie Doney – LCS Cafeteria – 6:00-6:30 PM
- **Mar. 14 & 16, 2016:** Gr. 7-12 Girls' Basketball Open Gym, Mark Wilson – LCS Gym – 8:00-9:00 PM and 2:00-3:30 PM
- **Mar. 19 & 25, 2019:** Gr. 7-12 Boys' Basketball Open Gym, Leo Wilson – LCS Gym - 8:00-9:00 PM and 2:00-3:30 PM
- **Mar. 25, 2019:** Gr. K-12 10th Mountain Band Assembly, Michele Bariteau – LCS Gym – 12:45-1:45 PM
- **Mar. 25, 2019:** Health & Wellness Committee Meeting, Tammy McIntosh - Conference room 107 – 3:00-3:30 PM
- **Mar. 30, 2019:** Varsity Club Fundraiser, Tammy McIntosh – Softball Teams Can Drive/Bake Sale – TDS Parking Lot – 9:00 AM – 4:00 PM
- **Apr. 4-30, 2019:** Class of 2023 Fundraiser, Ann Marie Hyde – Krispy Kreme Sales – LCS
- **Apr. 12, 2019:** Gr. 11 Field Trip, Chris Rowland – JCC Open House – 10:00 AM – 1:00 PM
- **May 9, 2019:** Gr. 7-8 Field Trip, Chris Rowland – “Choices” Presentation, Watertown HS – 9:00-10:00 AM
- **May 11, 2019:** Varsity Club Community Service Day, Tammy McIntosh – JV & Varsity Teams, Community Spring Clean-Up Day – 9:00 AM – 2:00 PM
- **May 21, 2019:** Gr. K-2 Grandparent's Day Celebration, Bridgette Stumpf – LCS Gym – 8:30 – 9:00 AM
- **June 7, 2019:** Gr. K Field Trip, B. Stumpf/M. Malone – Pirate Day, Chaumont Village walking treasure hunt – 11:15 AM – 2:15 PM
- **Aug. 5-9, 2019:** Summer Drama Club/Theater, Chris Rickett – LCS Gym & Stage – 9:00 AM – 3:00 PM

5. **Board Information:** Candidates for election to the Jefferson-Hamilton-Herkimer-Oneida Board of Cooperative Education Services (BOCES) are as listed:

- Mr. Peter Monaco – Watertown City School District
- Mr. Michael Kramer – Adirondack Central School District

Three (3) vacancies exist on the Board of Cooperative Education Services and two (2) candidates have been nominated to fill these three vacancies. Each vacancy is for a three (3) year term of office, beginning on July 1, 2019, and concluding on, June 30, 2022. **The election and vote on the proposed 2019-2020 BOCES Budget will take place on April 25, 2019.

There will be a **Special Meeting of the Board of Education held on April 25, 2019 at 5:00 PM in the District Office at Lyme Central School for the purpose of voting on the proposed 2019-2020 BOCES Administrative Budget and the election of two members to the BOCES Board of Education.

6. **Board Discussion/Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to appoint the following persons as election inspectors for the Lyme Central School District proposed 2019-2020 Budget Vote and election of members to the Board of Education, to be held on May 21, 2019.

- Christine Lachenauer – Chief Election Inspector
- Vicky Barbour – Election Inspector
- Sandra Dudley-Rooney - Election Inspector
- Sherri Wilson – Election Inspector
- Julie Putnam-Maitag – Election Inspector

Motion for approval by Scott Rickett, seconded by Lynn Reichert, with motion approved 7 - 0.

7. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **Lyme Central School 2019-2020 School Year Calendar**.

Motion for approval by Kathy Dyer, seconded by Scott Rickett, with motion approved 7 - 0.

8. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **Lyme Central School District 2019-2020 Proposed Budget Spending Plan**.

Motion for approval by Terry Countryman, seconded by Ray McIntosh, with motion approved 7 - 0.

9. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to accept a donation to the Lyme Central School Scholarship fund in memory of Mr. William Hewitt from the following:

- Lyme Central School Booster Club - \$25

Motion for approval by Lynn Reichert, seconded by Kathy Gardner, with motion approved 7 - 0.

10. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to accept a donation to the Lyme Central School District from:

- Hannaford Helps Schools Program - \$54

Motion for approval by Kathy Dyer, seconded by Kathy Gardner with motion approved 7 - 0.

11. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the Equipment Disposal Request from the Custodial Department in preparation for the renovation of the LCS Exercise room. The items listed are deemed no longer needed and/or damaged and no longer usable.

