

LYME CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
**Regular Meeting**  
Draft Confidential Agenda  
**August 8, 2019**  
**LCS Library – 6:00 PM**

Call to Order, by: \_\_\_\_\_ - Time: \_\_\_\_\_ - Pledge of Allegiance

**REGULAR MEETING**

**EXECUTIVE SESSION:**

**A motion is requested to enter executive session** for the discussion of the employment history of one (1) particular individual, and the performance history of one (1) particular individual.

Motion for approval by \_\_\_\_\_, seconded by \_\_\_\_\_, with motion approved \_\_\_\_-\_\_\_\_. Time entered: \_\_\_\_:\_\_\_\_ p.m.

**RETURN TO OPEN SESSION:**

**A motion is requested to adjourn the executive session and reconvene the regular meeting.**

Motion for approval by \_\_\_\_\_, seconded by \_\_\_\_\_, with motion approved \_\_\_\_-\_\_\_\_. Time adjourned: \_\_\_\_:\_\_\_\_ p.m.

**1. Board Action (possible action pending executive session discussion):**

Action is requested to approve the \_\_\_\_\_.

Motion for approval by \_\_\_\_\_, seconded by \_\_\_\_\_, with motion approved \_\_\_\_-\_\_\_\_.

**PRESENTATIONS:** None at this time

**CONSENT AGENDA**

**A motion for approval of the following items as listed under the CONSENT AGENDA is made by \_\_\_\_\_, and seconded by \_\_\_\_\_ - Motion is approved \_\_\_\_-\_\_\_\_.**

**1. Approval of Minutes:**

- July 1, 2019 – Reorganization/Regular Meeting

**2. Approval of Buildings and Grounds requests:**

- Equipment Use Request, June 20, 2019: Varsity Club Fundraiser, Tammy McIntosh – Use of grill, 6 tables and chairs, ice chest – TMB BBQ Cook-off – 10:00 AM – 9:00 PM
- Equipment Use Request, June 27, 2019: Varsity Club Fundraiser, Tammy McIntosh – Use of grill, 6 tables and chairs, black table clothes, ice chest, and ice cream freezer – Lyme Community Days – 8:00 AM – 5:00 PM
- Equipment Use Request, Aug. 3, 2019: Varsity Club Fundraiser for Glens Falls Tournament, Tammy McIntosh – Grill, 4 tables and chairs, ice chest – TDS parking lot – 9:00 AM – 2:00 PM
- Equipment Use Request, Aug. 8 -11, 2019: Lyme Free Library, Patti Hughes – LFL Annual Book Sale (8/10/19) – 20 tables

**3. Conferences and Workshops:**

- **August 29, 2019:** Administrative Assistant Conference, S. Wilson; A. Viera; T. McIntosh; C. Rickett – Hilton Garden Inn, Watertown – 9:00 AM – 4:00 PM.

**4. Approval of Financial Reports:**

- School Business Report (verbal)
- Treasurer's Report, June 2019
- GF Warrant #2
- GF Supplemental Warrant #1
- SL Fund Warrant #1

**REGULAR AGENDA**

**Other Discussion and Action**

**2. Public Comments:**

**3. Ongoing Agenda Items:**

- Further discussion regarding the admission of foreign exchange students

**4. Board Information:**

- **Oct. 24-26, 2019:** 100<sup>th</sup> Annual NYSSBA Convention & Education Expo – Rochester, NY. - Early registration deadline: **8/16/19, please notify Mrs. Wilson if you plan to attend for registration and hotel reservations purposes.**
- **PIVOT:** 2018-19 Second Semester Program Report
- **NYS DOT:** 2018-19 Bus Inspection Report
- **Sept. 3, 2019:** LCS Open House Gr. PreK-12, T. McIntosh – LCS – 5:00-6:00 PM

