

**LYME CENTRAL SCHOOL
BOARD OF EDUCATION
October 8, 2013**

MEMBERS PRESENT

Gary Nicholson, President
Deanna Lothrop, Vice President
Terry Countryman
Kathy Dyer
Brian Peters
Lynn Reichert
Scott Rickett
Missy Holmes, Clerk

ADMINISTRATORS PRESENT

Karen Donahue, Superintendent
Barry Davis, Principal
Pat Gibbons, Director of Pupil Services
Sandra Rooney, Business Official

OTHERS PRESENT

Christine Lachenauer	Brenton Goodhart
Adrienne Teachout	Laurie Podvin
Deborah Wilkinson	Dina Jareo
Michael Harris	

CALL TO ORDER

President Gary Nicholson called the meeting of the Lyme Central School Board of Education to order at 6:00 PM.

**BOARD PRESENTATION
SCHOOL HEALTH SERVICES**

Christine Lachenauer, school nurse, reported. She explained the monthly school health services report she generates each month. On the report, the number of epi-pens listed are the amount ordered, not used. She requested replacing some older health services equipment – older AED's, which can be traded in, the vision screener, and the hearing screener.

POULSON & PODVIN

Laurie Podvin reviewed the audit report.

BERNIER, CARR & ASSOCIATES

Mike Harris reported. He reviewed the roof project budget and there will be approximately \$280,000 remaining. He proposed using the money to change the parking lot entrance, the main entrance, and add wireless networking for the entire building. The work would begin next summer.

**BOARD INFORMATION
STAFF DEVELOPMENT TRAINING**

The staff development training & conferences report for October 2013 was included for review.

STUDENT ENROLLMENT

The student enrollment was included for review.

**MFLC PROGRAM CONSULTANT
October 8, 2013**

The school will be an active participant in the MFLC program

for school year 2013-2014.

CORRESPONDENCE

JEFFERSON COMMUNITY COLLEGE A letter from Jefferson Community College was received congratulating Stasse Perkins on being approved to be an Adjunct Instructor.

CORNELL COOPERATIVE EXT. A letter from Cornell Cooperative Extension was received inviting the board to take part in their local celebration of "Lights On Afterschool" on October 17, 2013.

COMMUNITY MEMBER President Nicholson received a letter from a community member regarding the presence of dogs at soccer games.

REPORTS

TRANSPORTATION SUPERVISOR Dina Jareo reported. It has been challenging getting substitute drivers and transporting teams to games. The last 3 buses have passed inspection. She has been cleaning the parts room and the interior of the bus garage. She has received permission to dispose of the scrap metal.

PRINCIPAL Principal Davis reported. Superintendent Conference Day will be October 11, 2013. Teachers will be working on curriculum maps and Common Core. He has met with the teachers regarding goal setting. The Olweus Bullying Prevention Program will begin on October 16, 2013. He has not received any discipline referrals related to the PED policy.

DIRECTOR OF PUPIL SERVICES Director Gibbons reported. She is continuing to distribute the ELA/Math modules. Mrs. Stevens and her received training on the LinkIt system to scan and score our own bubble sheets.

SUPERINTENDENT Superintendent Donahue reported. She said Dina has spent a lot of time organizing and getting everything to run smoothly at the bus garage. The board will tour the bus garage before the November 7 meeting. She has been working with buildings and grounds to repair the chain link fencing. The town has created a path from the student parking lot to the fields. The BOCES survey on shared services was completed on October 3. Jefferson Community College will be compiling the results. One of our teachers, Deborah Wilkinson, has been selected as a NYS Master Teacher. There were 105 selected in total from across NYS. Only 3 teachers in Jefferson County were selected.

EXECUTIVE SESSION

A motion was made by Deanna Lothrop, seconded by Lynn Reichert, to enter into executive session to discuss particular persons and personnel at 7:16 PM.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Lynn Reichert, seconded by Deanna Lothrop, to adjourn executive session at 7:44 PM.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

ACTION ITEMS

PERSONNEL

APPOINTMENT

A motion was made by Deanna Lothrop, seconded by Scott Rickett, to appoint Brenton Goodhart as 1 FTE Science Teacher, probationary period September 30, 2013-September 29, 2016, Step 2C, \$45,120 pro-rated.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

BOARD PRESENTATION

INTRODUCTION OF NEW STAFF

Principal Davis introduced new staff members – Adrienne Teachout, Math Teacher, and Brenton Goodhart, Science Teacher.

BOARD REPORT

SENIOR TRIP

Deborah Wilkinson, class advisor, spoke about the senior trip planned for Orlando, Florida, April 29-May 3, 2014.

