

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Draft Minutes
June 13, 2019
LCS Library – 5:00 PM

Call to Order by Kathy Gardner, Board of Education Vice President, at 5:00 PM
Pledge of Allegiance

MEMBERS PRESENT:

Kathy Dyer, Vice President
Ray McIntosh
Terry Countryman
Scott Rickett
Jon LaFontaine

MEMBERS EXCUSED:

Deanna Lothrop, via phone conference
Lynn Reichert
Sherri Wilson

ADMINISTRATORS PRESENT:

Cammy Morrison, Superintendent
Barry Davis, Principal
Patricia Gibbons, Dir. of Pupil Services
Sandra Rooney, Business Official

EXECUTIVE SESSION:

A motion is requested to enter executive session for the discussion of the employment history of one (1) particular individual, and matters leading to the appointment of one (1) particular individual.

Motion for approval by Scott Rickett, seconded by Ray McIntosh, with motion approved 5 - 0. Time entered: 5:03 p.m.

RETURN TO OPEN SESSION:

A motion is requested to adjourn the executive session and reconvene the regular meeting.

Motion for approval by Scott Rickett, seconded by Terry Countryman, with motion approved 5 - 0.

Time adjourned: 6:05 p.m.

1. Executive Session Recommendations/Board Action:

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to approve the 2018-2019 Superintendent Evaluation for Superintendent Cammy J. Morrison.

Motion for approval by Terry Countryman, seconded by Scott Rickett, with motion approved 5 - 0.

OTHERS PRESENT: Kathy Gardner, Padriac Williams, Nadia Moore, Ashlie Willis, Garrett Thompson, Grayson Denney, Damon Blaha, Ryan Aubertine, Zach Carpenter, Alexis Carver, Michael Gray, Tammy Ditch, Bridgette Stumpf, Deborah Wilkinson, Uriah Nance, Kyle Nance, Brandon Wilson, Marissa Walker, Vita Liakovitch, Morgan Goutremout, Rikki Wallace, Grace O'Donnell, and Craig Orvis.

PRESENTATIONS:

- Mrs. Deborah Wilkinson and some of the Engineer Your World II students presented a demonstration of activities and highlights of the class. The students were excited and eager to demonstrate what they have learned from the class.
- Mrs. Tammy Ditch, Mrs. Bridgette Stumpf, Senior Class of 2019 Advisors, along with several senior students attended the meeting to thank the Board of Education for their senior trip to Orlando, Florida. The students shared that they had a wonderful trip and amazing experience.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Scott Rickett, and seconded by Ray McIntosh, with motion approved 5 - 0.

1. Approval of Minutes:

- May 9, 2019 – Regular Meeting
- May 21, 2019 – Annual Meeting 2018-2019 Budget Vote and Board Member Election

2. Approval of Buildings and Grounds requests:

- **June 3, 2019:** Village of Chaumont Dissolution Committee Meeting, Karen Fitzgerald – LCS Library – 6:00-8:00 PM. Prior approval granted by Superintendent Morrison.
- **July 1- Aug 15, 2019:** CYC Junior Division, David Widrick – LCS Playground and Soccer Fields – approximately 12:00 PM – 1:30 PM. Certificate of insurance liability has been provided.
- **July 5-7, 2019:** Victory Bulldogs Basketball Tournament, Jared Wilson/Leo Wilson – LCS Gym – 8:00 AM – 8:00 PM. Organization will donate all proceeds from admissions to the district for use of the facility, and all proceeds from the concessions to the LCS Varsity Club. Certificate of liability insurance has been provided.
- **Aug. 5-9, 2019:** Lyme Summer Theatre Camp/Production, Barry Davis – LCS Gym, Stage, Cafeteria – 9:00 AM – 3:00 PM, Monday – Thursday; Friday 1:00 – 9:00 PM, production of *Music Man* at 6:00 PM

3. Conferences and Workshops:

- **July 23, 2019:** Google Classrooms & Sites, Stasse Perkins – JL BOCES – 8:30 AM – 2:30 PM
- **Aug. 2, 2019:** SS Content Area, Stasse Perkins – JL BOCES – 9:00 AM – 2:00 PM
- **Aug. 9, 2019:** SMART Board Training, Stasse Perkins – JL BOCES – 8:30 AM – 2:30 PM
- **Aug. 5-8, 2019:** The Power of Playful Learning, Margaret Brennen; Christina Trottier; Richard Hendrix – del Lago Resort, Waterloo, NY
- **Aug. 23, 2019:** Google Forms & Expeditions, Stasse Perkins – JL BOCES – 8:30 AM – 2:30 PM

4. Approval of Financial Reports:

- School Business Report – (Verbal)
- Treasurer's Report, April 2019
- General Fund Warrant #23; #25
- School Lunch Fund Warrant #13; #14
- Federal Fund Warrant #9; #10