**5. Board Information, LCS Events:**

- **July 24; Aug. 24, 2019:** Sports/school physicals, Eva Villien – Nurse’s office and conference room – 5:30-7:30 PM
- **July 31; Aug. 3, 2019:** Gr. 7-12 Girls’ Open Gym, Mark Wilson – LCS Gym – 2:30-4:00 PM (7/37), 2:00-3:00 PM (8/3/19)
- **Aug. 1, 2019:** Fall Sports Coaches Meeting, T. McIntosh – Conference Room – 5:00-6:00 PM
- **Aug. 1, 2019:** Parent & Athlete Fall Sports Meeting, T. McIntosh – Cafeteria – 6:00-7:00 PM
- **Aug. 3, 2019:** Varsity Club Fundraiser, T. McIntosh – Can & Bottle Drive/Car Wash/Bake Sale/ Concession Stand – TDS parking lot – 9:00-2:00 PM
- **Aug. 9, 2019:** LCS Booster Club Fundraiser, Jennifer Madeline – Best of Lyme Basket Raffle – During Summer Theater Production
- **Aug. 20, 2019:** NTO Meeting, D. Wilkinson – LCS Conference Rm – 8:00 AM – 2:00 PM
- **Aug. 30-31, 2019:** Varsity Girls’ & Boys’ Soccer Scrimmages, T. McIntosh – LCS soccer fields – 9:00 AM-12:30 PM each day. Varsity Club will also be raising funds by operating the concession stand trailer during these events.
- **Sept. 7, 2019-June 6, 2020:** Varsity Club Community Yoga Classes, T. McIntosh – LCA Cafeteria – Saturdays only, 11:00 AM – 12:00 PM. Certificate of Liability has been provided.
- **Oct. 10, 2019:** Varsity Boys’ Soccer Senior Night, T. McIntosh – LCS soccer fields – 4:15 – 4:30 PM
- **Oct. 16, 2019:** Varsity Girls’ Soccer Senior Night, T. McIntosh – LCS soccer fields – 4:15 – 4:30 PM

**6. Board Action:**

Action is requested to approve the allocation of funds in the amount of \$46,000, retroactive to June 30, 2019, to the **NYS Teacher Retirement System (TRS) Retirement Sub Reserve Fund**. Resolution for the establishment of said reserve fund previously approved on, May 9, 2019.

Motion for approval by \_\_\_\_\_, seconded by \_\_\_\_\_, with motion approved \_\_\_\_-\_\_\_\_.

**7. Board Action:**

Action is requested to approve the allocation of funds in the amount of \$306,582, retroactive to June 30, 2019, as payment in full, for Lyme Central School District’s cost of participation in the **Jefferson-Lewis BOCES** Component School District’s **Capital Project Joint Agreement**. Resolution for participation in said capital project previously approved on, April 11, 2019.

Motion for approval by \_\_\_\_\_, seconded by \_\_\_\_\_, with motion approved \_\_\_\_-\_\_\_\_.

**8. Board Action:**

Action is requested to accept the sealed bid for the sale of the 2009 Chevy Suburban, in the amount of \$4,025 awarded to Chris Dutcher on July 11, 2019.

Motion for approval by \_\_\_\_\_, seconded by \_\_\_\_\_, with motion approved \_\_\_\_-\_\_\_\_.

**9. Board Action:**

Action is requested to approve the **2019-2020 Jefferson-Lewis BOCES Service Request** for the Summer Health, Nutrition, Human Anatomy, and AP Computer Science Course Access and enrollment through the **CANVAS Platform** in the amount of \$6,684.33.

Motion for approval by \_\_\_\_\_, seconded by \_\_\_\_\_, with motion approved \_\_\_\_-\_\_\_\_.

**10. Board Action:**

Action is requested to approve the proposed increase/adjustments to the **Substitute Teachers’ Rate of Pay** as listed below.

Substitute Position	Certification	Rate of Pay Per Day
Teacher	NYS Certification	\$110.00
Teacher	Four (4) year degree – Not NYS Certified	\$95.00
Teacher	Has less than four(4) year degree	\$90.00

Teacher	LCS Retiree	\$120.00
Nurse	Registered (RN)	\$110
Nurse	Licensed Practical (LPN)	\$95

Motion for approval by \_\_\_\_\_, seconded by \_\_\_\_\_, with motion approved \_\_\_\_-\_\_\_\_.