ACTION ITEMS

SENIOR TRIP

A motion was made by Kathy Dyer, seconded by Scott Rickett, to approve the senior class field trip to Orlando, Florida, April 29-May 3, 2014.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

MINUTES

A motion was made by Deanna Lothrop, seconded by Kathy Dyer, to approve the amendment to the minutes from the

August 8, 2013 meeting, correcting Adrienne Teachout to Step 1B pay scale.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Scott Rickett, seconded by Deanna Lothrop, to approve the minutes from the September 12, 2013 meeting.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

FINANCIAL REPORTS

A motion was made by Brian Peters, seconded by Lynn Reichert, to approve the financial reports:

General Fund Warrant #7	\$27,234.79
General Fund Supplemental #6	\$96,918.04
School Lunch Warrant #5	\$6,575.79
Federal Fund Warrant #3	\$982.76
Capital Fund Warrant #3	\$240,121.66

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

TAX ROLL CORRECTIONS

A motion was made by Deanna Lothrop, seconded by Scott Rickett, to approve the tax roll corrections.

Name	Reason	Current Tax	Corrected Tax
James G. Millington	Excessive Assessment	\$4,560.20	\$4,324.51
Town of Lyme	This property is in roll sec 8 and needs to have exemption code 13500 added. This is the water tower property	\$3,892.66	\$0
Thomas D. & Linda K. Demasi	Excessive Assessment	\$850.63	\$777.58
Gary Stinson & Kay Chapman	Excessive Assessment	\$2,197.11	\$1,753.01
Peter J. Rogers	Settled pursuant to an agreement of both parties	\$1,302.86	\$1,239.55
Luann Wilkinson	Excessive Assessment	\$657.38	\$243.48
Robert S. Plantz Jr.	Excessive Assessment	\$1,199.84	\$1,119.98
David Reindle	Excessive Assessment	\$11,604.94	\$8,492.37

Bruce & Ida Hunter	Excessive Assessment	\$2,799.95	\$2,239.96
Donald & Robin Hyatt	Settled pursuant to an agreement of both parties	\$975.85	\$774.25
Robert & Susan Locy	Excessive Assessment	\$1,400.25	\$1,156.78
Thomas & Wendy Weaver	Excessive Assessment	\$2,201.00	\$1,899.09
David & Sandra Forbes	Excessive Assessment	\$1,821.18	\$1,460.84
Dale & Robin Walburger	Excessive Assessment	\$1,413.12	\$1,217.36

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

POLICY

A motion was made by Lynn Reichert, seconded by Terry Countryman, to approve the second reading and adoption of policy #7243 (student data breaches).

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

TEXTBOOK DISPOSAL

A motion was made by Deanna Lothrop, seconded by Brian Peters, to approve the disposal of textbooks – 29 Impact Mathematics Course 2 & 14 texts and 1 teacher’s edition of Prentice Hall Exploring Life Science.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

YOUTH COMMISSION

A motion was made by Brian Peters, seconded by Lynn Reichert, to approve the use of the gym for the Lyme Youth Commission, October 5-November 2, Saturdays, 9:00-6:00 PM; and October 16-December 29, Sundays, 12:00-6:00 PM.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

EXECUTIVE SESSION

A motion was made by Lynn Reichert, seconded by Deanna Lothrop, to enter into executive session to discuss CSE, and particular persons and personnel at 8:03 PM.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Deanna Lothrop, seconded by Kathy Dyer, to adjourn executive session at 9:37 PM.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

**ACTION ITEMS
CSE RECOMMENDATIONS**

A motion was made by Kathy Dyer, seconded by Deanna Lothrop, to accept the CSE recommendations.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

**PERSONNEL
APPOINTMENT**

A motion was made by Kathy Dyer, seconded by Deanna Lothrop, to appoint Jane Leahy as a long-term substitute, September 3-September 27, 2013, 1/200th of Step 1A, \$211.60.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Lynn Reichert, seconded by Brian Peters, to appoint Sherri Wilson as .5 FTE Clerk, \$12.40/hour, and as .5 FTE Teacher Aide, \$10.17/hour effective September 1, 2013.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	No	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Brian Peters, seconded by Deanna Lothrop, to appoint Heather O'Brien to have the authority to secure the building.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Deanna Lothrop, seconded by Scott

Rickett, to appoint Tishina Skipper, 1 FTE Bus Driver, effective October 9, 2013, \$7,800, pro-rated.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Kathy Dyer, seconded by Scott Rickett, to appoint Kirsten Van Orden, 1 FTE Elementary teacher, probationary period October 10, 2013 – October 9, 2016, Step IIC, \$45,120 pro-rated.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Scott Rickett, seconded by Brian Peters, to appoint Jamie Blaha, Substitute Teacher.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Brian Peters, seconded by Deanna Lothrop, to appoint Scott Wilson as Assistant Volunteer Boys' Varsity Basketball Coach.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Kathy Dyer, seconded by Brian Peters to appoint Tanner Blank, Games Assistant.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Kathy Dyer, seconded by Scott Rickett, to appoint Ashley Lothrop, Games Assistant

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Deanna Lothrop, seconded by Lynn Reichert, to approve the ratification of the Superintendent's contract to 2015.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

MEMORANDUM OF AGREEMENT

The resolution to authorize and direct the Superintendent to sign a memorandum of agreement with Thousand Islands Central School District for bus mechanic services was tabled.

ADJOURNMENT

A motion was made by Deanna Lothrop, seconded by Brian Peters, to adjourn the meeting at 9:46 PM.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

Respectfully submitted,

Missy Holmes
Board of Education Clerk