

NYS Substitute Teacher Regulation Information

Substitute Teaching

In New York State, no certificate is offered specifically for substitute teaching. Employment as a substitute teacher is governed by the following rules:

- **Hold a New York State certificate:**

A substitute teacher may be employed in any capacity for any length of time, in any number of school districts. However, if employed on a long-term basis (more than 40 days in one school district in any given school year), the substitute teacher must hold the proper certificate for the position or be working toward certification in that specific field or area.

Certified Teacher

Example – Childhood Ed 1-6 teacher can substitute in any or multiple subjects all year long, but on day 41 of a singular subject, i.e. Earth Science, etc., they then need to be working toward that certification (i.e. Earth Science, etc.) at least 6 credits during the year.

- **Do NOT hold a New York State certificate, but are working toward it:**

Working toward certification means completing collegiate study at the rate of not less than six semester hours per year.

A substitute teacher may be employed in any capacity for any length of time, in any number of school districts. However, if employed on a long-term basis (more than 40 days in one school district in any given school year), **the substitute teacher must be employed to teach in the subject or area for which certification is being sought.**

Working toward a certification

Example – If the sub is enrolled in a Childhood Ed 1-6 teacher certification program, they can sub up to day 40 in any classroom. From day 41 onward, they could only sub in a Childhood Ed 1-6 class.

- **Do NOT hold a New York State certificate and are NOT working toward it:**

A substitute teacher may be employed in any capacity in any number of school districts, but are limited to 40 days in a given school district in a school year.

Not Certified and Not Planning to be Certified

Can only work 40 days max per school year in the district.