- One (1) Livestrong Treadmill – recommended for sale
- One (1) True Treadmill – damaged, recommended for disposal
- One (1) True Bike – recommended for sale
- Two (2) Eclipse 4100 Elliptical Trainers – one recommended for sale, one damaged, recommended for disposal
- One (1) Nautilus Abdominal Weight Machine – recommended for sale

Motion for approval by Lynn Reichert, seconded by Scott Rickett, with motion approved 7 - 0.

12. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve participation in the Jefferson-Lewis BOCES Component School Districts Joint Agreement Resolution as follows:

RESOLUTION OF THE BOARD OF EDUCATION OF THE LYME SCHOOL DISTRICT (THE “SCHOOL DISTRICT”), ADOPTED APRIL 11, 2019, AUTHORIZING THE SCHOOL DISTRICT TO ENTER INTO A JOINT AGREEMENT WITH THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES FOR THE SOLE SUPERVISORY DISTRICT OF JEFFERSON, LEWIS, HAMILTON, HERKIMER AND ONEIDA COUNTIES, NEW YORK (“BOCES”), AND THE OTHER COMPONENT SCHOOL DISTRICTS OF BOCES, FOR THE ACQUISITION, CONSTRUCTION AND RENOVATION OF FACILITIES TO HOUSE SERVICES PROVIDED BY BOCES PURSUANT TO SECTION 1950 OF THE EDUCATION LAW AND FOR THE ALLOCATION OF THE COSTS THEREOF AMONG THE COMPONENT SCHOOL DISTRICTS OF BOCES.

WHEREAS, pursuant to the State Environmental Quality Review Act and the applicable regulations promulgated thereunder (“SEQRA”), on December 20, 2017, the Board of Cooperative Educational Services for the Sole Supervisory District of Jefferson, Lewis, Hamilton, Herkimer and Oneida Counties, New York (“BOCES”) duly determined that the Project, hereinafter defined, constitutes a Type II Action under SEQRA which will not have a significant impact on the environment and the Project is not subject to any further environmental review under SEQRA;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION of the Lyme School District (the “School District”) (by a vote of not less than a majority of all Board members) as follows:

Section 1. The School District is hereby authorized to enter into a Joint Agreement by and among BOCES and the eighteen (18) component school districts of BOCES (the “Component School Districts”), in substantially the form attached hereto as Exhibit A, which provides for (1) the acquisition, at no additional cost to BOCES, of the facility now known as the Boak Education Center and previously known as St. Peter’s Catholic School, located at 5437 Shady Avenue, Lowville, New York, and (2) the renovation, reconstruction, refurnishing and altering the Boak Education Center, the Bohlen Technical Center, the A.C.E.S./Adult Learning Center and the Sackett Technical Center including, but not limited to, the replacement of deteriorated roofing and windows, the replacement of outdated/malfunctioning HVAC systems, electrical and plumbing system upgrades, main entrance upgrades, temperature control upgrades, flooring and ceiling replacement, the replacement of deteriorated/damaged entry and classroom doors and associated hardware, reconstruction of building facades, clock and PA system upgrades, lighting system upgrades, asbestos abatement, accessibility upgrades to meet the requirements of the Americans with Disabilities Act, as well as BOCES-wide upgrades to the facilities above and the BOCES Administration and PES Buildings in Watertown and the Adult Education building in Glenfield, including but not limited to existing fire alarm systems and security features, as well as site improvements such as parking lot resurfacing, sidewalk and curbing improvements and associated drainage work, and the acquisition of furnishings, equipment, machinery, apparatus, and incidental improvements in connection therewith (the “Project”). Said Joint Agreement, in addition to providing for all other matters deemed necessary and proper, (i) sets forth the cost of the Project, and (ii) provides for an allocation and apportionment of said costs among the Component School Districts, including the Lyme School District, on the equitable basis set forth in said Joint Agreement, and further sets forth the portion of the costs, and the schedule of payment of said costs by each Component School District, including the Lyme School District.

Section 2. The President of the Board of Education, and in his/her absence the Vice President of the Board of Education, is hereby authorized and directed to execute said Joint Agreement for and on behalf of the School District.

Section 3. The School District hereby agrees to take any and all actions necessary as required by said Joint Agreement to accomplish the purposes and intent of said Joint Agreement.

Section 4. This resolution shall take effect immediately.

Motion by Kathy Dyer, seconded by Terry Countryman, to approve, by roll call vote, the Jefferson-Lewis BOCES Component School Districts Joint Agreement Resolution:

Board Members	Vote
Deanna Lothrop, President	Yes
Kathy Dyer, Vice President	Yes
Terry Countryman, Member	Yes
Kathy Gardner, Member	Yes
Lynn Reichert, Member	Yes
Scott Rickett, Member	Yes
Ray McIntosh, Member	Yes

The resolution is thereupon declared duly adopted. Motion approved 7 - 0.

13. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **Jefferson-Lewis BOCES Service Request for the World Language Assessment** for the **2018-2019** school year, at a cost of \$280. Note: based on timeframe of the request, prior approval granted by Superintendent Morrison.

Motion for approval by Terry Countryman, seconded by Kathy Gardner, with motion approved 7 - 0.

14. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **Jefferson-Lewis BOCES Service Request for the renewal of eDoctrina Assessment Software and Accountability Suite** for the **2019-2020** school year, at a cost of \$1,816.20.

Motion for approval by Lynn Reichert, seconded by Kathy Gardner, with motion approved 7 - 0.

15. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the transportation requests of six (6) students to **Non-public Schools** during the 2019 -2020 school year.

GRADE	STUDENT
11	David Linstruth
8	Sarah Linstruth
10	Miranda Bearup
5	Joseph Bearup
12	Jaden Guga
1	Dominik Raso

Motion for approval by Kathy Dyer, seconded by Scott Rickett, with motion approved 7 - 0.

16. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the Gr. 5 Field Trip Request to Beaver Camp in Lowville, NY on June 7, 2019, from 7:00 AM-2:30 PM. Chaperones will be Mrs. Tammy Ditch and Mrs. Stephanie Doney, classroom teachers.

Motion for approval by Scott Rickett, seconded by Ray McIntosh, with motion approved 7 - 0.

17. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education for the **2018-2019** and **2019-2020** school years.

Motion for approval by Kathy Dyer, seconded by Lynn Reichert, with motion approved 7 - 0.

ADMINISTRATIVE REPORTS:

- Director of Pupil Services Report
- Superintendent Report
- School Health Report, Feb.-Mar. 2019
- Transportation Report

CORRESPONDENCE AND COMMUNICATIONS

- 18. Correspondence Log: Following meeting held on Mar. 14, 2019
- 19. Calendar of Events: April 2019
- 20. **ITEMS FOR NEXT MEETING, May 9, 2019**
 - Annual Budget Hearing

RECOMMENDATIONS AND ACTION

21. **Board Action:**

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to:

- **Add two (2) Substitute Teachers**
- **Add one (1) Substitute School Nurse**
- **Add one (1) 2019-2020 Varsity Girls' Soccer Coach**

Motion for approval by Kathy Dyer, seconded by Kathy Gardner with motion approved 7 – 0.

22. **Board Action - Personnel Changes as listed:**

A motion for approval of the following **PERSONNEL CHANGES** with effective dates as listed under **RECOMMENDATIONS AND ACTION** is made by Kathy Dyer, and seconded by Lynn Reichert Motion is approved 7 - 0.

- (A) Retirements: None at this time
- (B) Resignations as listed: None at this time

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Katelyn Docteur	Substitute Teacher	Non-Certified: less than 4 yr-degree. \$85 per day	N/A	April 12, 2019
Debra Maloney	Substitute School Nurse	RN - \$95 per day	N/A	April 12, 2019
Debra Maloney	Substitute Teacher	Non-Certified: 4 yr- degree \$90 per day	N/A	April 12, 2019

(D) PAID Coaching Appointments as listed:

Name	Fall 2019 Sports	Coaching Certification	Effective Date
Brenton Goodhart	Varsity Girls' Soccer	Teacher Certification	July 1, 2019

Coaches possess the following [as mandated by NYSED:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary Coaching License 2nd-4th Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

23. **Board Action:** Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Katelyn Docteur - Substitute Teacher**
- **Debra Maloney – Substitute School Nurse**
- **Debra Maloney – Substitute Teacher**

Motion for approval by Scott Rickett, seconded by Kathy Gardner, with motion approved 7 - 0.

EXECUTIVE SESSION:

Motion was made by Kathy Gardner, seconded by Scott Rickett, to enter into executive session for discussion of the employment history of one particular individual, with motion approved 7 – 0. Time entered, 7 PM.

RETURN to REGULAR MEETING:

Motion was made by Kathy Dyer, seconded by Ray McIntosh, to reconvene to the regular meeting with motion approved 7 – 0. Time returned, 7:53 PM.

Motion for Adjournment: **There being no further business or discussion,** a motion is requested to adjourn the regular meeting.

Motion was made by Kathy Gardner, seconded by Scott Rickett, to adjourn the regular meeting, with motion approved 7 – 0. Time adjourned, 7:54 PM.

Respectfully submitted:

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, April 11, 2019
- All minutes are unofficial until approved by the Board of Education