

LYME CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
**Regular Meeting**  
Minutes  
**April 14, 2016**  
**LCS Library – 6:00 PM**

**Call to Order by Gary Nicholson, Board of Education President, at 6:00 PM**

**MEMBERS PRESENT:**

<b>Gary Nicholson, President</b>	<b>Scott Rickett</b>
<b>Deanna Lothrop, Vice President</b>	<b>Brian Peters</b>
<b>Lynn Reichert</b>	<b>Kathy Dyer</b>
<b>Terry Countryman</b>	<b>Sherri Wilson, District Clerk</b>

**ADMINISTRATORS PRESENT:**

**Cammy Morrison, Superintendent**  
**Barry Davis, Principal**  
**Patricia Gibbons, Dir. of Pupil Services**  
**Sandra Rooney, Business Official**

**OTHERS PRESENT: Eleanor VanNess, Michele Bariteau, Stasse Perkins, Allie Walker, Dina Jareo, Mikayla Enos, Alyssa O'Donnell, Riley Thomas, Morgan Warren.**

**PRESENTATIONS:**

**Social Studies Grades 6-12**

Mr. Stasse Perkins reported on the direction of Social Studies Common Core curriculum. He noted recent changes to the current common core modules (Inquires) and demonstrated how he uses them in the classroom. Mr. Perkins remarked that the NYS Regents will be revised for the 2018 school year. Mr. Perkins is currently teaching a JCC course which he has developed as an on-line class for the Seniors enrolled so that they will become more familiar with the online course experience used by many colleges.

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Deanna Lothrop, and seconded by Scott Rickett - Motion is approved 7 – 0.

**1. Approval of Minutes:**

- March 10, 2016 - Regular Meeting

**2. Approval of Buildings and Grounds requests:**

- No requests needing Board of Education approval at this time

**3. Conferences and Workshops:**

- Alanni Piroli – Career Day Meeting – Thousand Island CSD – March 22, 2016 – 12:00 – 3:00 PM
- Christina Trotter, Bridgette Sharlow, and Sarah McClusky – FOSS Science Presentations – Jeff-Lewis BOCES – March 24, 2016 – 9:30-11:30 AM
- Patricia Gibbons – CR-154 & ELL: Procedures, Protocols, and Practices – Jeff-Lewis BOCES – March 28, 2016 – 8:30 -11:30 AM
- Patricia Gibbons – Directors and Assistants Meeting – Jeff-Lewis BOCES – March 28, 2016 – 1:00 – 3:30 PM
- Alanni Piroli – Career Day Meeting – Thousand Island CSD - April 4, 2016 – 1:00 – 3:30 PM
- Alanni Piroli – BOCES/RISE Counselor's Meeting – Jeff-Lewis BOCES – April 6, 2016 – 9:00 AM – 3:30 PM
- Deborah Wilkinson – Teacher 2 Teacher Conference – Plattsburgh, NY – April 15, 2016 – 2:00 - 6:00 PM
- Deborah Wilkinson – Mentoring in the 21<sup>st</sup> Century – Alexandria, VA – April 27-29, 2016
- Patricia Gibbons, Katie Perkins – Using Data Effectively – Jeff-Lewis BOCES – May 9 & 26, 2016, and June 7, 2016 – 8:30 AM -12:00 PM

**4. Approval of Financial Reports: March, 2015**

- School Business Report – (Verbal)
- Treasurer's Report
- General Fund Warrant #19
- G.F. Supplemental Fund Warrant #18
- School Lunch Fund Warrant #12
- Federal Fund Warrant #15
- Capital Fund Warrant #5

**REGULAR AGENDA**

**Other Discussion and Action**

1. **Public Comments** – None at this time
  
2. **Ongoing Agenda Items:**
  - Bus Garage Updated Vehicle Inventory: Dina Jareo, Transportation Supervisor provided an inventory list as requested at the March 10, 2016 meeting
  