**11. Board Action:**

Action is requested to approve the equipment disposal request from the Athletic Department of the following items deemed damaged and/or no longer usable:

- Six (6) black baseball helmets
- Four (4) green softball helmets

Motion for approval by \_\_\_\_\_, seconded by \_\_\_\_\_, with motion approved \_\_\_\_-\_\_\_\_.

**12. Board Action:**

Action is requested to accept the donation for the Brenden Lambert Scholarship Fund, for the amount listed below, from the following:

- Kall & D'Argenio CPA's LLP - \$250

Motion for approval by \_\_\_\_\_, seconded by \_\_\_\_\_, with motion approved \_\_\_\_-\_\_\_\_.

**13. Board Action:**

Action is requested to accept the donation for the Gavin Tedford Memorial Scholarship Fund, in the amount listed below, from the following:

- Lyme Central School Teachers Association - \$100

Motion for approval by \_\_\_\_\_, seconded by \_\_\_\_\_, with motion approved \_\_\_\_-\_\_\_\_.

**14. Board Action:**

Action is requested to accept the donations for the Lyme Central School I.D.E.A.S. Scholarship Fund, in the amounts listed below, from the following persons:

- LCS Teachers Association - \$200
- Patricia Gibbons - \$50
- Janice Shepard - \$40
- Beth Faulknham - \$20
- Stasse & Katie Perkins – 20
- Joy Seymour - \$20
- Adrienne Teachout - \$25

Motion for approval by \_\_\_\_\_, seconded by \_\_\_\_\_, with motion approved \_\_\_\_-\_\_\_\_.

**15. Board Action:**

Action is requested to accept the donation for the Alfred J. Gianfagna Memorial Scholarship Fund, in the amount listed below, from the following:

- Dr. & Mrs. Alfred L. Gianfagna - \$300

Motion for approval by \_\_\_\_\_, seconded by \_\_\_\_\_, with motion approved \_\_\_\_-\_\_\_\_.

**16. Board Action:**

Action is requested to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education.

Motion for approval by \_\_\_\_\_, seconded by \_\_\_\_\_, with motion approved \_\_\_\_-\_\_\_\_.

**ADMINISTRATIVE REPORTS**

- Principal Report
- Director of Pupil Services Report
- Superintendent Report
- Transportation Report

**CORRESPONDENCE AND COMMUNICATIONS**

- 17. Correspondence Log: Following meeting held on July 1, 2019
- 18. Calendar of Events: August 2019

**ITEMS FOR NEXT MEETING, September 12, 2019**

19. \_\_\_\_\_

**RECOMMENDATIONS AND ACTIONS**

20. Board Action – **BE IT RESOLVED**, that the Lyme Central School District takes action to:

- **Resignation: Math Teacher Gr. 7-12**
- **Add one (1) Cafeteria Monitor**
- **Add one (1) 2019-2020 Varsity Boys' Soccer Coach**
- **Add one (1) 2019-2020 JV Girls' Soccer Coach**
- **Add one (1) 2019-2020 Mod. Girls' Soccer Coach**
- **Add one (1) 2019-2020 Varsity Boys' Basketball Coach**
- **Add one (1) 2019-2020 Varsity Boys' Basketball Assistant Coach**
- **Add one (1) 2019-2020 JV Girls' Basketball Coach**
- **Add one (1) Bus Driver**
- **Add one (1) Math Teacher Gr. 7-12**
- **Add one (1) Health Teacher Gr. K-12**
- **Add one (1) 2019-20 Substitute Teacher**
- **Add four (4) 2019-2020 Game Assistants**
- **Reappoint one (1) FTE Teacher Assistant**

Motion for approval by \_\_\_\_\_, seconded by \_\_\_\_\_, with motion approved \_\_\_\_-\_\_\_\_.

21. **Board Action:** Personnel Changes as listed:

A motion for approval of the following **PERSONNEL CHANGES** with the effective dates as listed under **RECOMMENDATIONS** and **ACTION**, is made by \_\_\_\_\_, and seconded by \_\_\_\_\_. Motion is approved \_\_\_\_/\_\_\_\_.

