

LYME CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
**Regular Meeting**  
Minutes  
**May 4, 2017**  
**LCS Library – 6:00 PM**

**Call to Order by Gary Nicholson, Board of Education President, at 5:30 PM**

**Annual Budget Hearing: Power point presentation by Superintendent Morrison with an overview of the Proposed 2017-2018 School Budget and Propostions #2, Establishment of a Capital Reserve Fund; Proposition # 3, Lyme Free Library tax levy**

**MEMBERS PRESENT:**

<b>Gary Nicholson, President</b>	<b>Terry Countryman</b>
<b>Deanna Lothrop, Vice President</b>	<b>Scott Rickett</b>
<b>Ray McIntosh</b>	<b>Sherri Wilson, District Clerk</b>
<b>Lynn Reichert</b>	

**MEMBERS EXCUSED: Kathy Dyer**

**ADMINISTRATORS PRESENT:**

**Cammy Morrison, Superintendent**  
**Barry Davis, Pricipal**  
**Patricia Gibbons, Dir. of Pupil Services**  
**Sandra Rooney, Business Official**

**OTHERS PRESENT: Dina Jareo, Eleanor VanNess, Rebecca Countryman, Lorraine Caramanna, Lisa Winkler, Margaret Brennen, Bridgette Stumpf, Julie Maitag, and William Maitag.**

**PRESENTATIONS:**

**Lisa Winkler, Ft. Drum RISE Coordinator, Margaret Brennen, and Bridgette Stumpf** – Mrs. Winkler reviewed the Ft. Drum RISE FOSS Science Program, highlighting the benefits of the program, how it is implemented in the classroom, and the very positive feedback that has been received from teachers in all districts involved in the program. Mrs. Brennen and Mrs. Stumpf displayed and reviewed some of the current science projects their students are working on. They both shared how pleased they are with the program and how well their students have embraced the program.

**Lorraine Caramanna, Middle School ELA Teacher** – Mrs. Caramanna shared the reviews from the middle school students on their field trip to the Landmark Theatre for the production on *Wicked*. She provided a slide show presentation with some of the seventh grade students sharing their reviews of the show. The students also sent thank you messages to the Board for allowing them the opportunity to attend the production and dinner at the Spaghetti Warehouse. William Maitag joined the meeting, he too shared some of the highlights from this exciting event.

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Deanna Lothrop, and seconded by Lynn Reichert - Motion is approved 6 – 0.

**1. Approval of Minutes:**

- April 13, 2017 - Regular Meeting
- April 25, 2017 – Special Meeting, BOCES Budget and Member Vote

**2. Approval of Buildings and Grounds requests:**

- **May 6, 13, and 20, 2017:** Eagle Scout Project, Christopher Hilts – Trim, mulch, and install trail map on Lyme Lane. Insurance certificate of liability has been provided.
- **June 11 – August 10, 2017:** Town of Lyme Youth Commission Summer Rec Program, Stephanie Doney – Weekly on Tues., Wed., and Thur. 10:00 AM – 3:00 PM – LCS outdoor court and playground; gym and/or stage; cafeteria; classroom or gym if inclement weather. Insurance certificate of liability has been provided.

**3. Conferences and Workshops:**

- May 4, 2017: Michael Gebo, North Country Tech Coordinator Meeting – JL BOCES – 9:00 AM – 3:30 PM
- May 24, 2017: Melissa Malone, FOSS Science Training – Belleville Henderson CSD – 9:00 AM – 2:00 PM
- May 25, 2017: Michele Bariteau, Help! I Have a Violin in my Band – JL BOCES – 9:00AM – 2:00 PM

**- Approval of Financial Reports:**

- School Business Report – (Verbal)
- Treasurer's Report, March 2017
- General Fund Warrant #23

- General Fund Supplemental Warrant #22
- School Lunch Fund Warrant #19
- Federal Fund Warrant #13

## REGULAR AGENDA

### Other Discussion and Action

1. **Public Comments** – None at this time
  
2. **Ongoing Agenda Items:**
  - Bid quotes for lighting and sound systems in gymnasium: Sound System quote from Presentation Concepts Corporation was presented and discussed.
  - Upcoming meeting dates/times for:
    - ❖ Buildings and Grounds Committee: Superintendent Morrison to schedule a follow-up meeting.
    - ❖ Tri-Board: Superintendent Morrison to select potential dates in May or early June.
    - ❖ Superintendent Evaluation: June 6, 2017 @ 5:30 PM
  
3. **Board Information:**
  - **May 16, 2017:** Annual Budget Vote and Board of Education Member Election – LCS classroom 140 – 7:00 AM - 8:00 PM
  - **May 18, 2017:** Invitation JLSBA Annual Dinner Meeting –Topic: Regents Forum - Watertown Elks Lodge – Dinner at 6:00 PM, meeting immediately following.
  - **June 14, 2017:** 2017 Baccalaureate Service – All Saints Church, Chaumont, NY – 6:30 PM
  - **October 12-14, 2017:** NYSSBA 2017 Annual Convention – Lake Placid, NY
  