3. **Board Information:**
  - Field Trip – Gr. 10, Alanni Piroli, Barry Davis, Brenton Goodhart – Career Day - Thousand Island High School – April 12, 2016 – 9:00 – 11:30 AM
  - Fundraiser - NHS Penney Drive – NHS, Marilyn Peters – LCS – April 11-15, 2016
  - Fundraiser – Class of 2021, Eric Heath, Dan Lawson – Yankee Candle Sale - LCS – April 11- May 4, 2016
  - Fundraiser – Select Chorus, Helen Timerman - Talent/Variety Show – LCS Gymnasium - April 15, 2016 - 7:00-9:00 PM
  - Lyme Central School, Town of Lyme, and Village of Chaumont Joint Board Meeting, Sherri Wilson – LCS Library – April 20, 2016 – 6:00 -7:00 PM
  - Kindergarten Orientation – Kindergarten classrooms, Peggy Brennen and Bridgette Sharlow – April 21, 2016 – 2:00-2:45 PM
  - Kindergarten Screening – LCS Stage, Peggy Brennen and Bridgette Sharlow – May 6, 2016 – 8:30 AM - 3:00 PM
  - DWI Awareness – Vehicle for Viewing and Gr. 6-12 Assembly, Barry Davis - LCS Parking Lot/Gymnasium – May 5-12, 2016 – Assembly 2<sup>nd</sup> and 3<sup>rd</sup> periods, 5/12/16.
  - Fundraiser - LCSTA Scholarship Plant Sale, Irene Sullivan – LCS Barn – May 12, 2016 – 11:30 AM – 6:30 PM
  - Field Trip – Grade 5, Tammy Ditch – Old McDonald’s Farm – May 18, 2016 – 8:30 AM – 2:30 PM
  - Kindergarten Grandparents’ Day – Kindergarten, Peggy Brennen and Bridgette Sharlow – Kindergarten classrooms – May 20, 2016 – 8:30 AM – 9:30 AM
  - Fundraiser – Varsity Club, Tammy McIntosh – Family Fund Day – LCS Parking Lot – May 22, 2016 – 11:00 AM – 3:00 PM
  - American Red Cross “Pillow Project” – Gr. 3-5, Christine Rickett – LCS Classrooms – May 23, 2016 – 8:20 AM – 11:20 AM
  - Blood Drive – Student Council, Julianne Oliver – LCS Gymnasium – May 23, 2016 – 11:00 AM - 4:00 PM
  - Field Trip – Kindergarten, Peggy Brennen and Bridgette Sharlow -- Wellesley Island Nature Center – June 1, 2016 – 8:45 AM - 2:15 PM
  - Field Trip – Gr. 3, Eric Heath and Terry Perry – 4-H Camp Wabasso – 8:40 AM- 2:40 PM
  - Field Trip – Pre-K, Irene Sullivan and Pam Murray - Old McDonald’s Farm – June 17, 2016 – 9:30 AM – 2:00 PM
  
4. **Board Information:**
  - 2016-2017 JLBOCES Services Guide
  - 2016-2017 JLBOCES Proposed Administrative Budget
  
5. **Board Information:**

Joint meeting will be held for: Lyme Central School District, Town of Lyme, and Village of Chaumont Boards – LCS Library - April 20, 2016 – 6:00-7:00 PM
  
6. **Board Information:**

Invitation Meet and Greet for Elizabeth Hakanson, new representative to the Board of Regents – April 20, 2016 from 5:00-7:00 PM – BOCES conference rooms A and B. This is also open to the public; individuals may come and go throughout the events two hour window.
  
7. **Board Information:**

Candidates for election to the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Education Services (BOCES) as listed:

  - Mr. Peter Monaco – Watertown City School District
  - Ms. Marian Opela – Beaver River Central School District
  - Mr. James Lawrence – Sackets Harbor Central School District
  - Mr. Michael Kramer – Adirondack Central School District

Three (3) vacancies exist and four (4) candidates have been nominated. The term of office for each vacancy is three (3) years beginning July 1, 2016, and concludes on June 30, 2019. The election and vote on the proposed 2016-2017 BOCES administrative budget will take place on April 19, 2016.