(A) Retirements: None at time

(B) Resignations:

Name	Position	Effective Date
Amy Wilson	1 FTE Math Teacher Gr. 7-12	August 31, 2019

(C) Appointments including Coaches:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Diana Cuppernell	Cafeteria Monitor	\$12.50 per hour	12 Month Probation – ending on 8/31/20	September 1, 2019
Robert Goutremout	2019-20 Var. Boys' Soccer Coach – pending CPR refresher 8/17/19	\$3,540	N/A	August 9, 2019
Stephanie Doney	2019-20 JV Girls' Soccer Coach-pending concussion refresher 8/2018	\$2,298	N/A	August 9, 2019
Nathan Abel	2019-20 Mod. Girls' Soccer Coach	\$1,711	N/A	August 9, 2019
Leo Wilson	2019-20 Var. Boys' Basketball Coach-pending Concussion refresher.	\$4,237	N/A	August 9, 2019
Jared Wilson	2019-20 Var. Boys' Basketball Coach - pending Concussion refresher & CIC Completion	Volunteer	N/A	August 9, 2019
	2019-20 JV Girls' Basketball			

Jennifer Sosa	Coach-pending Concussion refresher	\$3,181	N/A	August 9, 2019
Peggy Bushen	1 FTE Bus Driver	\$8,272	12 Month Probation – ending on 8/31/20	September 1, 2019
TBD	1 FTE Math Teacher, Step ____		4-Yr. Tenure track – ending on 8/31/2023	September 1, 2019
TBD	1 FTE Health Teacher, Step____		4-Yr. Tenure track – ending on 8/31/2023	September 1, 2019
Gabrielle Rickett	2019-20 Substitute Teacher	TBD - Pending approval of revised substitute rates	N/A	September 1, 2019
Sarah Purdy	1 FTE Teacher Assistant	\$16,520	N/A	September 1, 2019
Jennifer Madeline	2019-20 Game Assistant	\$19 per game	N/A	August 9, 2019
Thomas Madeline	2019-20 Game Assistant	\$19 per game	N/A	August 9, 2019
Gabrielle Madeline	2019-20 Game Assistant	\$19 per game	N/A	August 9, 2019
Kathy Bellinger	2019-20 Game Assistant	\$19 per game	N/A	August 9, 2019

22. Upon the recommendation of the Superintendent of Schools – WHEREAS, the Jefferson – Lewis BOCES on behalf of Lyme Central School District has promptly submitted to SED two sets of the prospective employees fingerprints for employment and the signed Consent Form, along with a request for clearance. These employees have received FINAL CLEARANCE from SED.

- Diana Cuppernell – Cafeteria Monitor
- Robert Goutremout – 2019-2020 Varsity Boys’ Soccer Coach
- Stephanie Doney – 2019-2020 JV Girls’ Soccer Coach
- Nathan Abel – 2019-2020 Mod. Girls’ Soccer Coach
- Leo Wilson – 2019-2020 Varsity Boys’ Basketball Coach
- Jared Wilson – 2019-2020 Varsity Boys’ Basketball Assistant Coach
- Jennifer Sosa – 2019-2020 JV Girls’ Basketball Coach
- Gabrielle Rickett-2019-20 Substitute Teacher
- Sarah Purdy – Teacher Assistant
- Jennifer Madeline – 2019-2020 Game Assistant
- Thomas Madeline – 2019-2020 Game Assistant
- Gabrielle Madeline – 2019-2020 Game Assistant
- Kathy Bellinger - 2019-2020 Game Assistant

Motion for approval by \_\_\_\_\_, seconded by \_\_\_\_\_, with motion approved \_\_\_\_-\_\_\_\_.

**Motion for Adjournment:**

**There being no further business or discussion,** a motion is requested adjourn the regular meeting.

Motion for approval by \_\_\_\_\_, seconded by \_\_\_\_\_, with motion approved \_\_\_\_-\_\_\_\_. Time adjourned: \_\_\_\_:\_\_\_\_ p.m.

\* Items added after draft agenda were sent to Board of Education

**NOTE** – For ease of documentation on the agenda, motions for approval will be listed in **red** on both the agenda and draft BOE minutes. However, upon Board approval of the minutes, the motion section on the final copy of the minutes, will appear in **black**.