REGULAR AGENDA

Other Discussion and Action

1. **Public Comments:** None at this time
2. **Ongoing Agenda Items:** None at this time
3. **Board Information:**
 - **June 25, 2019:** Kindergarten Graduation – LCS Gymnasium – 8:50 AM
 - **June 28, 2019:** Class of 2019 Commencement Ceremony – LCS Gymnasium – 6:00 PM
 - **July 1, 2019:** Board of Education Reorganization Meeting – LCS Library – 5:00 PM
4. **Board Information, LCS Events:**
 - **May 17, 2019:** Gr. 3 Field Trip, Eric Heath – New & Old Cedar Grove Cemeteries – 8:30 – 11:00 AM
 - **May 21, 2019:** Gr. 1 Presentation, Margaret Brennen – Play for parents, *Snow White and the Many Dwarfs* – 2:15-2:30 PM
 - **May 21, 2019:** Gr. 7 Fundraiser, Sarah Sharlow – Bake Sale at Concert – 5:45 – 8:30 PM
 - **May 25, 2019:** Gr. 7 Fundraiser, S. Sharlow/M. Bariteau – TDS Parking Lot – 9:00 AM – 12:00 PM
 - **May 29, 2019:** Gr. 4 NYS Science Lab Test, Katie Perkins – LCS Health Room – 8:30 AM – 3:00 PM
 - **June 5, 2019:** Sports Program Meeting, Tammy McIntosh – Meeting with vendors for new basketball team(s) uniforms – 3:00 – 5:00 PM
 - **June 10, 2019:** Varsity Club/Senior Class Meeting, Tammy McIntosh – Homecoming Meeting for 2019 – 3:15 –4:00 PM
 - **June 11 & 13, 2019:** Gr. 7-12 Girls' Open Gym, Mark Wilson – LCS Gym – 3:30 – 5:00 PM
 - **June 14, 2019:** Class of 2019 Senior Fun Day, Christine Rickett – Wescott's Beach – 8:45 AM – 2:45 PM
 - **June 14, 2019:** Gr 1 SPCA Presentation, Margaret Brennen – Mrs. Brennen's Classroom – 1:30 – 2:15 PM
 - **June 17, 2019:** Gr. 12 Adulting 098 Class, B. Faulkham/J. Shepard/S. Perkins/L. Doolittle/ C. Rowland – Library & DL Room – 8:20 AM – 2:30 PM
 - **June 17, 2019:** Gr. 9-12 End of Year Awards, Christine Rickett – LCS Gym – 2:15 – 2:45 PM
 - **June 17, 2019:** Gr. 6-8 Moving Up Day Field Trip/Activities, Christine Rickett – TI Swim & Chaumont Barrens – 9:45 AM – 2:45 PM
 - **June 18, 2019:** LCS Booster Club Meeting, Tammy McIntosh – STEM Lab – 7:00-8:00 PM
 - **June 18-25, 2019:** Elementary Grades Field Trip, Christine Rickett - Swim Lessons @ TI Pool – 8:30 – 11:30 AM
 - **June 19, 2019:** Gr. 1 Walking Field Trip, Margaret Brennen – Lyme Free Library & Ice Cream – 12:00 – 2:30 PM
 - **June 19, 2019:** Gr. 5 Walking Field Trip, T. Ditch/S. Doney – Duck Out Ice Cream – 12:30 -1:30 PM
 - **June 22, 2019:** Varsity Club Fundraiser, Tammy McIntosh – Can & Bottle Drive/Bake Sale & Concession Stand – TDS Parking Lot - 9:00 AM – 2:00 PM: Canceled at request of Board of Education/Administration.

5. **Board Discussion/Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **2019-2020 Cross Contract for the On-Line Application Service (OLAS)** between Jefferson Lewis BOCES and Putnam/Northern Westchester BOCES for Lyme Central School District.

Motion for approval by Scott Rickett, seconded by Terry Countryman, with motion approved 5 - 0.

6. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve **Bowers & Company, CPAs PLLC**, as our independent auditor to audit the financial statements for the year ending, June 30, 2019.

Motion for approval by Terry Countryman, seconded by Ray McIntosh, with motion approved 5 - 0.

7. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the transfer of funds as necessary and close books as of June 30, 2019.

Motion for approval by Scott Rickett, seconded by Terry Countryman, with motion approved 5 - 0.

8. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to the resolution for the contribution of funds to the following reserve funds, upon completion of the end of year fiscal bookkeeping:

	Recommended Fund up to:
❖ TRS Retirement Reserve Fund	\$150,000
❖ Repair Reserve Fund	\$300,000

Motion for approval by Terry Countryman, seconded by Scott Rickett, with motion approved 5 - 0.

9. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to the field trip request for **Gr. 6-8 Middle School Moving – Up Day trip to Boonville, NY** on June 10, 2019, 8:30 AM – 2:55 PM. Chaperones for this trip will be: Stacey Linkroum, Marie Farmer, Kris Cole, Brent Goodhart, and Nathan Abel.

Note: Due to the time frame of the event, and to allow for transportation scheduling, prior approval granted by Superintendent Cammy Morrison.

Motion for approval by Scott Rickett, seconded by Ray McIntosh, with motion approved 5 - 0.