There will be a **Special Meeting of the Board of Education held on April 19, 2016 at a time TBD** in the District Library for the purpose of voting on the proposed 2016-2017 BOCES administrative budget and the election of three members to the BOCES Board of Education.

8. **Board Information:**

BOCES candidate from Ms. Marian Opela, was presented to the Board for their review.

9. **Board Information:**

The annual **Reorganizational Meeting will be held on, July 7, 2016 at 6:00 PM** in the Lyme Central School Library, immediately followed by the regular monthly meeting of the Board of Education.

10. **Board Information:**

Invitation JLSBA Dessert/Workshop/Executive Committee Meeting “*The Effects of Social Media and Drugs in our Schools*” – May 11, 2016 (Rescheduled from February due to inclement weather) – Please RSVP by May 4, 2016.

11. **Board Information:**

Mr. Stasse Perkins has submitted a letter of interest for the position of Varsity Girls’ Soccer Coach for the 2016-17 school year. His appointment for this position will be presented as a Board action upon his completion of the NYS required coaching certifications.

12. **Board Action:**

**BE IT RESOLVED** that pursuant to Education Law, Section 259, the Board of Education of the Lyme Central School District is authorized to levy and collect an annual tax, year after year, separate and apart from the annual school district budget, in the amount of forty nine thousand nine hundred and forty nine (\$49,949) dollars which shall be paid to the Lyme Free Library for the maintenance of the library. With this appropriated amount to be the annual appropriation thereafter until modified by the registered voters of the Lyme Central School District.

Motion for approval by Lynn Reichert, seconded by Brian Peters, with motion approved 7 - 0.

13. **Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to accept scholarship donations in memory of Pasquale “Pat” Caramanna from:

- Sandra Dudley-Rooney
- Michael and Vicky Barbour
- Lyme Central School Booster Club
- Leo and Sherri Wilson
- Cammy J. Morrison

Motion for approval by Brian Peters, seconded by Deanna Lothrop, with motion approved 7 - 0.

14. **Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to accept scholarship donations in memory of James Bates and Barbara Hemingway from:

- Lyme Central School Booster Club

Motion for approval by Brian Peters, seconded by Kathy Dyer, with motion approved 7 - 0.

15. **Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to approve Superintendent Morrison’s decision, per the LCSTA contract, to close the District on April 22, 2016 as an unused snow day. This day will be added to the Spring Break. The District will be closed on April 22, 2016.

Motion for approval by Scott Rickett, seconded by Kathy Dyer, with motion approved 7 - 0.

16. **Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to approve the equipment disposal of 53 various items from the IT Department deemed unusable or unwanted as listed on the disposal request form dated, March 11, 2016.

Motion for approval by Terry Countryman, seconded by Kathy Dyer, with motion approved 7 - 0.

17. **Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to approve the equipment disposal of the following items from the IT Department deemed unusable or unwanted:

- Bravo LC 5160  
RIC Tag 60436
- CTX Monitor  
RIC Tag 60431
- HP 4000 Printer

RIC Tag 80930

Motion for approval by Kathy Dyer, seconded by Deanna Lothrop, with motion approved 7 - 0.

18. **Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to appoint the following persons as election inspectors for the 2016-17 Lyme Central School Budget Vote, to be held on May 17, 2016:

- Christine Lachenauer – Chief Election Inspector
- Vicky Barbour – Election Inspector
- Sandra Dudley-Rooney – Election Inspector
- Sherri Wilson – Election Inspector
- Kathy Gardner – Election Inspector

Motion for approval by Lynn Reichert, seconded by Scott Rickett, with motion approved 7 - 0.

19. **Board Action:**

**BE IT RESOLVED** that the Board of Education of the Lyme Central School District takes action to approve the Inter-Municipal Cooperative Agreement for the use of classroom space and tuition for the EDGE Program through Jefferson Community College. This program will be at no cost to the District.

Motion for approval by Deanna Lothrop, seconded by Brian Peters, with motion approved 7 - 0.

