

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
May 5, 2016
LCS Library – 6:00 PM

Call to Order by Gary Nicholson, Board of Education President, at 6:00 PM

MEMBERS PRESENT:

Gary Nicholson, President	Scott Rickett
Deanna Lothrop, Vice President	Brian Peters
Lynn Reichert	Kathy Dyer
Terry Countryman	Sherri Wilson, District Clerk

ADMINISTRATORS PRESENT:

Cammy Morrison, Superintendent
Barry Davis, Principal
Patricia Gibbons, Dir. of Pupil Services
Sandra Rooney, Business Official

OTHERS PRESENT: Christina Lachenauer, Eleanor VanNess, Sharilyn Hilts, Dina Jareo, Ray McIntosh, Michele Bariteau, Jack Smelski, and Alanni Piroli.

BUDGET HEARING:

Superintendent Morrison presented a power point with information on the 2016-17 Proposed Budget Spending Plan. She reviewed all aspects of the proposed budget as well as the comparatives from last years budget. The budget proposals were also reviewed. The candidates for the only board vacancy were announced. One of the candidates was present during the meeting and was introduced to all present. Superintendent Morrison allowed time for questions from the community; no one present responded with any questions or concerns.

PRESENTATIONS:

Christine Lachenauer, RN - School Nurse:

Mrs. Lachenauer reported on the daily operations of the nurse's office. She remarked on the flow of students and the number of medications that are administered on a daily basis. Mrs. Lachenauer stated the parents of absent students are doing much better at phoning in the absence, eliminating some time from safe to school calls. The District recently purchased a new wheelchair for the office. Vision and hearing screening equipment will also need to be replaced at some point. Mrs. Lachenauer informed of the NYS mandated meningococcal immunizations that will be needed for all students entering 7th and 12th grade in the fall of 2016.

Alanni Piroli, School Counselor:

Ms. Piroli reported on the activities and duties of the counselor's office. She reviewed grants available, college prep exams, and the various opportunities for our students to visit area colleges and events geared toward career exploration. She expressed her gratitude to JCC and BOCES for making these events available to our students. Ms. Piroli also reviewed the School Tools software which will be implemented in the coming school year as the District's new data and tracking program. Lastly, Ms. Piroli expressed her desire to implement a more active role in counseling at the elementary and middle school levels as time and scheduling will allow.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Brian Peters, and seconded by Deanna Lothrop - Motion is approved 7 – 0.

1. **Approval of Minutes:**

- April 14, 2016 - Regular Meeting
- April 19, 2016 – Special Meeting

2. **Approval of Buildings and Grounds requests:**

- Marc Mero Champion of Choices Presentation- Sherri Wilson, Gr. 6-12 – LCS Gymnasium – May 18, 2016 - 10:15 – 11:20 AM – The community is also welcome to attend
- Youth Commission Summer Recreation – Town of Lyme, Scott Aubertine and Stephanie Doney – LCS Gym and/or Soccer and Baseball Fields, School Bus – January 1-December 30, 2016 (proof of liability insurance provided)

3. **Conferences and Workshops:**

- Stasse Perkins– Social Science Department – JCC – April 20, 2016 – Time TBD
- Peg Stevens – McKinney-Vento Training – JL BOCES – May 17, 2016 – 8:30-11:30 AM
- Deb Wilkinson – Middle School Science Regional Curriculum Development – JL BOCES – May 20, July 18, Aug. 12, 2016 – Time TBD

4. **Approval of Financial Reports:** April, 2016

- School Business Report – (Verbal)
- Treasurer's Report
- General Fund Warrant #21
- GF Supplemental Warrant #20
- School Lunch Fund Warrant #14
- Federal Fund Warrant #17

REGULAR AGENDA

Other Discussion and Action

1. **Public Comments:**

- Eleanor VanNess: Remarked that she was happy to hear the sporting programs/games and marching band will be reinstated for the 2016-17 school year.
- Sharilyn Hilt: Echoed the same sentiment as Mrs. VanNess regarding the various reinstatements.