4. **Board Information, LCS Events:**
  - April 25, 2017: Alumni Assoc., Marilyn Peters – Preparing mailings for alumni dinner – Faculty staff room - 6:30 PM
  - May 12, 2017: Field Trip Gr. 6-9, Alanna Piroli – JL BOCES Visitation Day – 8:30 -11:30 PM. Several chaperones are needed for this trip, sub coverage will be provided in-house.
  - May 3-17, 2017: Class of 2020 Fundraiser, Beth Faulknham – Trail mix sales
  - June 8, 2017: Field Trip Gr. 4, Beth Wagenaar – Agricultural Museum, Stone Mills – 8:30 AM – 2:30 PM
  - June 13, 2017: Field Trip Gr. 4, Beth Wagenaar - Chaumont Barrens – 8:30 AM – 10:30 AM
  - June 14, 2017: Class of 2017 Baccalaureate Service, Peg Stevens – All Saints Church, Chaumont – 6:30 PM
  - June 16, 2017: Field Trip Gr. Eric Heath – Camp Wabasso, Redwood, NY - 8:30 AM – 2:50 PM
  
5. **Board Discussion/Action:**

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to approve the adoption of the following policies:

  - #1001 – Community Use of School Facilities
  - #1002 – School Volunteers
  - #1003 – Visitors to the School
  - #1004– Use of Service Animals

Motion for approval by Terry Countryman, seconded by Deanna Lothrop, with motion approved 6 – 0.

6. **Board Action:**

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to approve the request for continuation of health insurance coverage, effective as of July 1, 2017 at full cost to the individual, for retiring district employee in the following position:

  - Treasurer – Anne Knight

Motion for approval by Deanna Lothrop, seconded by Terry Countryman, with motion approved 6 – 0.

7. **Board Action:**

**BE IT RESOLVED**, that the Lyme Central School Board of Education takes action to approve Superintendent Morrison's decision, per the LCSTA contract, to close the district on May 26, 2017 as an unused snow day. This day will be added to the Memorial Day Break. The district will be closed on Friday, May 26, 2017.

Motion for approval by Deanna Lothrop, seconded by Scott Rickett, with motion approved 6 – 0.

8. **Board Action:**

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to approve the Town of Lyme Youth Commission Summer Recreation Program field trips. The LYC is requesting district bus and driver for transportation to and from:

- Clayton Park & Pool – July 20, 2017
- Cedar Point State Park – July 27, 2017
- Camp Wabasso – August 3, 2017

Motion for approval by Deanna Lothrop, seconded by Scott Rickett, with motion approved 6 – 0.

9. **Board Action:**

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to approve the equipment disposal request for thirteen (13) various digital cameras and recording devices, deemed outdated or no longer operational, from the Lyme Central School Library.

Motion for approval by Lynn Reichert, seconded by Scott Rickett, with motion approved 6 – 0.

10. **Board Action:**

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education for the 2016-2017 and 2017-2018 school years.

Motion for approval by Terry Countryman, seconded by Scott Rickett, with motion approved 6 – 0.

**ADMINISTRATIVE REPORTS:**

- Principal Report
- Director of Pupil Services Report
- Transportation Report

**CORRESPONDENCE AND COMMUNICATIONS**

- 11. Calendar of Events, May 2017

**RECOMMENDATIONS AND ACTION**

12. **Board Action:**

Personnel Changes as listed:

- **Add two (2) Substitute Cafeteria Laborers**

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Scott Rickett, and seconded by Lynn Reichert  
Motion is approved 6 - 0.

(A) Retirements:

The Lyme Central School Board of Education wishes to express their appreciation to Mrs. Marilyn Peters for 22 years of service and dedication to the students of Lyme Central School. The Lyme Central School Board of Education also wishes to express their appreciation to Mrs. Anne Knight for her many years of service and dedication to the Lyme Central School District.

Name	Position	Effective Date
Marilyn Peters	1 FTE 7-12 English	June 30, 2017
Anne Knight	Treasurer	June 30, 2017

(B) Resignations as listed: None at this time.

(C) Appointments as listed:

Name	Position	Annual Salary/ Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Shannon Cota	Substitute Cafeteria Laborer	\$9.70 per hr	N/A	May 5, 2017
Meghan Votra	Substitute Cafeteria Laborer	\$9.70 per hr	N/A	May 5, 2017

(D) PAID Coaching Appointments as listed: None at this time.

13. **Board Action:** Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Shannon Cota – Substitute Cafeteria Laborer**
- **Meghan Votra - Substitute Cafeteria Laborer**

Motion for approval by Deanna Lothrop, seconded by Scott Rickett, with motion approved 6 – 0.

**ITEMS FOR NEXT MEETING** – June 15, 2017

- None at this time

**EXECUTIVE SESSION: No Executive Session was held.**

**Motion for Adjournment: There being no further business or discussion**, a motion is requested to adjourn the regular meeting.

Motion was made by Deanna Lothrop, seconded by Scott Rickett, to adjourn the regular meeting, with motion approved 6 – 0. Time adjourned, 7:03 PM.

Respectfully submitted:

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Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, *May 4, 2017*.
- All minutes are unofficial until approved by the Board of Education