20. **Board Action:**

**BE IT RESOLVED** that the Board of Education of the Lyme Central School District takes action to approve the Administrative Regulations for Independent Educational Evaluations (IEE) as follows:

**Administrative Regulations on Independent Evaluations**

The Lyme Central School District recognizes the right of parents or guardians of a student who has or is thought to have a disability to receive an independent educational evaluation (“IEE”) at public expense if they disagree with the evaluation obtained by the Committee on Special Education or the Committee on Preschool Special Education. A parent / guardian may obtain only one IEE at district expense each time that the district conducts an evaluation with which the parent / guardian disagrees.

The district has the right to initiate an impartial hearing to demonstrate that its evaluation is appropriate. If the hearing officer determines that the district’s evaluation was appropriate, a parent / guardian is not entitled to the evaluation at public expense, but the CSE or CPSE will consider the evaluation obtained by the parent / guardian.

The criteria under which the IEE is obtained, including the qualifications of the evaluator, the location of the evaluation, and the reasonable cost of the evaluation, must be the same that the district uses when it initiates an evaluation in order for the IEE to be at public expense, to the extent consistent with the parent / guardian’s right to an IEE.

**District Criteria**

1. The LCSD will not pay more than **\$1000.00** for a comprehensive IEE that would meet the requirements under Commissioner’s regulations which may require an individual psychological evaluation, a physical examination, a social history and other suitable examinations and evaluations may be necessary to ascertain the physical, mental and emotional factors which contribute to a suspected educational disability under the conditions delineated.
2. The IEE must be conducted by an evaluator licensed or certified by the New York State Education Department in the area of the evaluation performed. LCSD has established a comprehensive list of qualified professionals in private practice or employees of other public agencies to whom parents may go to secure an independent evaluation.
3. The evaluator must be located within Jefferson or Lewis County, New York, or if unique circumstances warrant, within a 60 mile radius of the district. Upon request, the parent / guardian will be provided with a list of agencies and evaluators within Jefferson and Lewis County. Upon request, the district will take into consideration a request for another evaluator within a 60 mile radius.
4. In the event that a parent / guardian believes that the district’s criteria deprives him or her of an IEE or that circumstances warrant the 60 mile radius or other modification to the district’s criteria, the parent / guardian should notify the district’s CSE Chairperson of the reason(s) therefore. Such request shall be made in writing unless the parent / guardian is not capable of the same.

- 5. Reimbursement to the parent / guardian for an IEE, or direct payment to the qualified evaluator for the IEE, will not take place until the Committee on Special Education has received a copy of the evaluation report. The district will then have 30 days to issue reimbursement or payment.

Motion for approval by Lynn Reichert, seconded by Scott Rickett, with motion approved 7 - 0.

21. **Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to approve Gr. 10 -12 field trip to Clarkson and St. Lawrence Universities as an informational college exposure visit on, April 19, 2016. The students will be chaperoned by Ms. Alanni Piroli.

Motion for approval by Deanna Lothrop, seconded by Brian Peters, with motion approved 7 - 0.

22. **Board Action:**

**BE IT RESOLVED** that the Board of Education of the Lyme Central School District takes action to approve the MADISON-ONEIDA Cooperative Bidding Resolution as follows:

**WHEREAS**, it is the plan of a number of PUBLIC SCHOOL DISTRICTS and the MADISON-ONEIDA BOCES (the “BOCES”) during the 2016-2017 school year to bid jointly for the purchase of various types of computers and technology commodities (the “Commodities”); and

**WHEREAS**, the Lyme Central School District (“the School District”) is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

**WHEREAS**, this Board of Education has received and reviewed the Cooperative Bid Procedures (“the Procedures”) governing its right and responsibilities should it elect to participate in the joint bidding of commodities; and

**BE IT FURTHER RESOLVED**, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.

Motion for approval by Scott Rickett, seconded by Lynn Reichert, with motion approved 7 - 0.