10. **Board Action: TABLED**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the field trip request for LCS Boys' and Girls' Varsity Basketball teams to attend the **Coaches vs. Cancer Basketball Tournament at Glens Falls, NY** on Dec. 6-8, 2019. Cost of the trip to be paid for by proceeds from various fundraising events.

This action tabled pending further review. The request to be resubmitted for the July 1, 2019 Board of Education meeting.

Motion to table by Ray McIntosh, seconded by Terry Countryman, with motion approved 5 - 0.

11. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve up to five (5) or ten (10) additional summer work days for the 2019-20 school year for the following personnel:

▪ Christine Rickett	10 days
▪ Sarah Purdy	10 days
▪ Stacey Linkroum	5 days

Motion for approval by Terry Countryman, seconded by Ray McIntosh, with motion approved 4 – 0. Scott Rickett, abstained.

12. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to accept the bids for the sale of the replaced exercise equipment from the recently renovated weight room. Disposal and/or sale of the equipment previously discussed at the May 9, 2019 Board of Education meeting. The bids received are as follows:

- Recumbent Bike \$25
- Treadmill \$50
- Stand-up Elliptical \$25
- Weight Machine \$50

Motion for approval by Scott Rickett, seconded by Terry Countryman, with motion approved 5 - 0.

13. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to the equipment disposal request from the transportation department for the **2009 Chevrolet Suburban**, with recommendation it be sold by sealed bid.

Motion for approval by Scott Rickett, seconded by Ray McIntosh, with motion approved 5 - 0.

14. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to accept a donation to the Lyme Central School Greenhouse Project in memory of Reginald Schweitzer for the following amount from:

- Brian & Debbie Jackson; Tony & Jennifer Augliano; Jamie & Julie Chaltois; Tom & Cheryl Ashley \$200

Motion for approval by Scott Rickett, seconded by Terry Countryman, with motion approved 5 - 0.

15. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education for the 2018-19 and 2019-2020 school years.

Motion for approval by Terry Countryman, seconded by Scott Rickett, with motion approved 5 - 0.

ADMINISTRATIVE REPORTS:

- Principal Report
- Director of Pupil Services Report
- Superintendent Report
- School Health Report

CORRESPONDENCE AND COMMUNICATIONS

- 16. Correspondence Log: Following meeting held on May 9, 2019
- 17. Calendar of Events: June 2019

18. ITEMS FOR NEXT MEETING, July 1, 2019, Reorganization Meeting

- Field Trip Request: LCS Boys' & Girls' Varsity Basketball Teams – Coaches vs. Cancer Tournament – Glens Falls, NY – Dec. 6-8, 2019.

RECOMMENDATIONS AND ACTION

19. Board Action:

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to:

- **Accept Retirement: one (1) FTE Instrumental Music Teacher**
- **Accept Retirement: one (1) FTE Bus Driver**
- **Add one (1) 2019-2020 Substitute Teacher**
- **Add one (1) 2019-2020 Substitute Bus Driver**
- **Appoint one (1) FTE School Safety Officer**

Motion for approval by Scott Rickett, seconded by Terry Countryman, with motion approved 5 - 0.

20. Board Action - Personnel Changes as listed:

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to approve the following **PERSONNEL CHANGES**, with effective dates as listed under **RECOMMENDATIONS AND ACTION**, motion for approval is made by Ray McIntosh, and seconded by Scott Rickett. Motion is approved 5 - 0.

(A) Retirements:

Name	Position	Effective Date
Michele Bariteau	1 FTE Instrumental Music Teacher	June 30, 2019
Kathy Bellinger	1 FTE Bus Driver	June 30, 2019

The Board of Education wishes to thank Miss Bariteau, and Mrs. Bellinger for their many years of dedicated service to the district and the students of Lyme Central School. Congratulations and best wishes to you both on your retirement.

(B) Resignations as listed: None at this time

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Michele Bariteau	2019-2020 Substitute Teacher	LCS Retiree - \$100 per day	N/A	September 5, 2019
Kathy Bellinger	2019-2020 Substitute Bus Driver	\$26 per hr.- 1 st 1.5 hrs.; \$14 per hr. thereafter	N/A	September 5, 2019
William Rafferty	1 FTE School Safety Officer	\$30,000	N/A	June 14, 2019

(D) PAID Coaching Appointments as listed: None at this time

(E) UNPAID Coaching Appointments as listed: None at this time

21. Board Action: Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Michele Bariteau – Substitute Teacher**
- **Kathy Bellinger – Substitute Bus Driver**
- **William Rafferty – School Safety Officer**

Motion for approval by Ray McIntosh, and seconded by Scott Rickett. Motion is approved 5 - 0.

Motion for Adjournment: **There being no further business or discussion,** a motion is requested to adjourn the regular meeting.

Motion was made by Scott Rickett, seconded by Ray McIntosh, to adjourn the regular meeting, with motion approved 5 - 0. Time adjourned, 7:05 PM.

Respectfully submitted:

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, June 13, 2019
- All minutes are unofficial until approved by the Board of Education