Lyme Central School District
11868 Academy St, Chaumont, NY 13622
P: 315-649-2417 ext. 2 F: 315-649-2812

FORM E – Alternative Residency Documentation

This form should be completed **IF** the following circumstance applies:

Residency in the District with NO lease or ownership documents in your name, NO available statement from Landlord, owner, tenant from whom the parent/guardian/personal in parental relationship lives and/or shares residency in the District.
The parent/guardian/personal in parental relation is living in the Lyme Central District in a residence without a written agreement and does not have statement from a third-party landlord, owner, or tenant as to residency.

1. The parent must complete this **Alternative Residency Documentation Form** and sign it under penalty of perjury.
2. In this circumstance, a **statement by a third-party** establishing parent or person in parental relation's physical presence in the District is acceptable. Such a statement need not be a sworn statements.
3. If such a statement cannot be obtained from a third-party, please provide one of the documents list below under additional documentation provided.
4. This approval must be renewed on a yearly basis.

Please Print

Parent/ Legal Guardian/
Person in Parental Relationship: _____

Physical Address: _____
(Street Address) (City) (State) (Zip)

Phone Number: _____

Student Name(s) and Grade: _____ Grade: _____
_____ Grade: _____
_____ Grade: _____

When you sign this **Alternative Residency Documentation Form**, you are assuring the district that the parent(s)/personal in parental relationship, and the student(s) are in fact residents of Lyme Central School District. I understand that if I, the parent/legal guardian/personal in parental relation, provide false information to the Lyme Central School District, I may be committing the crime of perjury in the third degree, I may be prosecuted on criminal charges for such false information, and the student's right to attend school in the District will be terminated. **Also, I will be required to pay the full tuition for the time of the student's enrollment in the Lyme Central School as a non-resident.**

Parent/Legal Guardian Print: _____

Parent/Legal Guardian Print and Sign: _____ Date: _____

Ref: *8 NYCRR §100.2(y)(2)(i)(b)(3) and §100.2(y)(2)(i)(d)*

Additional Documentation Provided

Additional Documents to establish residency can be, but are not limited to, the following:

- ☐ Pay stub;
- ☐ Utility or other bills;
- ☐ Membership documents based upon residency;
- ☐ State or other government issued I.D.;
- ☐ Income tax forms or returns;
- ☐ Voter registration documents;
- ☐ Driver's License, permit, OR non-driver I.D.;
- ☐ Documents issued by federal, state or local agencies;
- ☐ Evidence of custody of the child, including by not limited to judicial custody order or guardianship papers.
- ☐ OTHER _____

OFFICIAL SCHOOL USE ONLY:
Signature of Registrar: _____ *Date:* _____

"PREPARING TODAY'S STUDENTS TO BE TOMORROW'S CITIZENS"