23. **Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to approve the Lyme Central School District **2016-2017 Proposed Budget Spending Plan** in the amount of \$7,885,389.

Motion for approval by Terry Countryman, seconded by Deanna Lothrop, with motion approved 7 - 0.

24. **Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to approve transportation requests for the following students to non-public schools during the 2016-17 school year:

<b>Immaculate Heart Central Schools</b>	<b>Faith Fellowship Christian School</b>
Nolan Kleftis	David Linstruth
Dylan Winslow	Sarah Linstruth
Landon DaSilva	
Kaitlin DaSilva	
Denilson DaSilva	
Bailee Weidert	
Joseph Bearup Jr.	
Miranda Bearup	
Jaden Guga	

Motion for approval by Kathy Dyer, seconded by Brian Peters, with motion approved 7 - 0.

25. **Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to approve the Committee on Special Education recommendations.

Motion for approval by Deanna Lothrop, seconded by Scott Rickett with motion approved 7 - 0.

**ADMINISTRATIVE REPORTS:**

Principal Report – Principal Barry Davis  
 Director of Pupil Services Report – Director Patricia Gibbons  
 Superintendent Report – Superintendent Cammy Morrison  
 Transportation Report – Transportation Supervisor Dina Jareo

**CORRESPONDENCE AND COMMUNICATIONS** - For information only

- 26. Correspondence Log
- 27. Calendar of Events – April 2016

**RECOMMENDATIONS AND ACTION**

- 28. **Board Action:** Personnel Changes as listed:  
 A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Kathy Dyer, and seconded by Deanna Lothrop  
 Motion is approved 7 – 0.

(A) Retirements:

Name	Position	Effective Date
<b>Robert Taylor</b>	1 FTE Building Mechanic	June 30, 2016
<b>Linda Lepper</b>	.56 Reading Specialist	June 30, 2017

(B) Resignations as listed: None at this time

Name	Position	Effective Date

(C) Appointments including Coaches:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
<b>Joy Seymour</b>	Substitute Teacher	\$85.00 per day	N/A	September 6, 2016
<b>Ryan Taylor</b>	1 FTE Cleaner	\$9.00 per hour	N/A	April 11, 2016
<b>Robert Taylor</b>	Substitute Cleaner	\$9.00 per hour	N/A	August 1, 2016

(D) PAID Coaching Appointments as listed: None at this time

Name	Sports	Coaching Certification

**Coaches possess the following [as mandated by NYSED]:**

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance \*
- Temporary Coaching License 2<sup>nd</sup>-4<sup>th</sup> Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance \*\*\*\*

- 29. **Board Action:** Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Joy Seymour – Substitute Teacher**
- **Ryan Taylor – Cleaner**
- **Robert Taylor – Substitute Cleaner**

Motion for approval by Scott Rickett, seconded by Brian Peters, with motion approved 7 - 0.

**ITEMS FOR NEXT MEETING – May 5, 2016**

- Former wording of Independent Education Evaluation policy/procedure per request of Board Member Terry Countryman
- Information from the Town of Lyme regarding use of a garage bay which may be large enough for washing buses

**EXECUTIVE SESSION:**

**A motion is requested to enter executive session** for the discussion of the employment history of one particular individual.

Motion was made by Brian Peters, seconded by Scott Rickett, to enter into executive session for discussion of the employment history of one particular individual, with motion approved 7 - 0. Time entered, 7:10 PM.

**RETURN to REGULAR MEETING:**

**A motion is requested to adjourn the executive session and reconvene the regular meeting.**

Motion was made by Kathy Dyer, seconded by Scott Rickett, to reconvene to the regular meeting with motion approved 7-0. Time returned, 7:44 PM.

**Motion for Adjournment: There being no further business or discussion**, a motion is requested to adjourn the regular meeting.

Motion was made by Deanna Lothrop, seconded by Scott Rickett, to adjourn the regular meeting, with motion approved 7 - 0. Time adjourned, 7:45 PM.

Respectfully submitted:

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Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, *April 14, 2016*
- All minutes are unofficial until approved by the Board of Education