2. **Ongoing Agenda Items:**

- Review of previous wording for the Independent Education Evaluation Policy
- Availability of a garage bay at the Town of Lyme suitable for washing school buses

3. **Board Information:**

- Fundraiser – Class of 2020 Flower Bulb Sale, Beth Faulkham & Brenton Goodhart – LCS – 4/18-5/4/16
- Text Talk Act – Lyme 4-H Extended Day Program, Karen Greene – LCS Library – 4/19, 5/5/16 – 4:00-5:30 PM
- Anti-Bullying Assembly – Student Council, Julianne Oliver – LCS Gym – May 2, 2016 – 1:30-2:15 PM
- Mad City Money – Gr. 9-10, A. Piroli – LCS Gym – May 5, 2016 – 8:00 AM-2:30 PM
- Book Fair – PTSO, Jennifer Gregory – May 5-9, 2016 – 8:30 AM- 2:30 PM; 5/11/16, 5:30 – 7:30 PM
- Field Trip – Class of 2016, Stasse Perkins – TI Bridge Authority – May 10, 2016 – 8:30 – 11:30 AM
- Honor Mylee and Greyson Donations to Syracuse Hospital – Student Council, Julianne Oliver – May 16-27, 2016
- Field Trip – Gr. 8-9, Alanni Piroli – Watertown Fairgrounds Career Jam 2016 – May 19, 2016 – 9:45 AM – 12:15 PM
- Space/Planetarium Event - Lyme 4-H Extended Day Program, Karen Greene – May 19, 2016 – 4:00-5:30 PM
- Field Trip – Gr. 3, Eric Heath – Cedar Grove Cemeteries – May 23, 2016 – 11:30 AM- 12:30 PM
- Portable Planetarium – Gr. Pre-K-5, Alanni Piroli – LCS Gymnasium – May 25, 2016 – All day
- Field Trip – Gr. 1, Missy Malone – Thompson Park Zoo – May 26, 2016 – 9:40 AM – 2:00 PM
- CARE Award Ceremony – LCSTA, Janice Shepard – LCS Library – June 2, 2016 – 6:00-7:30 PM
- Field Trip – LCS Marching Band, Michele Bariteau – General Brown Days Parade – June 4, 2016 – 7:00-10:30 PM
- Field Trip – LCS Jr./Sr./Jazz Band, Michele Bariteau- Copenhagen CSD – June 6, 2016 – 2:00 -8:30 PM, concert at 6:30 PM
- Spring Sports Award Ceremony – Sports Program, Tammy McIntosh – June 7, 2016 – 6:30 – 8:00 PM
- Moving Up Ceremony – Middle School, Lorraine Caramanna – LCS Gym – June 13, 2016 – 8:30-9:30 AM
- Field Trip – Gr. 6-8, Lorraine Caramanna – Camp Wabasso Redwood, NY – June 13, 2016 – 9:30 AM – 2:45 PM

4. **Board Information:**

The Jeff-Lewis BOCES Board will be visiting Lyme Central on June 9, 2016, at the Board of Education Meeting

5. **Board Information:**

Invitation Jeff-Lewis BOCES Annual Dinner/Meeting “Hello/Goodbye” - May 19, 2016, 6:00 -7:30 pm. – Please RSVP by May 10, 2016

6. **Board Discussion/Action:**

First reading of revisions made to current Lyme Central School Policies/Procedures per Madison-Oneida BOCES policy coordinator. No action taken at this time; the following policies/procedures will be presented at the next Board of Education meeting on June 9, 2016 for discussion and/ or adoption:

- # 1005-Code of Conduct
- # 1100-Records Management
- # 2305 – District and Board of Education Committees
- # 4002-Financial Accountability
- # 4100-Accountung of Funds
- # 5001 –District-Wide Safety Plans and Building-Level Emergency Response Plans
- # 5005- Facilities: Inspection, Operation and Maintenance
- # 5100 – AED Policy
- # 5200 – School Wellness Policy
- # 7001- Admission to School
- # 7003- Determination of Student Residency

- # 7003.1 – Principles and Procedures for Determining Student Residency
- # 8206- Limited English Proficiency
- # 8500-Special Education Programs and Services

7. **Board Action:**

BE IT RESOLVED, that the Board of Education takes action to accept the donation of one (1) Nuova Flute from Michele Bariteau for the students of Lyme Central School.

Motion for approval by Brian Peters, seconded by Lynn Reichert, with motion approved 7 – 0.

8. **Board Action:**

BE IT RESOLVED, that the Board of Education takes action to accept a scholarship donation in memory of James Bates from:

- Bilkey L. Moore - \$100.00

Motion for approval by Scott Rickett, seconded by Deanna Lothrop, with motion approved 7 – 0.

