

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
December 12, 2019
LCS Library – 5:30 PM

Call to Order by Deanna Lothrop, Board of Education President, at 5:35 PM
Pledge of Allegiance

MEMBERS PRESENT:

Deanna Lothrop, President	Terry Countryman
Lynn Reichert, Vice President	Scott Rickett
Ray McIntosh	Jon LaFontaine
Kathy Gardner	Sherri Wilson, District Clerk

ADMINISTRATORS PRESENT:

Cammy Morrison, Superintendent
Barry Davis, Principal
Sandra Rooney, Business Official

ADMINISTRATORS EXCUSED:

Patricia Gibbons, Assistant Superintendent

EXECUTIVE SESSION:

A motion is requested to enter executive session for the discussion of the employment history of one (1) particular individual.

Motion for approval by Kathy Gardner, seconded by Scott Rickett, with motion approved 6 - 0. Time entered: 5:35 p.m.

RETURN TO OPEN SESSION:

A motion is requested to adjourn the executive session and reconvene the regular meeting.

Motion for approval by Kathy Gardner, seconded by Lynn Reichert, with motion approved 7 - 0. Time adjourned: 6:09 p.m.

REGULAR MEETING

OTHERS PRESENT: Deborah Wilkinson; Francesca Gamel; Kari Aubertine; Justine Dowe; Timothy Beach; Joshua Nichols.

PRESENTATIONS:

- **Health Class Review:** Mrs. Aubertine, Health Teacher, presented to the Board a brief overview of her position at Lyme Central. Mrs. Aubertine listed the recent activities and programs that she has initiated during the first few months at LCS, and detailed the goals that she is hoping to meet during the remainder of the school year. Mrs. Aubertine also expressed her appreciation for being appointed to the health teacher position, and how important she feels it is to instill a healthy lifestyle in our students.
- **District Strategic Plan Update:** Superintendent Morrison provided an overview of updates to the District Strategic Plan. Included was detailed information on specific areas of the plan that have been completed thus far, and of the areas that are currently being addressed and/or completed for the 2019-2020 school year.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Scott Rickett, and seconded by Jon LaFontaine - Motion is approved 7 – 0.

1. Approval of Minutes:

- November 14, 2019 - Regular Meeting

2. Approval of Buildings and Grounds requests:

- None at this time

3. Conferences and Workshops:

MLP

- Sept. 13, 2019: Proposed Part 121 of the Commissioner's Regulations, Cammy Morrison – 4 hrs.
- Sept. 23, 2019: SLS Inter-Librarian Loan Training, Lydia Doolittle – 2.5 hrs.
- Oct. 7, 2019: Data Security for District Leaders, Cammy Morrison/Mike Gebo – 2 hrs.

- Oct. 18, 2019: Data Warehouse User, Pat Gibbons – 11 hrs.
 - Oct. 23, 2019: Early Learning Statewides, Margaret Brennen – 11 hrs.
 - Oct. 24, 2019: Introduction to ELLs with RBERN, Julianne Oliver/Pat Gibbons/Eric Heath/Anne Blake – 4.5 hrs.
 - Oct. 28, 2019: SLS Mentoring for School Librarians, Lydia Doolittle – 3 hrs.
 - Oct. 31, 2019: AR-Making Reality Better for Learning and Building VR Words-From Crayons to Code – 2.5 hrs.
 - Nov. 7, 2019: iReady Lunch & Learn; Show Me the Data; Leading Data-Driven Cultures, Pat Gibbons – 4
 - Nov. 13, 2019: Music Teacher Network, Sean Spacher – 4.5 hrs.
 - Nov. 14, 2019: Health & PE Network (K-12), Kari Aubertine – 4.5
 - Nov. 18, 2019: 2019 STAC Workshop, Pat Gibbons – 3 hrs.
 - Nov. 25, 2019: LEAD Evaluator Training, Barry Davis/Pat Gibbons – 3 hrs.
 - Dec. 4, 2019: SLS Communication Coordinator Meeting, Lydia Doolittle – 3 hrs.
 - Dec. 4, 2019: Supporting ELLs in the Elementary Classroom, Eric Heath/Christina Trottier – 4.5 hrs.
 - Dec. 4, 2019: Mindfulness for Educators, Irene Sullivan - 9 hrs.
 - Dec. 4, 2019: SLS Council Meeting, Lydia Doolittle – 3 hrs.
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- **Approval of Financial Reports:**
 - School Business Report – (Verbal)
 - Treasurer's Report, October, 2019
 - General Fund Warrant #11
 - Supplemental Fund Warrant #9
 - School Lunch Fund Warrant #7

REGULAR AGENDA

Other Discussion and Action

1. **Public Comments:** None at this time

2. **Ongoing Agenda Items:**
 - Norbut Solar Project Update

3. **Board Information:**
 - **January 9, 2020:** Finance Committee Meeting – LCS Conference Room – 5:00 PM

4. **Board Information, LCS Events:**
 - **Nov. 20-Dec. 4, 2019:** Class of 2024 Fundraiser, Kris Cole & Sarah Sharlow – Coffee Sale – LCS
 - **Nov. 25-Dec. 10, 2019:** Class of 2022 Fundraiser, D. Wilkinson & A. Teachout – Wise Guys Gift Card Sale – LCS
 - **Dec. 3, 2019:** Student Council Pep Rally, Julianne Oliver – Coaches vs, Cancer - Gr. 6-12, LCS Gym – 2:15-3:00 PM
 - **Dec. 3, 2019:** Student Council Hat Day, Julianne Oliver – Coaches vs, Cancer – Gr. PK – 12 – LCS, all day
 - **Dec. 4 & Dec. 11, 2019:** PTSO Fundraiser, Jennifer Docteur - Book Basket Raffle – LCS – 6:30 – 8:00 PM
 - **Dec. 30, 2019:** Student Driver 5- Hr. Course, Barry Davis/Shannon Amo – LCS STEM Lab – 7:00 AM -12:00 PM

5. **Board Discussion/Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the Lyme Central School Scholarship Donation in memory of Paul Klock for the following amount:

 - Lyme Central School Booster Club - \$25

Motion for approval by Lynn Reichert, seconded by Kathy Gardner, with motion approved 7 – 0.

6. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve Patricia Gibbons, Assistant Superintendent of Curriculum and Instruction, and Barry Davis, Principal, as **Lead Evaluators**, following completion of the Recertification Training held on November 25, 2019, at Jeff-Lewis BOCES.

Motion for approval by Kathy Gardner, seconded by Lynn Reichert, with motion approved 7 – 0.

7. **BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education.

Motion for approval by Scott Rickett, seconded by Jon LaFontaine, with motion approved 7 – 0.

ADMINISTRATIVE REPORTS:

Principal Report, Mr. Barry Davis
Assistant Superintendent Report, written report

Superintendent Report, Mrs. Cammy J. Morrison
 Transportation Report, written report

CORRESPONDENCE AND COMMUNICATIONS

- 8. Correspondence Log: Following meeting held on November 14, 2019
- 9. Calendar of Events: December 2019
- 10. **ITEMS FOR NEXT MEETING, January 9, 2020**
 - Mr. John Warneck: Annual Fire Inspection Report
 - Mr. Davis and Athletic Leadership Students

RECOMMENDATIONS AND ACTION

11. **Board Action:**

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to:

- **Accept resignation: one (1) FTE School Nurse**
- **Add one (1) FTE School Nurse**
- **Add two (2) FTE Cleaners**
- **Add two (2) Substitute Teachers**
- **Add one (1) Substitute Teacher/Aide**
- **Add five (5) 2019-20 Game Assistants**
- **Add one (1) Substitute Cleaner**
- **Reappoint one (1) Substitute Bus Driver**
- **Add two (2) 2019-20 Dramatics Co-Advisors**

Motion for approval by Jon LaFontaine, seconded by Lynn Reichert, with motion approved 7 – 0.

12. **Board Action - Personnel Changes as listed:**

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to approve the following PERSONNEL CHANGES, with effective dates as listed under RECOMMENDATIONS AND ACTION, motion for approval is made by Lynn Reichert, and seconded by Kathy Gardner. Motion is approved 7 - 0.

- (A) Retirements: None at this time
- (B) Resignations as listed:

Name	Position	Effective Date
Eva Stanford	1 FTE School Nurse	November 29, 2019

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Justine Dowe	1 FTE School Nurse	\$45,000		Retroactive to December 2, 2019
Timothy Beach	1 FTE Cleaner	\$12.50 per hour	12 mo. ending: 12/3/20	Retroactive to December 4, 2019
Joshua Nichols	1 FTE Cleaner	\$12.50 per hour	12 mo. ending: 12/8/20	Retroactive to December 9, 2019
Tessa Winkler	Substitute Teacher	\$95 per day	N/A	December 13, 2019
Katherine Bellinger	Substitute Teacher/Aide	Teacher \$90 per day; Aide \$11.10 per hr.	N/A	December 13, 2019
Brightlynn Sharlow	Substitute Teacher	\$90 per day	N/A	December 13, 2019
Lance Bombard	2019-20 Game Assistant	\$19 per game	N/A	December 13, 2019
Rob Stevenson	2019-20 Game Assistant	\$19 per game	N/A	Retroactive to December 2, 2019
Reagan Cole	2019-20 Game Assistant	\$19 per game	N/A	December 13, 2019
Hannah Slate	2019-20 Game Assistant	\$19 per game	N/A	December 13, 2019
Rikki Wallace	2019-20 Game Assistant	\$19 per game	N/A	December 13, 2019
Elsie Sipple	Substitute Cleaner	\$11.10 per hour	N/A	December 13, 2019
Gary Bird	Substitute Bus Driver	\$26 –first 1 ½ hrs. \$14 per hr. thereafter	Reappointment per Jefferson Co. Civil Service Dept.	Retroactive to September 1, 2019

Sarah Sharlow	Dramatics Co-Advisor	\$990	N/A	December 13, 2019
Dan Davis	Dramatics Co-Advisor	\$990	N/A	December 13, 2019

(D) PAID Coaching Appointments as listed: None at this time

(E) UNPAID Coaching Appointments as listed: None at this time

13. **Board Action:** Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Justine Dowe – School Nurse**
- **Timothy Beach – Cleaner**
- **Joshua Nichols – Cleaner**
- **Tessa Winkler – Substitute Teacher**
- **Brightlynn Sharlow - Substitute Teacher**
- **Katherine Bellinger – Substitute Teacher/Aide**
- **Elsie Sipple – Substitute Cleaner**
- **Sarah Sharlow – 2019-20 Dramatic Co-Advisor**
- **Dan Davis - 2019-20 Dramatic Co-Advisor**

Motion for approval by Kathy Gardner, seconded by Scott Rickett, with motion approved 7 – 0.

Motion for Adjournment: **There being no further business or discussion,** a motion is requested to adjourn the regular meeting.

Motion was made by Jon LaFontaine, seconded by Lynn Reichert, to adjourn the regular meeting, with motion approved 7 – 0. Time adjourned, 7:07 PM.

Respectfully submitted:

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, December 12, 2019
- All minutes are unofficial until approved by the Board of Education