9. **BE IT RESOLVED**, that the Board of Education takes action to accept a scholarship donation in memory of Eileen Docteur from:

- Lyme Central Booster Club - \$25.00

Motion for approval by Deanna Lothrop, seconded by Brian Peters, with motion approved 7 – 0.

10. **Board Action:**

BE IT RESOLVED, that the Board of Education takes action to appoint the following person as election inspectors for the 2016-17 Lyme Central School Budget Vote, to be held on May 17, 2016:

- Elsie Lanning – Election Inspector

Motion for approval by Deanna Lothrop, seconded by Lynn Reichert, with motion approved 7 – 0.

11. **Board Action:**

BE IT RESOLVED, that the Board of Education takes action to approve Superintendent Morrison's decision, per the LCSTA contract, to close the District on May 27, 2016 as an unused snow day. This day will be added to the Memorial Day Break. The District will be closed on May 27, 2016.

Motion for approval by Brian Peters, seconded by Kathy Dyer, with motion approved 7 – 0.

12. **Board Action:**

BE IT RESOLVED, that the Board of Education takes action to approve the equipment disposal of the following items from the Athletic Department deemed unusable or unwanted:

- Varsity Boys' Baseball Uniforms- to be donated to the Town of Lyme
- L-Screen – to be sold as a fundraiser, proceeds to benefit LCS Varsity Club

Motion for approval by Deanna Lothrop, seconded by Lynn Reichert, with motion approved 7 – 0.

13. **Board Action:**

BE IT RESOLVED, that the Board of Education takes action to approve the agreement between Lyme Central School District and the Thousand Island Central School District Marching Bands to join in participation together for marching band events during the spring of 2016; ending date June 2016.

Motion for approval by Deanna Lothrop, seconded by Scott Rickett, with motion approved 7 – 0.

14. **Board Action:**

BE IT RESOLVED, that the Board of Education takes action to approve, by roll call vote, the participation of Lyme Central School District with the Tri- County Solar Consortium:

Gary Nicholson	Voting	Yes
Deanna Lothrop	Voting	Yes
Kathy Dyer	Voting	Yes
Lynn Reichert	Voting	Yes
Scott Rickett	Voting	Yes
Brian Peters	Voting	Yes
Terry Countryman	Voting	Yes

Motion for approval by Lynn Reichert, seconded by Deanna Lothrop, with motion approved 7 – 0.

15. Board Action:

BE IT RESOLVED, that the Board of Education takes action to approve the recommendations of the Committee for Special Education/Committee on Preschool Special Education.

Motion for approval by Kathy Dyer, seconded by Scott Rickett, with motion approved 7 – 0.

ADMINISTRATIVE REPORTS:

- Principal's Report
- Director of Pupil Services Report
- Superintendent Report
- Transportation Report

CORRESPONDENCE AND COMMUNICATIONS - For information only

- 16. Correspondence Log
- 17. Calendar of Events –May 2016

RECOMMENDATIONS AND ACTION

18. Board Action: Personnel Changes as listed:

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Brian Peters, and seconded by Lynn Reichert
Motion is approved 7 – 0.

(A) Retirements: None at this time

Name	Position	Effective Date

(B) Resignations as listed:

Name	Position	Effective Date
Jeramiah Calhoun	1 FTE Bus Driver	May 2, 2016

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Sharilyn Hilts	Assistant Marching Band Coach	N/A	N/A	May 6, 2016

(D) PAID Coaching Appointments as listed: None at this time

Name	Fall 2015 Sports	Coaching Certification

Coaches possess the following as mandated by NYSED:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *

- Temporary Coaching License 2nd-4th Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

19. **Board Action:** Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Sharilyn Hilts-Assistant Marching Band Coach**

Motion for approval by Deanna Lothrop, seconded by Scott Rickett, with motion approved 7-0.

ITEMS FOR NEXT MEETING – June 9, 2016

- Continued policy review and/ or adoption

EXECUTIVE SESSION: There was no executive session held

Motion for Adjournment: There being no further business or discussion, a motion is requested to adjourn the regular meeting.

Motion was made by Kathy Dyer, seconded by Scott Rickett, to adjourn the regular meeting, with motion approved 7-0. Time adjourned, 7:25 PM.

Respectfully submitted:

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, DATE of MEETING
- All minutes are unofficial until approved by the Board of Education